



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>		47419-178445/004/ZQ		
<b>Task Authorization (TA) Number</b>		1000350488 – 2021000012		
<b>Contractor's Name and Address</b>				
883746117PG001 MGIS Inc. 23 Ballyboy Street, Ottawa, Ontario, K2S2H1				
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:		\$118,750.00		
<b>TA Revisions Previously Authorized</b>				
TA Revision Number:		Authorized Increase or Decrease (Applicable Taxes extra)		
<b>Contract Security Requirements (as applicable)</b>				
This task includes security requirements.				
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.				
Remarks: Secret Level				
<b>Required Work</b>				
<b>SECTION A – Task Description of the Work Required</b>				
As per attached statement of work.				
<b>Period of Service</b>	<b>From April 6, 2020</b>	<b>Date of TA Award</b>	<b>To (Date)</b>	July 5, 2020
Work Location		It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements		None		
Language Requirements		The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.		
Level of Security Clearance Required for the Contractor's Personnel		Secret Level		



## **SECTION B – Applicable Basis of Payment**

### **TA subject to a Limitation of Expenditure**

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## **SECTION C - Cost Breakdown of Task**

<b>Category</b>		<b>Level of Expertise</b>	<b>Estimated Level Of Effort</b>	<b>Per Diem</b>
3.3	Project Executive	Senior		
Name of Proposed Resource			Christopher Rappell	
Security Certificate/Clearance Number			1033869-1	
Expiry Date (YYY/MM/DD)			2030-03-12	

## **SECTION D- Applicable Method of Payment**

### **Monthly Payment**

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Authorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante ce l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux atteste(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet Kelly Belanger

Signature 

Date April 3, 2020

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_


Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Matt Page, Director of Professional Services

Signature 

Date April 2, 2020



## STATEMENT OF WORK

TITLE	Senior Project Leader/Executive for the Emergency Radio Technical Program (ERTP) of the Travellers Project and Portfolio Directorate (TPPD).
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides</p>



	<p>technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Travellers Project Portfolio Directorate (TPPD) is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The E RTP Senior Project Leader/Executive will work closely with the Executive Director and the Senior Project Leader and project Manager to support the delivery of the E RTP deliverables and timelines. This includes but is not limited to developing and updating key project documents (eg. Project plan, dashboard, procurement &amp; HR plans) and coordinating input from various stakeholders, to ensure that the project stays on time, budget and within performance parameters.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>a) Define and confirm the objectives for the project, determine budgetary requirements, the composition, roles and responsibilities and terms of reference for the project team;</li><li>b) Develop and update Project Charter, Business Case and detailed project plans;</li><li>c) Lead the development of briefings, solutions and status reports for presentation to executive management;</li><li>d) Develop and deliver presentations to senior management and stakeholder groups as required, including the preparation of plans, charts, tables and diagrams to assist in analyzing or displaying problems;</li><li>e) Oversee and provide guidance to several Project Managers, each responsible for an element of the project and its associated project team;</li><li>f) Provide Requirements Management and Project Control throughout the project;</li><li>g) Provide advice to ensure business strategies are developed and implemented; project schedules are developed, maintained and respected; risks and issues are managed; and change request procedures are followed;</li><li>h) Provide guidance and recommendations for the design, development, test, implementation within the Department</li></ul>



	<p>as well as onboarding of users, and post implementation support phases;</p> <ul style="list-style-type: none"><li>i) Meet with other organizational executives to ensure all internal and external stakeholders are committed and moving forward on project and organizational goals;</li><li>j) Manage internal and external stakeholder relations;</li><li>k) Lead working groups and consultations and obtain consensus and reach decisions with respect to recommendations and strategic options pertaining to the project;</li><li>l) Coordinate the efforts of multiple stakeholders and to support senior management, in delivering a portfolio approach to project management;</li><li>m) Provide expert solution and business transformation leadership for the project with all stakeholders;</li><li>n) Ensure compliance with portfolio-wide standards for business architecture and business transformation;</li><li>o) Support the development of the transformation roadmap and transition plan;</li><li>p) Report progress of the project on an ongoing basis and at scheduled points in the life cycle;</li><li>q) Review and comment on all project deliverables from Initiation to project completion;</li><li>r) Manage scope, context and business requirements, working with departmental leads and key clients;</li><li>s) Provide project oversight during the development, implementation and operations start-up to ensure that resources are made available and that the project is developed and is fully operational within previously agreed time, cost and performance parameters;</li><li>t) Other work as deemed necessary relating to business architecture, solutions, commercial products, industry best practices and business transformation.</li></ul>				
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <table><tr><th>Deliverable</th><th>Timeline</th></tr><tr><td>-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;</td><td>Daily</td></tr></table>	Deliverable	Timeline	-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily
Deliverable	Timeline				
-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily				



	-Guidance and recommendations required to coordinate the efforts of multiple stakeholders and to support senior management and the respective Project Director in delivering a portfolio approach to project management, business transformation and change management, solution and transformation alignment and enterprise architecture;	Daily
	Conduct and document Lessons learned and internal reviews as well as reviews and updates to strategic project documents (i.e. Project Charter, Business Case, detailed project plan etc.);	As required
	Document consensus and decisions with respect to recommendations and strategic options pertaining to the project;	As meetings occur some occur daily, weekly, and monthly
	Project plans and presentations as required; and A close-out report which will include a final evaluation and lessons learned to transfer knowledge to the project team and client staff through individual and group training and demonstrations and written instructions and documents.	As required
	All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.	
CONSTRAINTS	(a)The Work must be performed within CBSA's normal working hours of 7:00 AM to 6:00 PM. b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region. c) All project management work must follow the standards established by PMBOK and in adherence to the TBS Policy on	



	<p>the Management of Projects and CBSA Project Management Framework.</p> <p>d) The Project Authority will review each deliverable upon submission to be completed. Should the deliverable not be completed, the Project Authority will reject the deliverable or require a correction by the Contractor.</p>
WORK LOCATION	<p>It is anticipated that the Work associated with each TA will be carried out on-site at CBSA premises in the National Capital Region (NCR).</p>
TRAVEL REQUIREMENTS	<p>There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.</p>



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>		47419-178445/004/ZQ	
<b>Task Authorization (TA) Number</b>		1000350488 - 2021000012 Revision 1	
<b>Contractor's Name and Address</b>			
883746117PG001 MGIS Inc. 23 Ballyboy Street Ottawa, Ontario, K1P5E7			
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:			
<b>TA Revisions Previously Authorized</b>			
TA Revision Number:		Authorized Increase or Decrease (Applicable Taxes extra) \$	
<b>New TA Revision</b>			
TA Revision Number: <u>1</u>		Authorized Increase or Decrease (Applicable Taxes extra)	
This TA revision is to - add of additional funding - extend the end date to March 31, 2021.			
Total Estimated Cost of Task (Applicable Taxes extra) after this revision:		\$265,625.00	
<b>Contract Security Requirements (as applicable)</b>			
This task includes security requirements.  Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.  Remarks: Secret Level			
<b>Required Work</b>			
<b>SECTION A – Task Description</b>			
See attached Statement of Work			
<b>Period of Service</b>	<b>From (Date)</b>	April 6, 2020	<b>To (Date)</b> March 31, 2021
Work Location		The Contractor's resource will be required to adopt a flexible work arrangement, which may include one or more of the following: <ul style="list-style-type: none"><li>• Working on CBSA premises in the National Capital Region (NCR)</li><li>• Colocation / Shared office spaces</li><li>• Working remotely (on the contractor's premises, the resources domicile, or another approved remote location)</li></ul>	
Travel Requirements		None	
Language Requirements		The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.	

## SECTION B – Applicable Basis of Payment

### TA subject to a Limitation of Expenditure

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- When it is 75 percent committed, or
- Four (4) months before the final delivery date specified in the authorized TA, or
- As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
3.2	Project Manager	Senior	<u>Revision 1: Added</u>	
Name of Proposed Resource			Christopher Rappel	
Security Certificate/Clearance Number			1033869-1	
Expiry Date (YYY/MM/DD)			2030-03-12	

## SECTION D- Applicable Method of Payment

### Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- All such documents have been verified by Canada;

The work performed has been accepted by Canada



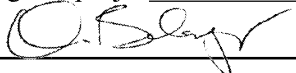
### Authorization - Autorization

By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.

En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux attestent que le contenu de cette AT respecte les conditions du contrat.

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature 

Date May 6, 2020

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC \_\_\_\_\_

Signature **CLOUTIER**  
**YVES**

Digitally signed by CLOUTIER YVES  
DN: C=ca, O=gc, OU=ccra-adrc, OU=PERSONNEL,  
CN=CLOUTIER YVES +  
SERIALNUMBER=2018212183639225  
Reason: I am the author of this document  
Location:  
Date: 2020-05-05 10:50:37  
Foxit PhantomPDF Version: 9.4.1

Date \_\_\_\_\_

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_


Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Matt Page, Director of Professional Services

Signature 

Date May 6, 2020



## STATEMENT OF WORK

TITLE	Senior Project Manager for the Emergency Radio Technical Program (ERTP) of the Projects and Service Management Directorate (PSMD).
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and</p>



	<p>services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Projects and Service Management Directorate (PSMD) is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The E RTP Senior Project Manager will work closely with the Executive Director and the Senior Project Executive/Leader and project Manager to support the delivery of the E RTP deliverables and timelines. This includes but is not limited to developing and updating key project documents (eg. Project plan, dashboard, procurement &amp; HR plans) and coordinating input from various stakeholders, to ensure that the project stays on time, budget and within performance parameters.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>a) Define and confirm the objectives for the project, determine budgetary requirements, the composition, roles and responsibilities and terms of reference for the project team;</li><li>b) Develop and update Project Charter, Business Case and detailed project plans;</li><li>c) Lead the development of briefings, solutions and status reports for presentation to executive management;</li><li>d) Develop and deliver presentations to senior management and stakeholder groups as required, including the preparation of plans, charts, tables and diagrams to assist in analyzing or displaying problems;</li><li>e) Oversee and provide guidance to several Project Managers, each responsible for an element of the project and its associated project team;</li><li>f) Provide Requirements Management and Project Control throughout the project;</li><li>g) Provide advice to ensure business strategies are developed and implemented; project schedules are developed, maintained and respected; risks and issues are managed; and change request procedures are followed;</li><li>h) Provide guidance and recommendations for the design, development, test, implementation within the Department as well as onboarding of users, and post implementation support phases;</li></ul>



	<ul style="list-style-type: none"><li>i) Meet with other organizational executives to ensure all internal and external stakeholders are committed and moving forward on project and organizational goals;</li><li>j) Manage internal and external stakeholder relations;</li><li>k) Lead working groups and consultations and obtain consensus and reach decisions with respect to recommendations and strategic options pertaining to the project;</li><li>l) Coordinate the efforts of multiple stakeholders and to support senior management, in delivering a portfolio approach to project management;</li><li>m) Provide expert solution and business transformation leadership for the project with all stakeholders;</li><li>n) Ensure compliance with portfolio-wide standards for business architecture and business transformation;</li><li>o) Support the development of the transformation roadmap and transition plan;</li><li>p) Report progress of the project on an ongoing basis and at scheduled points in the life cycle;</li><li>q) Review and comment on all project deliverables from Initiation to project completion;</li><li>r) Manage scope, context and business requirements, working with departmental leads and key clients;</li><li>s) Provide project oversight during the development, implementation and operations start-up to ensure that resources are made available and that the project is developed and is fully operational within previously agreed time, cost and performance parameters;</li><li>t) Other work as deemed necessary relating to business architecture, solutions, commercial products, industry best practices and business transformation.</li></ul>						
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <table><tr><th>Deliverable</th><th>Timeline</th></tr><tr><td>-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;</td><td>Daily</td></tr><tr><td>-Guidance and recommendations required to coordinate the efforts of multiple stakeholders and to support</td><td>Daily</td></tr></table>	Deliverable	Timeline	-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily	-Guidance and recommendations required to coordinate the efforts of multiple stakeholders and to support	Daily
Deliverable	Timeline						
-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily						
-Guidance and recommendations required to coordinate the efforts of multiple stakeholders and to support	Daily						



	senior management and the respective Project Director in delivering a portfolio approach to project management, business transformation and change management, solution and transformation alignment and enterprise architecture;	
	Conduct and document Lessons learned and internal reviews as well as reviews and updates to strategic project documents (i.e. Project Charter, Business Case, detailed project plan etc.);	As required
	Document consensus and decisions with respect to recommendations and strategic options pertaining to the project;	As meetings occur some occur daily, weekly, and monthly
	Project plans and presentations as required; and A close-out report which will include a final evaluation and lessons learned to transfer knowledge to the project team and client staff through individual and group training and demonstrations and written instructions and documents.	As required
	All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.	
CONSTRAINTS	(a)The Work must be performed within CBSA's normal working hours of 7:00 AM to 6:00 PM. b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region. c) All project management work must follow the standards established by PMBOK and in adherence to the TBS Policy on the Management of Projects and CBSA Project Management Framework. d) The Project Authority will review each deliverable upon submission to be completed. Should the deliverable not be completed, the Project Authority will reject the deliverable or require a correction by the Contractor.	



WORK LOCATION	<p>The Contractor's resource will be required to adopt a flexible work arrangement, which may include one or more of the following:</p> <ul style="list-style-type: none"><li>• Working on CBSA premises in the National Capital Region (NCR)</li><li>• Colocation / Shared office spaces</li><li>• Working remotely (on the contractor's premises, the resources domicile, or another approved remote location)</li></ul>
TRAVEL REQUIREMENTS	<p>There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.</p>

TASK AUTHORIZATION	
Contractor: Deloitte	Contract Number: 5500000991
Requisition Number: 1000351484	Financial Coding: 2540-010-00
Task Number: TA 010 – Amd1	Date: May 4, 2020
<b>Title: Detailed Analysis of Revenue Generation and Cost Recovery Opportunities</b>	
<p><b>Background</b></p> <p>The CBSA collects over \$36B in duties and taxes each year (2018), making it the second largest revenue collector (behind the Canada Revenue Agency) for the Government of Canada. The Agency records revenues in three categories: tax on imported goods, “non-tax and non-re-spendable”, as well as “non-tax and re-spendable”.</p> <p>While the CBSA is a large revenue collector, volumes and transactions at the border have been increasing as funding provisioned to the Agency has generally decreased. In 2017, the CBSA identified the need to review its funding model in the face of increasing operational pressure. Findings emphasized the need to improve effectiveness and increase capacity within the CBSA, and this included identifying revenue generation and cost recovery opportunities as there are untapped opportunities for the Agency to reasonably recover costs throughout various areas of the CBSA’s business (i.e. operational facilities from other government departments, premium services provided, volume-related fees.)</p> <p>Some of the CBSA’s expenditures are a function of increased traveller and commercial volumes. As a result, the CBSA is seeking to establish sustainable long term funding that is tied to the increase in volumes. Central Agencies, in their 2018 Sustainability and Modernization Treasury Board (TB) submission and Budget 2019 decisions, recognized these gaps and the opportunity, and directed the Agency to develop a revenue generation and cost recovery (RG &amp; CR) strategy in order to offset CBSA Sustainability and Modernization costs. Budget 2019 provided funding in support of this work. The RG and CR strategy will be presented for TB consideration in 2020-21.</p> <p><b>Overview of the RG &amp; CR Strategy to date</b></p> <p>The CBSA has progressed in developing an RG &amp; CR strategy which aims to support the financial stability of the Agency, and to offset planned CBSA Modernization and Sustainability costs.</p> <p>The scope of the revenue generation and cost recovery opportunities are across these four categories</p> <ul style="list-style-type: none"> <li>• <b>Enhanced Services Fees:</b> Revenue generation and cost recovery opportunities related to increasing fees (NEXUS, CANPASS, FAST, CFIA), and for premium services (i.e. agreements with airport authorities) to reflect total program costs</li> <li>• <b>Passage Related Fees:</b> Revenue generation and cost recovery opportunities related to charging fees for the processing of travellers and commercial goods (i.e. air traveller fee, tolls, volume based importation fees)</li> </ul>	

- **Operator Re-charges:** Revenue generation and cost recovery opportunities related to services for which the Agency could recoup costs (i.e., revisit cost recovery for providing special services/contractual agreements, assess unrealized demand of CBSA College, Riguard services)
- **Enhanced Compliance to Taxes and Duties:** Assess the potential for increased revenues through increase compliance, verification and audit activities.

Following a series of interviews (13), document review (37 items) and analysis (including a comparisons with other government departments and foreign border agencies) conducted in the September to December timeframe, a report entitled *CBSA –Overview of CBSA Current State Revenue Generation and Cost Recovery & Comparator Analysis* was complete. The report summarizes a review of the current state of RG & CR at the CBSA and identified a list of opportunities in four categories (Enhance Compliance to Taxes and Duties, Enhanced Service Fees, Passage Related Fees, and Operator Re charges).

The report identified 41 opportunities to raise additional revenues and/or to recover costs. Of these 41 opportunities, the report identified 22 opportunities that might be worth prioritizing for further exploration in the short term (based on a high-level matrix analysis of potential return on investment and complexity to implement). The implementation of the opportunities carries various risks, namely political considerations (i.e. resistance to user fee increases and dependencies on legislation/authority changes). The report did not estimate the annual values of the net revenue benefit associated with opportunity due to lack of data and time for analysis.

## Task Authorization

1) Objective: This primary objective of this Task Authorization is to further develop and refine the RG & CR opportunities identified by the above report with the aim to

- Develop options and recommendations within the four categories to inform the RG & CR Strategy. The strategy will also identify and plan actions needed to address “enabling factors” (e.g. reviewing MOUs, standardizing costing approaches) and linkages to other CBSA Modernization initiatives;
- Acknowledge other non-revenue-related opportunities (e.g. cost containment opportunities where the Agency is making large annual payments to external service providers, such as CRA, PSPC, and SSC) to be noted (but are outside of the scope of this authorization).

2) Approach: The overall approach will consist of the following activities:

- Conduct further analysis on the refined list (no more than 12) – to be provided by the Project Authority – of key opportunities. Analysis to consider:
- Return on investment for each option (i.e., estimates of the potential magnitude revenues & recovered costs vs. required funding requirements), pros and cons of each opportunity, risks (political, economic, etc.),

- Feasibility of undertaking the activity (dependencies/barriers (i.e. legislation), required IT changes, data collection and monitoring strategy, impact on current CBSA operations/programs and other key enablers for each option)
- Relationships between the RG/CR candidate and other Modernizations initiatives or emerging activities (i.e. e-Commerce) and any potential impacts related to external stakeholders.
- Assess actions required to address issues or to leverage management enablers such as any required technological changes (i.e. IT system changes for accurate tracking of RG & CR initiatives), accountabilities and process, etc.
- Provide options and recommendations with initial planning requirements to inform the CBSA RG & CR Strategy (which will subsequently be presented for Senior Management, the Minister and Central Agencies; discuss required authorities and legislative changes) and advance the work.

*Note:* the RG/CR Strategy may require additional Treasury Board and legislative authorities.

3) Activities, and Deliverables (see appendix A):

The contractor will deliver weekly updates summarizing the research, analysis, and con the task authorization period.

Key deliverables include:

- A work plan for the duration of the Task Authorization
- Summary of preliminary findings to inform a progress update to the CBSA Renewal Steering Committee in April 2020.
- Approach and outline to present the Final RG/CR Strategy Options and Recommendations (Report, Deck, etc..)
- Final RG/CR Strategy Options and Recommendations to inform the RG & CR Strategy.

The detailed contractor activities to be completed are described in Annex A.

**NOTE:** As work continued but the preliminary report could not be delivered by the scheduled date due to Covid-19 which is deemed to be an excusable delay, the Annex A deliverables have been adjusted for this contract.

<b>2. PERIOD OF SERVICES estimated:</b>	From:	From the Date of TA award	To:	May 31 <sup>st</sup> , 2020
<b>3. Work Location</b>	National Capital Region (NCR)			
<b>4. Travel Requirements</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify: All stakeholder interviews can be done in person (National Capital Region) and/or using telecommunications.			
<b>5. Other Conditions /Restrains</b>	As per the Contract: 5500000991 CONFIDENTIALITY UNDERTAKING			
<b>6. Task Proposal</b>	Estimated Cost <input type="checkbox"/>	Fixed Price <input checked="" type="checkbox"/> \$		

<b>7. LEVEL OF SECURITY CLEARANCE REQUIRED FOR THE CONTRACTOR'S PERSONNEL</b>			
<input checked="" type="checkbox"/> Reliability Status <input type="checkbox"/> Secret <input type="checkbox"/> Top Secret <input type="checkbox"/> Other			
<b>TA Proposal</b>			
<b>8. Estimated Cost Contract</b>			
Invoice 1: Preliminary Observations			\$100,000
Invoice 2: Final Report			\$130,000
Professional services fixed price			<b>\$230,000</b>
	HST		\$29,900
	Total Labour Cost		\$259,900
	Total Travel & Living Cost		\$0
	<b>Grand Total for Labour and Travel</b>		<b>\$259,900</b>
<b>TA Approval</b>			
<b>9. Signing Authorities</b>			
Contractor's Representative	Deloitte Inc.	Date	Signature  May 05, 2020
<b>Bradley Belanger</b> Project Authority	CBSA	Date	Signature
Contracting Authority	CBSA	Date	Signature
<b>10. Basis of Payment &amp; Invoicing</b>			
<p>In Accordance with the article entitled "Basis of Payment" in the Contract.</p> <p>Payment to be made based on receipt of key deliverables described in the activities table, subject to full acceptance by the Project/Technical Authority. Total of payments not to exceed the grand total.</p> <p>Original invoices shall be sent to the Project/Technical Authority. One copy of each invoice, together with attachments, shall be sent to the Contracting Authority.</p>			

### Annex A: Contractor Activities & Deliverables/Timelines

Timelines	Week 1 Planning and Approach Deliverable A: work plan	Week 2-7 Conduct Analysis	Week 11 Check Point Deliverable B: Preliminary observations Summary Report Deliverable C: Approach/Outline	Week 12-14 Draft Deliverable D: RG/CR Strategy Options and Recommendations	Week 15 Final Deliverable D: RG/CR Strategy Options and Recommendations
(a) Enhanced Compliance to Taxes & Duties	The contractor will hold a kick-off meeting with the Project Author confirm work plan include key areas for analysis (such as those identified above under “Conduct Analysis”) for the period of the Task Authorization   <				

TASK AUTHORIZATION	
Contractor: Deloitte	Contract Number: 5500000991
Requisition Number: 1000351484	Financial Coding: 2540-010-00
Task Number: TA 010	Date: February 4, 2020
<b>Title: Detailed Analysis of Revenue Generation and Cost Recovery Opportunities</b>	
<p><b>Background</b></p> <p>The CBSA collects over \$36B in duties and taxes each year (2018), making it the second largest revenue collector (behind the Canada Revenue Agency) for the Government of Canada. The Agency records revenues in three categories: tax on imported goods, “non-tax and non-re-spendable”, as well as “non-tax and re-spendable”.</p> <p>While the CBSA is a large revenue collector, volumes and transactions at the border have been increasing as funding provisioned to the Agency has generally decreased. In 2017, the CBSA identified the need to review its funding model in the face of increasing operational pressure. Findings emphasized the need to improve effectiveness and increase capacity within the CBSA, and this included identifying revenue generation and cost recovery opportunities as there are untapped opportunities for the Agency to reasonably recover costs throughout various areas of the CBSA’s business (i.e. operational facilities from other government departments, premium services provided, volume-related fees.)</p> <p>Some of the CBSA’s expenditures are a function of increased traveller and commercial volumes. As a result, the CBSA is seeking to establish sustainable long term funding that is tied to the increase in volumes. Central Agencies, in their 2018 Sustainability and Modernization Treasury Board (TB) submission and Budget 2019 decisions, recognized these gaps and the opportunity, and directed the Agency to develop a revenue generation and cost recovery (RG &amp; CR) strategy in order to offset CBSA Sustainability and Modernization costs. Budget 2019 provided funding in support of this work. The RG and CR strategy will be presented for TB consideration in 2020-21.</p> <p><b>Overview of the RG &amp; CR Strategy to date</b></p> <p>The CBSA has progressed in developing an RG &amp; CR strategy which aims to support the financial stability of the Agency, and to offset planned CBSA Modernization and Sustainability costs.</p> <p>The scope of the revenue generation and cost recovery opportunities are across these four categories:</p> <ul style="list-style-type: none"> <li>• <b>Enhanced Services Fees:</b> Revenue generation and cost recovery opportunities related to increasing fees (NEXUS, CANPASS, FAST, CFIA), and for premium services (i.e. agreements with airport authorities) to reflect total program cost</li> <li>• <b>Passage Related Fees:</b> Revenue generation and cost recovery opportunities related to charging fees for the processing of travellers and commercial goods (i.e. air traveller fee, tolls, volume based importation fees)</li> </ul>	

- **Operator Re-charges:** Revenue generation and cost recovery opportunities related to services for which the Agency could recoup costs (i.e., revisit cost recovery for providing special services/contractual agreements, assess unrealized demand of CBSA College, Riguard services)
- **Enhanced Compliance to Taxes and Duties:** Assess the potential for increased revenues through increase compliance, verification and audit activities.

Following a series of interviews (13), document review (37 items) and analysis (including a comparisons with other government departments and foreign border agencies) conducted in the September to December timeframe, a report entitled *CBSA –Overview of CBSA Current State Revenue Generation and Cost Recovery & Comparator Analysis* was completed. The report summarizes a review of the current state of RG & CR at the CBSA and identified a list of opportunities in four categories (Enhanced Compliance to Taxes and Duties, Enhanced Service Fees, Passage Related Fees, and Operator Re-charges).

The report identified 41 opportunities to raise additional revenues and/or to recover costs. Of these 41 opportunities, the report identified 22 opportunities that might be worth prioritizing for further exploration in the short term (based on a high-level matrix analysis of potential return on investment and complexity to implement). The implementation of the opportunities carries various risks, namely political considerations (i.e. resistance to user fee increases and dependencies on legislation/authority changes). The report did not estimate the annual values of the net revenue benefit associated with each opportunity due to lack of data and time for analysis.

#### Task Authorization

1) Objective: This primary objective of this Task Authorization is to further develop and refine the RG & CR opportunities identified by the above report with the aim to:

- Develop options and recommendations within the four categories to inform the RG & CR Strategy. The strategy will also identify and plan actions needed to address “enabling factors” (e.g. reviewing MOUs, standardizing costing approaches) and linkages to other CBSA Modernization initiatives;
- Acknowledge other non-revenue-related opportunities (e.g. cost containment opportunities where the Agency is making large annual payments to external service providers, such as CRA, PSPC, and SSC) to be noted (but are outside of the scope of this authorization.

2) Approach: The overall approach will consist of the following activities:

- Conduct further analysis on the refined list (no more than 12) – to be provided by the Project Authority – of key opportunities. Analysis to consider:
- Return on investment for each option (i.e., estimates of the potential magnitude of revenues & recovered costs vs. required funding requirements), pros and cons of each opportunity, risks (political, economic, etc.),

- Feasibility of undertaking the activity (dependencies/barriers (i.e. legislation), required IT changes, data collection and monitoring strategy, impact on current CBSA operations/programs and other key enablers for each option)
- Relationships between the RG/CR candidate and other Modernizations initiatives or emerging activities (i.e. e-Commerce) and any potential impacts related to external stakeholders.
- Assess actions required to address issues or to leverage revenue management enablers such as any required technological changes (i.e. IT system changes for accurate tracking of RG & CR initiatives), accountabilities and process, etc.
- Provide options and recommendations with initial planning requirements to inform the CBSA RG & CR Strategy (which will subsequently be presented for Senior Management, the Minister and Central Agencies; discuss required authorities and legislative changes) and advance the work.

*Note:* the RG/CR Strategy may require additional Treasury Board and legislative authorities.

3) Activities, and Deliverables (see appendix A):


The contractor will deliver weekly updates summarizing the research, analysis, and consultations during the task authorization period.

Key deliverables include:

- A work plan for the duration of the Task Authorization
- Summary of preliminary findings to inform a progress update to the CBSA Renewal Steering Committee in March 2020.
- Approach and outline to present the Final RG/CR Strategy Options and Recommendations (Report, Deck, etc..)
- Final RG/CR Strategy Options and Recommendations to inform the RG & CR Strategy.

The detailed contractor activities and deliverables to be completed are described in Annex A.

<b>2. PERIOD OF SERVICES estimated:</b>	From:	From the Date of TA award	To:	May 31 <sup>st</sup> , 2020
<b>3. Work Location</b>	National Capital Region (NCR)			
<b>4. Travel Requirements</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify: All stakeholder interviews can be done in person (National Capital Region) and/or using telecommunications.			
<b>5. Other Conditions /Restrains</b>	As per the Contract: 5500000991 CONFIDENTIALITY UNDERTAKING			
<b>6. Task Proposal</b>	Estimated Cost <input type="checkbox"/>	Fixed Price <input checked="" type="checkbox"/> \$		
<b>7. LEVEL OF SECURITY CLEARANCE REQUIRED FOR THE CONTRACTOR'S PERSONNEL</b>				
<input checked="" type="checkbox"/> Reliability Status <input type="checkbox"/> Secret <input type="checkbox"/> Top Secret <input type="checkbox"/> Other				
<b>TA Proposal</b>				

8. Estimated Cost Contract			
Invoice 1: Preliminary Observations		\$100,000	
Invoice 2: Final Report		\$130,000	
Professional services fixed price		\$230,000	
	HST	\$29,900	
Total Labour Cost		\$259,900	
Total Travel & Living Cost		\$0	
Grand Total for Labour and Travel		\$259,900	
TA Approval			
9. Signing Authorities			
	Deloitte Inc.	Date	Signature
Contractor's Representative		February 5 2020	
Bradley Belanger Project Authority	CBSA	Date Feb. 5/2020	Signature 
Contracting Authority	CBSA	Date	Signature
10. Basis of Payment & Invoicing			
In Accordance with the article entitled "Basis of Payment" in the Contract.			
Payment to be made based on receipt of key deliverables described in the activities table, subject to full acceptance by the Project/Technical Authority. Total of payments not to exceed the grand total.			
Original invoices shall be sent to the Project/Technical Authority. One copy of each invoice, together with attachments, shall be sent to the Contracting Authority.			

### Annex A: Contractor Activities & Deliverables/Timelines

Timelines	Week 1 Planning and Approach Deliverable A: work plan	Week 2-7 Conduct Analysis	Week 7 Check Point Deliverable B: Preliminary observations Summary Report Deliverable C: Approach/Outline	Week 8-10 Draft Deliverable D: RG/CR Strategy Options and Recommendations	Week 11 Final Deliverable D: RG/CR Strategy Options and Recommendations
(a) Enhanced Compliance to Taxes & Duties	The contractor will hold a kick-off meeting with the Project Authority to confirm work plan include key areas for analysis (such as those identified above under “Conduct Analysis”) for the period of the Task Authorization   <				



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/002/ZQ			
<b>Task Authorization (TA) Number</b>	2021000044			
<b>Contractor's Name and Address</b>				
899029607PG0001 QMR Staffing Solutions Incorporated 75 Albert Street, Suite 906 Ottawa, Ontario, K1P5E7				
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$34,000			
<b>TA Revisions Previously Authorized</b>				
TA Revision Number:	Authorized Increase or Decrease (Applicable Taxes extra)			
<b>Contract Security Requirements (as applicable)</b>				
This task includes security requirements.				
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.				
Remarks: Secret Level				
<b>Required Work</b>				
<b>SECTION A – Task Description of the Work Required</b>				
As per attached statement of work.				
<b>Period of Service</b>	<b>From (Date)</b>	May 4, 2020	<b>To (Date)</b>	July 5, 2020
Work Location	It is anticipated that the work will need to be carried out in the National Capital Region on site <u>and / or</u> remotely”.			
Travel Requirements	None			
Language Requirements	The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.			
Level of Security Clearance Required for the Contractor’s Personnel	Secret Level			



## **SECTION B – Applicable Basis of Payment**

### **TA subject to a Limitation of Expenditure**

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## **SECTION C - Cost Breakdown of Task**

<b>Category</b>		<b>Level of Expertise</b>	<b>Estimated Level Of Effort</b>	<b>Per Diem</b>
3.10	Technical Writer	Senior		
Name of Proposed Resource				
Security Certificate/Clearance Number			75302	
Expiry Date (YYY/MM/DD)			2020-09-18	

## **SECTION D- Applicable Method of Payment**

### **Monthly Payment**

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Authorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante ce l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux atteste(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet Kelly Belanger

Signature

Date April 9, 2020

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Dan Moorcroft, President/ CEO

Signature

Date April 9, 2020



## STATEMENT OF WORK

TITLE	Technical Writer
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures</p>



	<p>effective delivery of technology products, applications and services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Travellers Project Portfolio Directorate (TPPD) is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The Contractor must provide resources on an “as-and-when requested” basis to deliver new capabilities and service to develop and manage the TPPD’s projects such as developing work descriptions and related documentation for engineer, technologist and other positions created to build capacity in the Two-Way Radio Program and Accelerated Radio Deployment Project.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Gathering information and analysing expected activities, duties, and responsibilities of a technologist, engineer or other positions;</li><li>• Studying existing material and interviewing management and relevant personal;</li><li>• Creating accurate, complete and concise documentation to communicate ideas and proposals; and</li><li>• Writing, drafting and editing business documents.</li></ul>
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Work description for EL-05 Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by May 26, 2020.</li><li>• Work description for EL-07 Team Lead, Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by June 23, 2020.</li></ul> <p>All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.</p>
CONSTRAINTS	<p>(a) The Work must normally be performed within CBSA’s normal working hours of 7:00 AM to 6:00 PM.</p>



	(b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region.
WORK LOCATION	<p>Contracted resources must be willing and able to accept a flexible work arrangement, including any or all of the following:</p> <ul style="list-style-type: none"><li>• Working remotely off-site</li><li>• Use of collaborative work spaces</li><li>• Shared cubicles when working on site within the National Capital Region (NCR).</li></ul> <p>As such, the contracted resource must be able to provide their own devices such as laptops or personal computers. In such cases, the CBSA will be responsible for providing the appropriate network and systems accesses.</p>
TRAVEL REQUIREMENTS	There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/002/ZQ			
<b>Task Authorization (TA) Number</b>	REQ 1000352162 – PO 2021000044			
<b>Contractor's Name and Address</b>				
899029607PG0001 QMR Staffing Solutions Incorporated 75 Albert Street, Suite 906 Ottawa, Ontario, K1P5E7				
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:		\$34,000		
<b>TA Revisions Previously Authorized</b>				
TA Revision Number:		Authorized Increase or Decrease (Applicable Taxes extra)		
<b>New TA Revision</b>				
TA Revision Number: <u>1</u>		Authorized Increase or Decrease (Applicable Taxes extra) \$0		
This TA Revision is only to change the end date of the contract to September 18, 2020.				
<b>Contract Security Requirements (as applicable)</b>				
This task includes security requirements.				
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.				
Remarks: Secret Level				
<b>Required Work</b>				
<b>SECTION A – Task Description of the Work Required</b>				
As per attached statement of work.				
<b>Period of Service</b>	<b>From (Date)</b>	May 4, 2020	<b>To (Date)</b>	September 18, 2020
Work Location		It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements		None		
Language Requirements		The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.		
Level of Security Clearance Required for the Contractor's Personnel		Secret Level		



## SECTION B – APPLICABLE BASIS OF PAYMENT

### TA subject to a Limitation of Expenditure

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
3.10	Technical Writer	Senior		
Name of Proposed Resource				
Security Certificate/Clearance Number			Top Secret - 95867798	
Expiry Date (YYY/MM/DD)			2020/09/18	

## SECTION D- Applicable Method of Payment

### Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contact if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Autorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux attestent que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC Stephen Alexander

Signature \_\_\_\_\_

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Dan Moorcroft, CEO \_\_\_\_\_

Signature \_\_\_\_\_

Date 31/03/2020



## STATEMENT OF WORK

TITLE	Senior Technical Writer
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and</p>



	<p>services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Travellers Project Portfolio Directorate (TPPD) is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The Contractor must provide resources on an “as-and-when requested” basis to deliver new capabilities and service to develop and manage the TPPD’s projects such as developing work descriptions and related documentation for engineer, technologist and other positions created to build capacity in the Two-Way Radio Program and Accelerated Radio Deployment Project.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Gathering information and analysing expected activities, duties, and responsibilities of a technologist, engineer or other positions;</li><li>• Studying existing material and interviewing management and relevant personal;</li><li>• Creating accurate, complete and concise documentation to communicate ideas and proposals; and</li><li>• Writing, drafting and editing business documents.</li></ul>
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Work description for EL-05 Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by May 26, 2020.</li><li>• Work description for EL-07 Team Lead, Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by June 23, 2020.</li></ul> <p>All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.</p>
CONSTRAINTS	<p>(a) The Work must normally be performed within CBSA’s normal working hours of 7:00 AM to 6:00 PM.</p> <p>(b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region.</p>



WORK LOCATION	<p>Contracted resources must be willing and able to accept a flexible work arrangement, including any or all of the following:</p> <ul style="list-style-type: none"><li>• Working remotely off-site</li><li>• Use of collaborative work spaces</li><li>• Shared cubicles when working on site within the National Capital Region (NCR).</li></ul> <p>As such, the contracted resource must be able to provide their own devices such as laptops or personal computers. In such cases, the CBSA will be responsible for providing the appropriate network and systems accesses.</p>
TRAVEL REQUIREMENTS	<p>There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.</p>



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/002/ZQ			
<b>Task Authorization (TA) Number</b>	REQ 1000352162 – PO 2021000044			
<b>Contractor's Name and Address</b>				
899029607PG0001 QMR Staffing Solutions Incorporated 75 Albert Street, Suite 906 Ottawa, Ontario, K1P5E7				
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$34,000			
<b>TA Revisions Previously Authorized</b>				
TA Revision Number:	Authorized Increase or Decrease (Applicable Taxes extra)			
<b>New TA Revision</b>				
TA Revision Number: <u>2</u>	Authorized Increase or Decrease (Applicable Taxes extra) \$0			
This TA Revision is only to change the end date of the contract to March 31, 2021.				
<b>Contract Security Requirements (as applicable)</b>				
This task includes security requirements.				
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.				
Remarks: Secret Level				
<b>Required Work</b>				
<b>SECTION A – Task Description of the Work Required</b>				
As per attached statement of work.				
<b>Period of Service</b>	<b>From (Date)</b>	May 4, 2020	<b>To (Date)</b>	March 31, 2021
Work Location		It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements		None		
Language Requirements		The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.		
Level of Security Clearance Required for the Contractor's Personnel		Secret Level		



## SECTION B – APPLICABLE BASIS OF PAYMENT

### TA subject to a Limitation of Expenditure

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
3.10	Technical Writer	Senior		
Name of Proposed Resource				
Security Certificate/Clearance Number			Top Secret - 95867798	
Expiry Date (YYY/MM/DD)			2020/09/18	

## SECTION D- Applicable Method of Payment

### Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contact if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Authorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux attestent(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC Stephen Alexander

Signature

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Dan Moorcroft, CEO \_\_\_\_\_

Signature

Date



## STATEMENT OF WORK

TITLE	Senior Technical Writer
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and</p>



	<p>services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Travellers Project Portfolio Directorate (TPPD) is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The Contractor must provide resources on an “as-and-when requested” basis to deliver new capabilities and service to develop and manage the TPPD’s projects such as developing work descriptions and related documentation for engineer, technologist and other positions created to build capacity in the Two-Way Radio Program and Accelerated Radio Deployment Project.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Gathering information and analysing expected activities, duties, and responsibilities of a technologist, engineer or other positions;</li><li>• Studying existing material and interviewing management and relevant personal;</li><li>• Creating accurate, complete and concise documentation to communicate ideas and proposals; and</li><li>• Writing, drafting and editing business documents.</li></ul>
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Work description for EL-05 Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by May 26, 2020.</li><li>• Work description for EL-07 Team Lead, Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by June 23, 2020.</li></ul> <p>All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.</p>
CONSTRAINTS	<p>(a) The Work must normally be performed within CBSA’s normal working hours of 7:00 AM to 6:00 PM.</p> <p>(b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region.</p>



WORK LOCATION	<p>Contracted resources must be willing and able to accept a flexible work arrangement, including any or all of the following:</p> <ul style="list-style-type: none"><li>• Working remotely off-site</li><li>• Use of collaborative work spaces</li><li>• Shared cubicles when working on site within the National Capital Region (NCR).</li></ul> <p>As such, the contracted resource must be able to provide their own devices such as laptops or personal computers. In such cases, the CBSA will be responsible for providing the appropriate network and systems accesses.</p>
TRAVEL REQUIREMENTS	<p>There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.</p>



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/002/ZQ			
<b>Task Authorization (TA) Number</b>	REQ 1000352162 – PO 2021000044			
<b>Contractor's Name and Address</b>				
899029607PG0001 QMR Staffing Solutions Incorporated 75 Albert Street, Suite 906 Ottawa, Ontario, K1P5E7				
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$34,000			
<b>TA Revisions Previously Authorized</b>				
TA Revision Number:	Authorized Increase or Decrease (Applicable Taxes extra)			
<b>New TA Revision</b>				
TA Revision Number: <u>1</u>	Authorized Increase or Decrease (Applicable Taxes extra) \$0			
This TA Revision is only to change the end date of the contract to September 18, 2020.				
<b>Contract Security Requirements (as applicable)</b>				
This task includes security requirements.				
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.				
Remarks: Secret Level				
<b>Required Work</b>				
<b>SECTION A – Task Description of the Work Required</b>				
As per attached statement of work.				
<b>Period of Service</b>	<b>From (Date)</b>	May 4, 2020	<b>To (Date)</b>	September 18, 2020
Work Location		It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements		None		
Language Requirements		The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.		
Level of Security Clearance Required for the Contractor's Personnel		Secret Level		



## SECTION B – APPLICABLE BASIS OF PAYMENT

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- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

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## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
3.10	Technical Writer	Senior		
Name of Proposed Resource				
Security Certificate/Clearance Number			Top Secret - 95867798	
Expiry Date (YYY/MM/DD)			2020/09/18	

## SECTION D- Applicable Method of Payment

### Monthly Payment

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- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Authorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux attestent(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC Stephen Alexander

Signature **ALEXANDER STEPHEN**

Digitally signed by ALEXANDER STEPHEN

Date: 2020.06.25 18:11:38 -04'00'

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Dan Moorcroft, CEO \_\_\_\_\_

Signature \_\_\_\_\_

Date 31/03/2020



## STATEMENT OF WORK

TITLE	Senior Technical Writer
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and</p>



	<p>services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Travellers Project Portfolio Directorate (TPPD) is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The Contractor must provide resources on an “as-and-when requested” basis to deliver new capabilities and service to develop and manage the TPPD’s projects such as developing work descriptions and related documentation for engineer, technologist and other positions created to build capacity in the Two-Way Radio Program and Accelerated Radio Deployment Project.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Gathering information and analysing expected activities, duties, and responsibilities of a technologist, engineer or other positions;</li><li>• Studying existing material and interviewing management and relevant personal;</li><li>• Creating accurate, complete and concise documentation to communicate ideas and proposals; and</li><li>• Writing, drafting and editing business documents.</li></ul>
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>• Work description for EL-05 Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by May 26, 2020.</li><li>• Work description for EL-07 Team Lead, Radio Communications Technologist, as well as document for corresponding key activities and duties. To be completed by June 23, 2020.</li></ul> <p>All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.</p>
CONSTRAINTS	<p>(a) The Work must normally be performed within CBSA’s normal working hours of 7:00 AM to 6:00 PM.</p> <p>(b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region.</p>



WORK LOCATION	<p>Contracted resources must be willing and able to accept a flexible work arrangement, including any or all of the following:</p> <ul style="list-style-type: none"><li>• Working remotely off-site</li><li>• Use of collaborative work spaces</li><li>• Shared cubicles when working on site within the National Capital Region (NCR).</li></ul> <p>A such, the contracted resource must be able to provide their own devices such as laptops or personal computers. In such cases, the CBSA will be responsible for providing the appropriate network and systems accesses.</p>
TRAVEL REQUIREMENTS	<p>There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.</p>

TASK AUTHORIZATION				
Contractor: EMERION		Contract Number: 5500000916		
Requisition Number: 1000352412		Financial Coding: 171020000,6001,10500		
Task Number: 2021000033		Date: April 7, 2020		
TA Request				
<b>1. Description of Work to be Performed</b> As described in Annex A to the Task Authorization. Resource is for Martin Aube, A/Director, Business Delivery Division, CARM				
<b>2. PERIOD OF SERVICES estimated:</b>		From: April 8, 2020	To:	March 31, 2021
<b>3. Work Location</b>	355 North River Road, Ottawa, ON, K1A 0L8			
<b>4. Travel Requirements</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify:			
<b>5. Other Conditions /Restraints</b>	As per the contract			
<b>6. Task Proposal</b>	Estimated Cost <input checked="" type="checkbox"/>	Fixed Price <input type="checkbox"/>		
7. LEVEL OF SECURITY CLEARANCE REQUIRED FOR THE CONTRACTOR'S PERSONNEL				
<input checked="" type="checkbox"/> Reliability Status <input type="checkbox"/> Secret <input type="checkbox"/> Top Secret <input type="checkbox"/> Other				
TA Proposal				
<b>8. Estimated Cost Contract</b>				
<b>Category (Level) and Name of Proposed Resource</b>	<b>PSPC Security File Number</b>	<b>Firm Per Diem Rate</b>	<b>Estimated # of Days</b>	<b>Total cost</b>
Project Manager - Level 3 – Ron Barbeau				\$147,384.00
Professional services estimated cost			Total	\$147,384.00
			GST	
			HST	\$19,159.52
			Total Estimated Cost	\$166,543.92
TA Approval				
<b>9. Signing Authorities</b>				
Name & Title of Individual Authorized to Sign on behalf of the Contractor (print)	Signature			Date
Name & Title of Individual Authorized to Sign as the Technical Authority (print)	Signature			Date
Name & Title of Individual Authorized to Sign as the Contracting Authority (print)	Digitally signed by ALEXANDER STEPHEN DN: C=ca, O=gc, OU=ccra-adrc, OU=PERSONNEL, SERIALNUMBER=2005081161754295 + CN=ALEXANDER STEPHEN Reason: I am the author of this document Location: Date: 2020-04-07 10:13:54 Foxit PhantomPDF Version 9.4.1			Date
<b>10. Basis of Payment &amp; Invoicing</b>				
In Accordance with the article entitled "Basis of Payment" in the Contract.  Payment to be made based on receipt of detailed monthly invoices for services rendered, subject to full acceptance by the Project/Technical Authority. Total of payments not to exceed the grand total.  Original invoices shall be sent to the Project/Technical Authority. One copy of each invoice, together with attachments, shall be sent to the Contracting Authority.				

## **Annex A**

### **Task Authorization Statement of Work**

The Contractor, through its contracted resources must perform the tasks listed for each of the resources and, as required, provide the deliverables associated with a stated task. The tasks required of any of the resources include, are not limited to, those listed for each resource.

The contracted resource must provide the stated deliverables within the schedule of deliveries assigned by the CBSA Project Authority.

#### **Project Manager (Level 3) – Ron Barbeau**

##### **Tasks**

The Project Manager (Level 3) must perform the work identified in each TA and provide overall coordination and assistance to the Project Managers of the related projects.

- Monitor Business Readiness Activities against established goals, objectives and milestones as defined in the Implementation Plan;
- Coach, mentor, provide advice and guidance to Business Delivery staff in project management processes (as defined by the Project Management Institute), good practices, methodologies, tools, and requirements;
- Establish a Results Based Management Framework and key Reporting elements with identified Key Performance Indicators (KPIs) to measure the effectiveness of the PMO and its supporting processes;
- Develop and document Project Office control and reporting procedures to manage changes in the PMO Implementation Plan;
- Develop and document control and reporting procedures and the change control process for all projects reporting to the Business Delivery Team;
- Monitor and, as required, update the risk and issue management processes;
- Monitor projects;
- Transfer functional and technical knowledge to the departmental project teams through individual and group training, demonstrations, written instructions and documents on an ongoing basis throughout the life of the project;
- CARM Business Case Maintenance;
- Provide input to Reports;
- Produce Business Delivery Status Reports;
- Change Control Plan;
- Risks and Issues Approach.

TASK AUTHORIZATION	
Contractor: Deloitte	Contract Number: 5500000991
Requisition Number: 1000352506	Financial Coding: 2540-010-00
Task Number: TA 011	Date: April 17, 2020
<b>Title: Independent Third Party Review (ITPR)</b>	
<p><b>Background</b></p> <p>As part of the Comprehensive Review, CBSA presented Treasury Board Secretariat (TBS) with a significant amount of information, including detailed program assessments. The program assessment information shared with TBS during the comprehensive departmental review identified key program activities and challenges with program effectiveness and efficiency.</p> <p>CBSA is required to conduct an independent third party review (ITPR), which is expected to build on these assessments to identify the incremental information that will fulfill the TB condition that was imposed on the Agency following the Budget 2019 Sustainability and Modernization funding in advance of Budget 2021. The key milestones related to the ITPR are as follows:</p> <ul style="list-style-type: none"> <li>• Spring 2020 – Launch of Working Group to discuss workplan and define key activities, deliverables and timelines of the project.</li> <li>• Summer 2020 - Conduct analysis and develop preliminary recommendations for Working Group</li> <li>• Fall 2020 – Renewal Steering Committee endorsement of the final ITPR findings.</li> <li>• Fall 2020 – Seek Ministerial Endorsement of the ITPR findings</li> <li>• Feb. 2021 – Ministerial Presentation of the ITPR to Treasury Board in advance of Budget 2021</li> </ul> <p><b>Overview of Independent Third Party Review</b></p> <p><u><b>Objective:</b></u> The overall objective is to complete an ITPR of CBSA's current business intelligence capacity, including operational and performance data, and proposals to improve capacity and results in this area, as well as identify integration points between activities conducted by CBSA and those conducted by other government departments. In addition to fulfilling the TB condition that was imposed in advance of Budget 2021, the review will also support CBSA's efforts to increase its management capacity and enhance the efficiency and effectiveness of its organizational performance.</p> <p><u><b>Scope:</b></u> The scope for this TA is as follows:</p> <p>To meet the objectives, the scope of the TA is divided in two components – A) Business Intelligence Capacity Assessment ; and, B) Integration Points with Other Government Departments</p> <p><b>A) BUSINESS INTELLIGENCE CAPACITY ASSESSMENT</b></p> <ol style="list-style-type: none"> <li>1. Review previous CBSA Program Assessments, and other relevant recent studies as applicable, and confirm known program inefficiencies and challenges.</li> <li>2. Evaluate the effectiveness of the use of business intelligence information (e.g. volume, cost, and output data) in these Assessments across the Agency. Identify programs where leading business intelligence practices are used, which could serve as a model for the Agency.</li> </ol>	

## DRAFT FOR DISCUSSION

3. Provide insights on how improved additional data and business intelligence could be used to demonstrate gaps in resources relative to CBSA's mandate.
4. To demonstrate identified improvement opportunities, conduct detailed analysis of business intelligence and performance data requirements for a select group of program areas with a focus on substantiating program costs and the major factors driving those costs by:
  - a. identifying all activities related to a specific program;
  - b. quantifying, by activity, the level of resources (e.g. HR and funds) expended to achieve the resulting outputs/ results
5. Develop a list of recommendations for CBSA to improve its business intelligence capacity, including an implementation plan for implementing these recommendations. The following considerations should be addressed:
  - a. Data needs for quantifying efficiencies achieved through reprioritizing resources, adjusting/eliminating processes, etc.;
  - b. Possible impacts and interdependencies between with other ongoing initiatives related to TB conditions (e.g. IM/IT rationalization and optimization, HR plan and revenue generation / cost recovery) and proposed recommendations to improve business intelligence capacity;
  - c. Other key assumptions, barriers, dependencies and relationships which may impact proposals to improve capacity and results in business intelligence; and,
  - d. As applicable, identify investments CBSA would need to make to address the recommendations.

## B) INTEGRATION POINTS WITH OTHER GOVERNMENT DEPARTMENTS

The ITPR should also **identify integration points between activities conducted by the CBSA and those conducted by other government departments (OGDs)**. Recommendations should be provided on areas that will require further analysis and exploration in the future to identify potential opportunities focused on factors such as increased collaboration and reduced redundancy across partners, among others.

### Phases, Activities, and Deliverables:

The contractor will develop a detailed project plan in collaboration with the CBSA Project Authority during the pre-planning and kick-off phases. The plan will cover the following key activities, deliverables and timelines:

Phase	Activities and Deliverables
A. Discovery and Pre-Planning: Week 1 – Week 3	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>Review background documents from CBSA and TBS (e.g. guidance document).</li> <li>Conduct self-directed familiarization on revenue-generation / cost-recovery (RG/CR) in the Government/Customs environment.</li> <li>Conduct discovery interviews with selected CBSA stakeholders to validate high-level understanding of Comprehensive Review results and initial findings</li> <li>Conduct high-level preliminary quantitative analysis</li> <li>Develop initial draft lines of inquiry that will guide the ITPR</li> </ul> <p><b>The CBSA Project Authority will provide the contractor with:</b></p> <ul style="list-style-type: none"> <li>Relevant operational and performance information.</li> <li>Other evaluation documents that have been developed for the Agency</li> </ul>
B. Kick-Off	<b>The Contractor will:</b>

## DRAFT FOR DISCUSSION

Week 4	<ul style="list-style-type: none"> <li>• Lead a kick-off meeting with the ITPR Working Group to:               <ul style="list-style-type: none"> <li>○ Review and confirm deliverables and timelines</li> <li>○ Provide a preliminary summary of the previous assurance and other documents provided.</li> <li>○ Identify program areas where will do “deep dive” case studies</li> <li>○ Gather input to refine lines of inquiry, project approach and detailed project plan</li> </ul> </li> </ul> <p><b>Deliverable:</b></p> <ul style="list-style-type: none"> <li>• Project approach and detailed project plan</li> </ul>
C. Analysis Week 5 – Week 8	<p><b>The Contractor will, as applicable:</b></p> <ul style="list-style-type: none"> <li>• Review documentation and data</li> <li>• Conduct qualitative and quantitative analysis</li> <li>• Conduct interviews to clarify understanding of documentation, insights found based on analysis, and explore ongoing projects that could materially impact the review findings.</li> <li>• Case Studies: For a select group of program areas, ‘mine down’ and conduct analysis to illustrate the potential from closing data gaps.</li> <li>• Document preliminary observations</li> </ul>
D. Check Point Week 9	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>• Hold a meeting with the project Working Group to discuss preliminary observations, and identify if any adjustments to the approach are necessary.</li> <li>• Provide Preliminary Observations and a Draft Final Report Outline to the CBSA Project Authority two business days in advance of the meeting.</li> </ul> <p><b>The CBSA Project Authority will provide the contractor with:</b></p> <ul style="list-style-type: none"> <li>• Written confirmation of the findings, and provide additional direction on course-correction if needed.</li> </ul> <p><b>Deliverables:</b></p> <ul style="list-style-type: none"> <li>• Present Preliminary Observations to Working Group (including Project Authority)               <ul style="list-style-type: none"> <li>○ Note that these observations may be presented in a deck or other concise method of delivery. The intent is to confirm that the approach is yielding information that will be of value to decision-making, and if necessary, determine if a course correction is needed.</li> </ul> </li> <li>• Draft Report Outline that includes:               <ul style="list-style-type: none"> <li>○ Report Headers</li> <li>○ Sub-sections</li> <li>○ Brief description of intended content within each section.</li> </ul> </li> </ul>
E. Analysis (continued) Week 10 – Week 12	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>• Conduct additional qualitative and quantitative analysis in specific program areas identified during the Check Point meeting with the Working Group.</li> <li>• Further develop quantitative exhibits – based on operational or performance data – that highlight the potential that might result from an improved business intelligence capability.</li> <li>• Hold additional follow-up meetings with stakeholders, as appropriate, to clarify draft observations and recommendations identified during this phase.</li> </ul>
F. Second Check Point Week 13	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>• Hold a meeting with the project Working Group to discuss observations, and identify if any adjustments to the approach are necessary.</li> <li>• Provide Draft Recommendations and a revised Draft Final Report Outline to the CBSA Project Authority two business days in advance of the meeting.</li> </ul> <p><b>The CBSA Project Authority will provide the contractor with:</b></p>

## DRAFT FOR DISCUSSION

	<ul style="list-style-type: none"> <li>Written confirmation of the findings and provide additional direction on course-correction if needed.</li> </ul> <p><b>Deliverables:</b></p> <ul style="list-style-type: none"> <li>Present Draft Recommendations to Working Group (including Project Authority)               <ul style="list-style-type: none"> <li>Note that these recommendations may be presented in a deck or other concise method of delivery. The intent is to confirm that the approach is yielding information that will be of value to decision-making, and if necessary, determine if a course correction is needed for drafting of the Final Report.</li> </ul> </li> </ul>
G. Draft Final Report Week 14	<ul style="list-style-type: none"> <li>The Contractor will develop the Draft Final Report to address comments from the Project Authority.</li> </ul>
H. Deliver Final Report Weeks 15 – Week 20	<ul style="list-style-type: none"> <li>The Contractor will deliver the Final report and assist in developing supporting materials (presentation) for the CBSA Renewal Steering Committee.</li> </ul>

### Assumptions:

- All deliverables provided by the contractor will be delivered in English. If required, CBSA will be responsible for any translation to French.
- CBSA will facilitate making the required internal CBSA stakeholders available for consultations within targeted timeframes.
- Aspects of the ITPR related to integration points between activities conducted by the CBSA and those conducted by other government departments will be performed based on information provided by CBSA and will not involve any consultations with OGDs.

<b>2. PERIOD OF SERVICES estimated:</b>	From:	From the Date of TA award	To:	September 30, 2020
<b>3. Work Location</b>	National Capital Region (NCR)			
<b>4. Travel Requirements</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   Specify: All stakeholder interviews can be done in person (National Capital Region) and/or using telecommunications.			
<b>5. Other Conditions /Restraints</b>	As per the Contract:			
<b>6. Task Proposal</b>	Estimated Cost <input type="checkbox"/>	Fixed Price <input checked="" type="checkbox"/> \$ to be determined		
<b>7. LEVEL OF SECURITY CLEARANCE REQUIRED FOR THE CONTRACTOR'S PERSONNEL</b>				
<input checked="" type="checkbox"/> Reliability Status <input type="checkbox"/> Secret <input type="checkbox"/> Top Secret <input type="checkbox"/> Other				
<b>TA Proposal</b>				
<b>8. Estimated Cost Contract</b>				
Discovery and Pre-Planning	End of Week 4			
Preliminary Observations	End of Week 9			
Draft Recommendations	End of Week 13			
Final Report	End of Week 20			
Professional services fixed price			<b>\$343,310.00</b>	
			HST	\$44,630.30
			<b>Total Labour Cost</b>	

**DRAFT FOR DISCUSSION**

	Total Travel & Living Cost		
	Grand Total for Labour and Travel		\$387,940.30
TA Approval			
9. Signing Authorities			
Contractor's Representative	Deloitte Inc.	Date April 22, 2020	Signature
Bradley Belanger Project Authority	CBSA	Date April 21, 2020	Signature Bradley Bélanger
Nancy Cléroux Contracting Authority	CBSA	Date	Signature
10. Basis of Payment & Invoicing			
In Accordance with the article entitled "Basis of Payment" in the Contract.			
Payment to be made based on receipt of detailed invoices for services rendered, subject to full acceptance by the Project/Technical Authority. Total of payments not to exceed the grand total.			
Original invoices shall be sent to the Project/Technical Authority. One copy of each invoice, together with attachments, shall be sent to the Contracting Authority.			

TASK AUTHORIZATION	
Contractor: Deloitte	Contract Number: 5500000991
PO Number: 2021000123	Contract Title: Financial Review
Task Number: TA011 – Amd 1	Requisition Number: 1000351484
Date : September 28, 2020	Financial Coding: 2540-010-00
TA Title: Independent Third Party Review (ITPR)	
<p><b>Background</b></p> <p>As part of the Comprehensive Review, CBSA presented Treasury Board Secretariat (TBS) with a significant amount of information, including detailed program assessments. The program assessment information shared with TBS during the comprehensive departmental review identified key program activities and challenges with program effectiveness and efficiency.</p> <p>CBSA is required to conduct an independent third party review (ITPR), which is expected to build on these assessments to identify the incremental information that will fulfill the TB condition that was imposed on the Agency following the Budget 2019 Sustainability and Modernization funding in advance of Budget 2021. The key milestones related to the ITPR are as follows:</p> <ul style="list-style-type: none"> <li>• Spring 2020 – Launch of Working Group to discuss workplan and define key activities, deliverables and timelines of the project.</li> <li>• Summer 2020 - Conduct analysis and develop preliminary recommendations for Working Group</li> <li>• Fall 2020 – Renewal Steering Committee endorsement of the final ITPR findings.</li> <li>• Fall 2020 – Seek Ministerial Endorsement of the ITPR findings</li> <li>• Feb. 2021 – Ministerial Presentation of the ITPR to Treasury Board in advance of Budget 2021</li> </ul> <p><b>Overview of Independent Third Party Review</b></p> <p><i>Objective:</i> The overall objective is to complete an ITPR of CBSA’s current business intelligence capacity, including operational and performance data, and proposals to improve capacity and results in this area, as well as identify integration points between activities conducted by CBSA and those conducted by other government departments. In addition to fulfilling the TB condition that was imposed in advance of Budget 2021, the review will also support CBSA’s efforts to increase its management capacity and enhance the efficiency and effectiveness of its organizational performance.</p> <p><i>Scope:</i> The scope for this TA is as follows:</p> <p>To meet the objectives, the scope of the TA is divided in two components – A) Business Intelligence Capacity Assessment ; and, B) Integration Points with Other Government Departments</p> <p><b>A) BUSINESS INTELLIGENCE CAPACITY ASSESSMENT</b></p> <ol style="list-style-type: none"> <li>1. Review previous CBSA Program Assessments, and other relevant recent studies as applicable, and confirm known program inefficiencies and challenges.</li> </ol>	

## DRAFT FOR DISCUSSION

2. Evaluate the effectiveness of the use of business intelligence information (e.g. volume, cost, and output data) in these Assessments across the Agency. Identify programs where leading business intelligence practices are used, which could serve as a model for the Agency.
3. Provide insights on how improved additional data and business intelligence could be used to demonstrate gaps in resources relative to CBSA's mandate.
4. To demonstrate identified improvement opportunities, conduct detailed analysis of business intelligence and performance data requirements for a select group of program areas with a focus on substantiating program costs and the major factors driving those costs by:
  - a. identifying all activities related to a specific program;
  - b. quantifying, by activity, the level of resources (e.g. HR and funds) expended to achieve the resulting outputs/ results
5. Develop a list of recommendations for CBSA to improve its business intelligence capacity, including an implementation plan for implementing these recommendations. The following considerations should be addressed:
  - a. Data needs for quantifying efficiencies achieved through reprioritizing resources, adjusting/eliminating processes, etc.;
  - b. Possible impacts and interdependencies between with other ongoing initiatives related to TB conditions (e.g. IM/IT rationalization and optimization, HR plan and revenue generation / cost recovery) and proposed recommendations to improve business intelligence capacity;
  - c. Other key assumptions, barriers, dependencies and relationships which may impact proposals to improve capacity and results in business intelligence; and,
  - d. As applicable, identify investments CBSA would need to make to address the recommendations.

## B) INTEGRATION POINTS WITH OTHER GOVERNMENT DEPARTMENTS

The ITPR should also **identify integration points between activities conducted by the CBSA and those conducted by other government departments (OGDs)**. Recommendations should be provided on areas that will require further analysis and exploration in the future to identify potential opportunities focused on factors such as increased collaboration and reduced redundancy across partners, among others.

### Phases, Activities, and Deliverables:

The contractor will develop a detailed project plan in collaboration with the CBSA Project Authority during the pre-planning and kick-off phases. The plan will cover the following key activities, deliverables and timelines:

Phase	Activities and Deliverables
A. Discovery and Pre-Planning: Week 1 – Week 3	<b>The Contractor will:</b> <ul style="list-style-type: none"> <li>• Review background documents from CBSA and TBS (e.g. guidance document).</li> <li>• Conduct self-directed familiarization on revenue-generation / cost-recovery (RG/CR) in the Government/Customs environment.</li> <li>• Conduct discovery interviews with selected CBSA stakeholders to validate high-level understanding of Comprehensive Review results and initial findings</li> <li>• Conduct high-level preliminary quantitative analysis</li> <li>• Develop initial draft lines of inquiry that will guide the ITPR</li> </ul>

## DRAFT FOR DISCUSSION

	<p><b>The CBSA Project Authority will provide the contractor with:</b></p> <ul style="list-style-type: none"> <li>• Relevant operational and performance information.</li> <li>• Other evaluation documents that have been developed for the Agency</li> </ul>
B. Kick-Off Week 4	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>• Lead a kick-off meeting with the ITPR Working Group to:             <ul style="list-style-type: none"> <li>○ Review and confirm deliverables and timelines</li> <li>○ Provide a preliminary summary of the previous assurance and other documents provided.</li> <li>○ Identify program areas where will do “deep dive” case studies</li> <li>○ Gather input to refine lines of inquiry, project approach and detailed project plan</li> </ul> </li> </ul> <p><b>Deliverable:</b></p> <ul style="list-style-type: none"> <li>• Project approach and detailed project plan</li> </ul>
C. Analysis Week 5 – Week 8	<p><b>The Contractor will, as applicable:</b></p> <ul style="list-style-type: none"> <li>• Review documentation and data</li> <li>• Conduct qualitative and quantitative analysis</li> <li>• Conduct interviews to clarify understanding of documentation, insights found based on analysis, and explore ongoing projects that could materially impact the review findings.</li> <li>• Case Studies: For a select group of program areas, ‘mine down’ and conduct analysis to illustrate the potential from closing data gaps.</li> <li>• Document preliminary observations</li> </ul>
D. Check Point Week 9	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>• Hold a meeting with the project Working Group to discuss preliminary observations, and identify if any adjustments to the approach are necessary.</li> <li>• Provide Preliminary Observations and a Draft Final Report Outline to the CBSA Project Authority two business days in advance of the meeting.</li> </ul> <p><b>The CBSA Project Authority will provide the contractor with:</b></p> <ul style="list-style-type: none"> <li>• Written confirmation of the findings, and provide additional direction on course-correction if needed.</li> </ul> <p><b>Deliverables:</b></p> <ul style="list-style-type: none"> <li>• Present Preliminary Observations to Working Group (including Project Authority)             <ul style="list-style-type: none"> <li>○ Note that these observations may be presented in a deck or other concise method of delivery. The intent is to confirm that the approach is yielding information that will be of value to decision-making, and if necessary, determine if a course correction is needed.</li> </ul> </li> <li>• Draft Report Outline that includes:             <ul style="list-style-type: none"> <li>○ Report Headers</li> <li>○ Sub-sections</li> <li>○ Brief description of intended content within each section.</li> </ul> </li> </ul>
E. Analysis (continued) Week 10 – Week 12	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>• Conduct additional qualitative and quantitative analysis in specific program areas identified during the Check Point meeting with the Working Group.</li> <li>• Further develop quantitative exhibits – based on operational or performance data – that highlight the potential that might result from an improved business intelligence capability.</li> <li>• Hold additional follow-up meetings with stakeholders, as appropriate, to clarify draft observations and recommendations identified during this phase.</li> </ul>
F. Second Check Point Week 13	<p><b>The Contractor will:</b></p> <ul style="list-style-type: none"> <li>• Hold a meeting with the project Working Group to discuss observations, and identify if any adjustments to the approach are necessary.</li> </ul>

## DRAFT FOR DISCUSSION

	<ul style="list-style-type: none"> <li>Provide Draft Recommendations and a revised Draft Final Report Outline to the CBSA Project Authority two business days in advance of the meeting.</li> </ul> <p><b>The CBSA Project Authority will provide the contractor with:</b></p> <ul style="list-style-type: none"> <li>Written confirmation of the findings and provide additional direction on course-correction if needed.</li> </ul> <p><b>Deliverables:</b></p> <ul style="list-style-type: none"> <li>Present Draft Recommendations to Working Group (including Project Authority)             <ul style="list-style-type: none"> <li>Note that these recommendations may be presented in a deck or other concise method of delivery. The intent is to confirm that the approach is yielding information that will be of value to decision-making, and if necessary, determine if a course correction is needed for drafting of the Final Report.</li> </ul> </li> </ul>
G. Draft Final Report Week 23	<ul style="list-style-type: none"> <li>The Contractor will develop the Draft Final Report to address comments from the Project Authority.</li> </ul>
H. Deliver Final Report Weeks 24 – Week 27	<ul style="list-style-type: none"> <li>The Contractor will deliver the Final report and assist in developing supporting materials (presentation) for the CBSA Renewal Steering Committee.</li> </ul>

### Assumptions:

- All deliverables provided by the contractor will be delivered in English. If required, CBSA will be responsible for any translation to French.
- CBSA will facilitate making the required internal CBSA stakeholders available for consultations within targeted timeframes.
- Aspects of the ITPR related to integration points between activities conducted by the CBSA and those conducted by other government departments will be performed based on information provided by CBSA and will not involve any consultations with OGDs.

<b>2. PERIOD OF SERVICES estimated:</b>	From:	April 28, 2020	To:	October 30, 2020
<b>3. Work Location</b>	National Capital Region (NCR)			
<b>4. Travel Requirements</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Specify: All stakeholder interviews can be done in person (National Capital Region) and/or using telecommunications.			
<b>5. Other Conditions /Restrains</b>	As per the Contract:			
<b>6. Task Proposal</b>	Estimated Cost <input type="checkbox"/>	Fixed Price <input checked="" type="checkbox"/> \$ to be determined		
<b>7. LEVEL OF SECURITY CLEARANCE REQUIRED FOR THE CONTRACTOR'S PERSONNEL</b>				
<input checked="" type="checkbox"/> Reliability Status <input type="checkbox"/> Secret <input type="checkbox"/> Top Secret <input type="checkbox"/> Other				
<b>TA Proposal</b>				
<b>8. Estimated Cost Contract</b>				
Discovery and Pre-Planning	End of Week 4			
Preliminary Observations	End of Week 9			
Draft Recommendations	End of Week 23			
Final Report	End of Week 27			

**DRAFT FOR DISCUSSION**

Professional services fixed price		<b>\$343,310.00</b>
	HST	\$44,630.30
	Total Labour Cost	
	Total Travel & Living Cost	
	<b>Grand Total for Labour and Travel</b>	<b>\$387,940.30</b>

**TA Approval**

**9. Signing Authorities**

Contractor's Representative	Deloitte Inc.	Date	Signature
<b>Bradley Belanger</b> Project Authority	CBSA	Date	Signature
<b>Nancy Clérout</b> Contracting Authority	CBSA	Date	Signature

**10. Basis of Payment & Invoicing**

In Accordance with the article entitled "Basis of Payment" in the Contract.

Payment to be made based on receipt of detailed invoices for services rendered, subject to full acceptance by the Project/Technical Authority. Total of payments not to exceed the grand total.

Original invoices shall be sent to the Project/Technical Authority. One copy of each invoice, together with attachments, shall be sent to the Contracting Authority.

TASK AUTHORIZATION FORM			
Contractor:		Contract Number:	
Évaluation Personnel Sélection International (EPSI) 6 Sainte-Marie Gatineau, Québec J8Y 2A3		5500000955	
Task Number:	PR1000352848	Date:	May 27, 2020
Amendment Number:	0	Date:	
1. TA Request			
<p><b>Description of Work to Be Performed</b></p> <p>The Canada Border Services Agency (CBSA) has contracted out services to EPSI in order to transform the Agency's staffing processes for collectives, annual, specialized, and on-going and as-needed recruitment of candidates nationally and internationally.</p> <p>CBSA has recently seen transformation in all areas of its Human Resource (HR) department, and more specifically, Staffing. Part of this transformation is a change in the way in which staffing is being completed. The focus of this transformation is to change the organizational culture from conducting many individual processes to having fewer, larger scale processes. This change will require more depth and breadth in the assessments completed for each staffing action and the development of assessments that are well-suited to high-volume processes in a 24/7 work environment.</p> <p><b>PROJECT OVERVIEW</b></p> <p>Specifically, the Contractor must undertake and provide assessment support for the following national collective process:</p> <ul style="list-style-type: none"> <li>PE-01 National Collective Process (2020-IA-HRB-PE_01-337)</li> </ul> <p><b>Key Project Considerations:</b></p> <p>As outlined in the contract no 5500000955, EPSI services will be provided on an "as and when requested basis." The following statement of work should corresponds directly to the scope of the services as per the contract between EPSI and the CBSA:</p> <ul style="list-style-type: none"> <li>Provide professional assessments services such as: advice, guidance, analyses, recommendations;</li> <li>Provide access to standardized assessment tools;</li> <li>Develop new standardized psychometric assessment tests and material; and</li> <li>Integrate CBSA assessment tools on their bilingual and secure online testing platform.</li> </ul> <p><b>THE STAFFING ASSESSMENT PROCESS</b></p> <p>To have EPSI administer, monitor and report on the <i>Situational Judgement Test for Professionals</i> (SJT-PRO) to assess the following competencies: Thinking Things Through, Showing initiative and Being Action-Oriented, Working Effectively with Others, for the PE-01 selection process.</p> <p><b>Outcomes of this stage include:</b></p> <ul style="list-style-type: none"> <li>Administration of the assessment (SJT-PRO) on EPSI's online testing platform.</li> <li>Extraction of the results and create an Overview Document.</li> <li>Provision of technical and administrative support to candidates throughout the test administration process.</li> </ul> <p><b>The Contractor must:</b></p> <ul style="list-style-type: none"> <li>Review and confirm that competencies identified can be assessed separately (individual score per competency) using the SJT-PRO.</li> <li>Administer two sessions of the SJT-PRO to a total of approximately <b>461 candidates</b> within a specified timeframe, as indicated by the CBSA.</li> <li>Support any accommodation requests for extended time, larger fonts, paper-pencil test copies, etc., as indicated by the CBSA when sending the list of candidates.</li> </ul>			

- Track activity during testing and disconnect if the candidate is trying to access other sources of information.
- **During the testing periods, provide ongoing technical support for the web-based platform to candidates, in both official languages and in multiple formats (i.e.: e-mail and/or telephone).**
- Advise the CBSA once the test sessions are administered.
- Provide test results using the Excel document provided by the CBSA.
- Respond to any investigations related to the Public Service Labour Relations and Employment Board complaints from candidates, when allegations are directly linked to the content, assessment and scoring of the exam, in addition to complaints related to the web-based platform, and any technological aspect of the exam

#### Constraints

- EPSI's online platform must be available 24/7 and must include the availability of technical support.
- Support any accommodation requests for extended time/ larger fonts etc., as indicated by the CBSA when sending the list of candidates.
- Exam must be available in both official languages.

#### Client Support

- CBSA will provide the list of candidates to EPSI for two separate testing sessions scheduled for **June 17-18, 2020** and **June 29-30, 2020**.
- CBSA will provide input regarding the messaging to candidates (heads-up and access code invitation) and approve the final messaging.
- CBSA will send the "Heads-Up email to candidates.
- CBSA will send results to candidates.

#### Schedule

- CBSA will send "Heads-Up" Email: on **June 11, 2020** for the first testing session and **June 22, 2020** for the second testing session.
- EPSI will send the access code invitation: By 10am (EST) - on **June 17, 2020** for the first testing session and **June 29, 2020** for the second testing session EPSI will administer the test: on **June 17-18, 2020** Alternate test date: **June 29-30, 2020**.
- EPSI will provide candidates' results within 3 days of the close of the testing period.
- EPSI will provide individual candidate reports within 5 days, as required for informal discussions.

#### Deliverables

Test Administration, Monitoring and Support — for testing dates of **June 17-18, 2020** and **June 29-30, 2020**:

- Send the access code invitation;
- Administer the SJT-PRO on EPSI's online testing platform for candidates, within a specified timeframe indicated by the CBSA;
- Support any accommodation requests for extended time / larger fonts etc., as indicated by the CBSA when sending the list of candidates;
- Track activity during testing and disconnect if the candidate is trying to access other sources of information;
- During the testing period, providing on-going technical and administrative support to candidates throughout the test administration process in both official languages and via multiple formats (e-mail, and/or telephone);
- Advise the CBSA once the test is administered;
- Respond to any investigations related to the Public Service Labour Relations and Employment Board complaints from candidates, when allegations are directly linked to the content, assessment and scoring of the exam, in addition to complaints related to the web-based platform, and any technological aspect of the exam;
- Invoice for all work completed before **July 31, 2020**.

#### Change in Management Process

An amended version of the Task Authorisation must be approved by the Project Authority and submitted to contracting, if changes to the level of effort are required and additional costs are incurred.

#### Estimate of Services:

##### Test Administration

- We estimate 461 candidates to be evaluated using one SJT-PRO test as part of the PE-01 National Collective Process on EPSI's online testing platform.
- (per test) x (candidates) = **\$4,610.00**


Technical Support

- We estimate that technical support will be required for different testing periods lasting each for a total of hours.
- days x hours x hour = **\$4,320.00**

Provision of Candidate Results and Overview Documents

- Staffing Consultant, Senior x days = **\$2,360.00**

<b>2. PERIOD OF SERVICES</b>	From: <u>TA award date</u>	To: July 31, 2020
<b>3. Work Location</b>	355 North River Road, Ottawa, Ontario K1A 0L8 or an alternative CBSA location in the National Capital Region.	
<b>4. Other Conditions /Restraints</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify:	
<b>5. Travel</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify:	
<b>6. Basis of Payment</b>	Limitation of Expenditure <input type="checkbox"/> Ceiling Price <input type="checkbox"/> Firm Price <input checked="" type="checkbox"/>	
<b>7. METHOD OF PAYMENT</b>		
<input type="checkbox"/> Single <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Milestones		
<b>8. LEVEL OF SECURITY CLEARANCE REQUIRED FOR THE CONTRACTOR'S PERSONNEL</b>		
<input checked="" type="checkbox"/> Reliability Status <input type="checkbox"/> Confidential <input type="checkbox"/> Secret <input type="checkbox"/> Not Applicable		
<b>9. BILINGUALISM (if applicable)</b>		
<input checked="" type="checkbox"/> English and French <input type="checkbox"/> French <input type="checkbox"/> English		
<b>TA Proposal</b> [For completion by Contractor]		
<b>10. Estimated Cost Contract</b>		
Category of Proposed Resource	Firm Per Diem Rate	Estimated # of Days
Name of Proposed Resource:		Total cost
Test Administration		4,610.00\$
Technical Support		4,320.00\$
Staffing Consultant, Senior		2,360.00\$
Sub-total Professional Fees:		11,290.00\$
HST (13%):		1,467.70\$
Total:		12,757.70
<b>TA Approval</b>		
<b>11. Signing Authorities</b>		
	Signatures of Authorized Representatives	Date
Nicolas Roy, Vice President Consulting Services and Business Development, EPSI Inc.		

		2020-06-03
Name & Title of Individual Authorized to Sign on Behalf of Contractor		
Isabelle Chartrand, Director National Staffing Operations, Talent Acquisition and Staffing Division		
Name & Title of Individual Authorized to Sign Pursuant to sub-section 32(1) of the <i>Financial Administration Act</i>		
Name & Title of Contracting Authority		
<b>12. Invoicing</b>		
<p>Payment to be made based on receipt of detailed invoices for services rendered, subject to full acceptance by the Project Authority. Total of payments not to exceed the grand total.</p> <p>The supplier should invoice in ¼, ½, ¾ or whole day increments. For example 1.00, 1.25, 1.50 or 1.75 days.</p> <p><b>Invoices must be sent electronically via email to:</b> <a href="mailto:vendors-fournisseurs@cbsa-asfc.gc.ca">vendors-fournisseurs@cbsa-asfc.gc.ca</a></p>		
Financial Coding: 458033000/2001/30400		

## ANNEX E, TASK AUTHORIZATION FORM

Contract Number	47419-178445/004/ZQ		
Task Authorization (TA) Number	1000352875 – 2021000295		
Contractor's Name and Address	854679848PG001 MGIS Inc. 23 Ballyboy St, Ottawa, Ontario, K2S2H1		
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$270,000.00		
TA Revisions Previously Authorized			
TA Revision Number:	Authorized Increase or Decrease (Applicable Taxes extra)		
Contract Security Requirements (as applicable)			
This task includes security requirements.  Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.  Remarks: Secret Level			
Required Work			
SECTION A – Task Description of the Work Required			
As per attached statement of work.			
Period of Service	From (Date)	June 3, 2020	To (Date) March 31, 2021
Work Location	It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements	None		
Language Requirements	The Contractor's resource will be required to adopt a flexible work arrangement, which may include one or more of the following: <ul style="list-style-type: none"> <li>Working on CBSA premises in the National Capital Region (NCR)</li> <li>Colocation / Shared office spaces</li> <li>Working remotely (on the contractor's premises, the resources domicile, or another approved remote location)</li> </ul>		
Level of Security Clearance Required for the Contractor's Personnel	Secret Level		

## SECTION B – Applicable Basis of Payment

### TA subject to a Limitation of Expenditure

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
2.8	Business Architect	Senior		
Name of Proposed Resource			Robert (ZHIQIANG)Ding	
Security Certificate/Clearance Number			95318084	
Expiry Date (YYY/MM/DD)			2028-02-02	

## SECTION D- Applicable Method of Payment

### Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contact if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada

## Authorization - Autorization

By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.

En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux attestent que le contenu de cette AT respecte les conditions du contrat.

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature **MADELAINE HERVE**

Digitally signed by MADELAINE HERVE

Date: 2020.05.29 11:24:40 -04'00'

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC Stephen Alexander

Signature **ALEXANDER STEPHEN**

Digitally signed by ALEXANDER STEPHEN

Date: 2020.05.28 19:29:50 -04'00'

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Matt Page, Director of Professional Services

Signature \_\_\_\_\_

*Matt Page*

Date May 29, 2020

# STATEMENT OF WORK

## 1.0 TITLE

Business Architect, Level 3

## 2.0 BACKGROUND

CBSA's The Enforcement Systems Division requires 2 Technology Architects to work on standing up and evolving various enterprise IT services namely MDMS, SOAPS, ERASS, EIES, CAFRDS, Presentation Services as well as to advance several projects, initiatives, and assets namely: Integrated Customs Systems (ICS), Passenger Information System initiative (PAXIS), Passenger Protect Program (PPP). ICS is an enterprise level 3-tier web-enabled suite of services built with JAVA, executing on a Websphere application server on an OS390 environment. PAXIS is a CBSA mission critical system available 24/7. The Advance Passenger Information/Passenger Name Record (API/PNR) program is maintained under the PAXIS system.

Under Canadian law, all commercial carriers are required to provide the CBSA with API/PNR data relating to all persons travelling to Canada. The API/PNR is designed to protect Canadians by enabling the CBSA to perform a risk assessment of travelers prior to their arrival in Canada. Airlines collect API data when passengers check in. PNR is drawn from airline flight reservations systems. The API/PNR program will ultimately be implemented for all modes of transportation however, the current focus is on air travel.

## 3.0 BUSINESS AND TECHNICAL ENVIRONMENT

### 3.1 Business Environment

CBSA's regular working hours are Monday to Friday, between 7 a.m. to 6 p.m. Eastern Time (Standard Workday).

Work Outside Standard Workday Hours

- (a) All proposed personnel must be available to work outside normal office hours during the duration of the Contract.
- (b) The Technical Authority will advise the Contractor as soon as possible of any overtime requirements. All overtime must be pre-approved by the Technical Authority.
- (d) Under some special circumstances, the Contractor's resources must be available (On-Call) to be called back to work, outside the Standard Workday, at the regular per diem rate, as established in the Contract.
- (e) The Technical Authority will advise the Contractor as soon as possible of any On-Call requirements and their duration. All On-Call must be pre-approved by the Technical Authority.

### 3.2 Technical Environment

The Contractor will provide the Services in conformance with CBSA's standard desktop operating software, currently, Microsoft Office Suite (including Word, Excel, and PowerPoint).

All Deliverables provided by the Contractor will become integrated within CBSA's technical and operational environment as specified by CBSA.

The technical environment at CBSA is comprised of several technologies including but not limited to:

- JAVA on IBM Z O/S, SUN Solaris Server, or Microsoft Server
- J2EE, Servlets, Portlets
- DB2 and Sybase RDBMS/ IBM DB2 on z/OS, MS Access, MS SQL
- IBM Websphere Application Server on zOS (version 6 or more)
- Oracle WebLogic
- IBM Websphere Test Environment (version 6 or more)
- IBM Websphere MQ on zOS (version 6 or more)
- WSAD (WebSphere Studio Application Development), Eclipse
- CTG (CICS Transaction Gateway)
- Message Queue (formerly MQ Series)
- CVS, Maven, Git
- JAVA policy files
- CA Site Minder
- RESTFUL and SOAP Web Services
- Electronic Data Interchange (EDI) - MQ Series
- Business Rule Engines
- HTML, JavaScript, XML, HTTPS (SSL)
- Strong 2-factor security/authentication
- Virtual desktop and environment
- Secure Remote Access
- DNS and network routing
- Active Directory/Group Policy Object
- Microsoft Office Suite: PowerPoint, Visio, Word, Excel
- HP Quality Center
- Biometric technology including voice recognition

### 4.0 SCOPE OF WORK

The Enforcement Division requires 5 (five) Technology Architects (Level 3) to code and develop various components within the PAXIS application, documentation of the changes, develop unit test, integrate code, assist junior developers, resolve JIRA tickets, and troubleshoot issues/bugs.

The Technology Architect will be responsible for supporting the planning, the design and development of simple to complex application implementations. The Resource(s) will work within the Information Technology (IT) branch to support technical teams to deliver application and infrastructure implementations.

Key program initiatives to be supported include but are not limited to Entry/Exit, PPP, eManifest, Beyond the Border, Postal Modernization, CBSA Assessment and Revenue Management (CARM), Refugee Reform, Accounts Receivable Ledger and OGD Single Window.

In addition to these specific program initiatives, program initiatives that may be related to the declaration include but are not limited to:

- ▷ Database and data administration and management
- ▷ Research and development for new computer hardware and software
- ▷ Release and change management for IT applications and infrastructure
- ▷ Client desktop support
- ▷ Production support
- ▷ Maintenance and system enhancement
- ▷ Application and system testing
- ▷ Computer science program initiatives
- ▷ Business Intelligence program initiatives
- ▷ Data warehouse program initiatives
- ▷ Design and implementation of solutions
- ▷ Systems integration, development, maintenance and implementation
- ▷ E-business Integration and eportal Solutions
- ▷ Enterprise, Business, Solutions, Information and Security Architecture
- ▷ Information and Records Management
- ▷ Quality Management
- ▷ Infrastructure change and management
- ▷ Configuration Management
- ▷ Deployment and site management
- ▷ Legacy Systems management
- ▷ Managing and delivering projects
- ▷ Capacity management
- ▷ Just in time data transmission initiatives
- ▷ System outage fixes
- ▷ Enterprise-wide capability initiative

## 5.0 TASKS

The Technology Architect(s) - Level 3 will be responsible for, but not be limited to, doing the following:

- Develop technical architectures, frameworks and strategies, either for an organization or for a major application area, to meet the business and application requirements;
- Ensures the integration of all aspects of technology solutions;
- Monitor industry trends to ensure that solutions fit with government and industry directions for technology;
- Perform impact analysis of technology changes;
- Provide support to applications and technical support teams in the proper application of existing infrastructure;
- Coach, mentor and train the organization to perform any of the above;
- Analyze and support development in an integrated enforcement, enrolment of risk assessment functionality;
- Interact and coordinate activities with other team to ensure a successful delivery of the expected results;
- Support Application Analysis / Design;
- Design, Prototype, Build and Modify User Interfaces, Middle-Tier and Back-End Software Components;
- Application development & maintenance;
- Support for PAXIS systems; and

## 6.0 DELIVERABLES

Deliverables may include, but will not be limited to the following:

DELIVERABLE	SCHEDULE
<p>Project plans</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request;</p>
<p>Impact documents which include detailed technical tasks to be completed as well as effort required to complete these tasks, assumptions and dependencies. This deliverable will be provided as Impacts are requested by PAXIS or another CBSA application</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Analysis documents</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Requirements studies</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Use cases</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Test plans and scripts</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Architecture Variance</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Business Context Models such as Business Use Case (BUC) Models</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>

To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	
System Use Case (SUC) Models  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Preliminary Options Analysis (POA)  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Conceptual System Design (CSD)  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Technical Design Document (TDD)  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Architecture Design Specification (ADS)  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Consultation Documentation;	Medium deadline: within 1 week of Technical Authority request
Initial Project Plans (IPP) technical content  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Development Strategy  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Context Models  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request

<p>Usability Engagement Plan</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Usability Value and Risk Assessment</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Business User Model</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Critical Success Factors</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Documentation according to CBSA's set of best practices, standards and methodologies</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Development of technical documentation and procedures</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Complete analysis of current environments and recommendations for increasing and optimizing performance</p> <p>To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Perform monitoring of query usage and recommend ways to modify tables for increased performance (e.g., adding indices, joining tables, adding foreign keys, etc;</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>

To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	
Costing/Financial reports  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Technical and/or Business level Presentations / Walkthroughs to interested parties at milestones determined for each release  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Costing/Financial reports including monthly paper timesheets showing hours worked on a daily basis  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
During the Analysis and Design phases using Modeling tools such as Visio or RSA: <ul style="list-style-type: none"> <li>- System Flow Diagrams</li> <li>- Detailed System Diagrams</li> <li>- Analysis and Design Models</li> <li>- User Interaction Diagrams</li> </ul> To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Weekly progress report  To be provided , including but not limited, in following format: MS Word, PDF, Spreadsheet	Weekly;

The Contractor must submit all Deliverables to the Technical Authority in accordance with the timing set out above. All text Deliverables shall be delivered in both hard and electronic copy or to the specifications of CBSA. All Deliverables must be accurate, truthful and in accordance with the specifications required by the Contract.

The Contractor must store all technical or research documentation gathered or produced during the provision of the Services in CBSA's repository.

An initial schedule could include the specific deliverables and timelines:

Initiative/Project – Service – Asset	Timeline	Deliverables
PPP	November 2020	R1184-TRAS (PPP Centralized Screening Phase II). ADS Part 1 and 2.  Analysis, and recommendations. Development coordination with Public Safety.
Dynamic Risking	April 2021	Integration of MDM within Dynamic Risking
BWL R1172 Phase 2	April 2021	Architecture activities in support of the implementation of BWL Phase II including architecture design and implementation.
CARM R1160 R2	April 2021	Architecture activities in support of the implementation of Business Control Data (BCD) on the Cloud.  Development of ADS Part 1 and 2.  Providing development guidance to the development teams. Alignment with Enterprise Building Block strategy from Enterprise Services.
Reference Data Management	April 2021	Providing a set of Work Locations in support of multiple projects across the Agency.  Modernize Business Control Data Service for internal applications.
CAFRDS-ICS Single Sign On	August 2021	Delivery of an architecture to support ICS Single Sign On. Alignment of ICS Hub with Single Sign On.
SOAPS, MDMS, ERASS, EIES, CAFRDS, Presentation Services	FY 2020-21	Service oversight, business analysis activities, Security related tasks including security document reviews, EBB roadmaps, CARM Portal recommendations and oversight.
BWL R1172 Phase 1	On-going starting in June 2020	On-going production support and maintenance.
VRS R885	On-going	On-going support activities for the VRS production release.  Supporting architecture activities in order to perform an eventual Cloud migration. Finding alternate Biometric technology solution in replacement of current legacy biometric product.

## 7.0 ACCEPTANCE CRITERIA

All deliverables are subject to review and acceptance by the Technical Authority. The Contractor will be required to remedy any errors, omissions or revisions identified by the Technical Authority within 5 business days of being notified.

## 8.0 SUPPORT PROVIDED BY CBSA

The following will be provided by the CBSA:

- Access to systems and tools;
- Workspace;
- Available templates;
- Project schedule for each release; and
- API-PNR initiative documentation

## 9.0 GREEN PROCUREMENT AND SERVICES

The Contractor must ensure, where possible, that all materials employed and work methods used by both the Contractor and its deployed personnel and resources will comply with CBSA's and the Government of Canada's Green Procurement Strategy.

## 10.0 REPORTING AND COMMUNICATION

It is the responsibility of the Contractor to facilitate and maintain regular communication with the Technical Authority. Status updates, verbal or written, may be requested by the Technical Authority over the course of the contract. Communication is defined as all reasonable effort to inform all parties of plans, decisions, proposed approaches, implementation, and results of work, to ensure that the project is progressing well and in accordance with expectations. Communication may include: phone calls; electronic mail; faxes; and meetings. In addition, the Contractor is to immediately notify the Technical Authority of any issues, problems or areas of concern in relation to any work completed under the contract, as they arise.

## 11.0 LANGUAGE OF WORK

The Resources will be required to perform the work in English. Every individual proposed in its bid must be fluent in English and must be able to communicate orally and in writing without any assistance and with minimal errors.

## 12.0 LOCATION OF WORK


The work will be completed within the Ottawa National Capital Region (NCR).

No travel outside of the National Capital Region (NCR) is anticipated or approved.

Contracted resources must be willing and able to accept a flexible work arrangement, which may include any or all of the following:

- Working remotely off-site
- Use of collaborative work spaces
- Shared cubicles when working on site within the National Capital Region (NCR).

As such, the contracted resource may be required to provide their own devices such as laptops or personal computers. In such cases, the CBSA will be responsible for providing the appropriate network and systems accesses.

 <b>Canada Border Services Agency</b>			<b>Agence des services frontaliers du Canada</b>		<b>Purchase Order / Contract Commande / Contrat</b>			Page <b>1 / 1</b>		
To: - À : <b>MGIS Inc.</b> <b>B D M K Consultants Inc In Joint Ve</b> <b>23 BALLYBOY ST</b> <b>STITTSTVILLE ON K2S 2H1</b>			Contact - Personne-ressource <b>Joshua Knox</b>		Standing offer No. - N° d'offre permanente		Validity Period - Période de validité (D/M/Y J/M/A) From - De: <b>03/06/2020</b> To - À: <b>31/03/2021</b>		Order No. N° de la demande <b>2021000477</b>	
					Amendment Date/ Time Date de la modification/ Temps		Previous Value - Valeur précédente		Order date Date de la demande (D/M/Y J/M/A) <b>30/06/2020</b>	
Vendor No. - N° du fournisseur <b>192573</b>	Tel. No - N° du Tél.	Fax. No. - N° de télécop.	Tel. No - N° du Tél.*	Fax. No. - N° de télécop.	Inc./Dec. - Aug./Dim.		Revised value - Montant révisé		Date required Demandé pour le (D/M/Y J/M/A) <b>31/03/2021</b>	
Item No. Article n°	Description Description				U of I U de D	Quantity Quantité	Unit Price Prix unitaire		Ext.Price Prix prévu	
<b>00010</b>	<b>-TSPS Bus Arch 2of2 060320+033121</b>  TSPS Business Architect 2 of 2. 47419-178445/004/ZQ  <b>Service Line 10 Details:</b> TSPS Bus Arch 2of2 060320+033121				<b>SU</b>					
<b>00020</b>	<b>-Corporate Incentive</b>  Corporate Incentive.  <b>Service Line 10 Details:</b> Corporate Incentive				<b>SU</b>					
Delivery Address - Adresse de livraison (UNLESS SPECIFIED DIFFERENTLY ABOVE - SAUF INDICATION CONTRAIRE) <b>CBSA/ASFC</b> <b>Program</b> <b>Tower A</b> <b>355 NORTH RIVER RD, 14th floor</b> <b>OTTAWA ON K1A 0L8</b>			Invoicing address - Adresse de facturation Invoices - Original and two copies are to be made out and sent to Factures - Remplir et envoyer l'original et deux copies à <b>Vendors-fournisseurs@cbsa-asfc.gc.ca</b> <b>National Invoice Reception Unit/</b> <b>Unité nationale de réception de factures</b> <b>2e étage</b> <b>105 RUE MCGILL, #260-01</b> <b>MONTREAL QC H2Y 2E7</b>			FOB - FAB		Amount - Montant CAD <b>253,968.75</b>		
						Terms of payment - Modalités de paiement <b>Net 30 days Direct Deposit</b>		T. taxes - T. taxes CAD <b>33,015.94</b>		
								T.Amount - Montant T. CAD <b>286,984.69</b>		
<p align="center"><b>Your proposal is accepted</b></p> <p align="center">to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price or prices set out therefor.</p> <p align="center"><b>Nous acceptons votre proposition</b></p> <p align="center">de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans les présentes, et aux annexes ci-jointes, les biens, services et construction énumérés dans les présentes, et sur toute feuille ci-annexée, au(x) prix indiqué(s).</p>						Signed for the Commissioner by/Signé pour le Commissaire par:  <div> <div></div> <div>Name (please print)/Nom (en lettres majuscules)</div> </div> <div> <div></div> <div><b>TEST PRINT</b></div> </div> <div> <div></div> <div><b>IMPRESSION TEST</b></div> </div> <div> <div></div> <div>Position title/Titre du poste</div> </div> <div> <div></div> <div>Signature</div> </div> <div> <div></div> <div>Date(D/M/Y - J/M/A)</div> </div>				

## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/004/ZQ			
<b>Task Authorization (TA) Number</b>	1000352876 – 2021000477			
<b>Contractor's Name and Address</b>				
854679848PG001 MGIS Inc. 23 Ballyboy St, Ottawa, Ontario, K2S2H1				
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:		\$241,875.00		
<b>TA Revisions Previously Authorized</b>				
TA Revision Number: 01		Authorized Increase or Decrease (Applicable Taxes extra) \$0.00		
<b>Contract Security Requirements (as applicable)</b>				
This task includes security requirements. Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract. Remarks: Secret Level				
<b>Required Work</b>				
<b>SECTION A – Task Description of the Work Required</b>				
As per attached statement of work.				
<b>Period of Service</b>	<b>From (Date)</b>	<b>Date of TA award</b>	<b>To (Date)</b>	March 31, 2021
Work Location		It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).  The Contractor's resource will be required to adopt a flexible work arrangement, which may include one or more of the following: <ul style="list-style-type: none"> <li>Working on CBSA premises in the National Capital Region (NCR)</li> <li>Colocation / Shared office spaces</li> </ul> Working remotely (on the contractor's premises, the resources domicile, or another approved remote location)		
Travel Requirements		None		
Language Requirements		English		
Level of Security Clearance Required for the Contractor's Personnel		Secret Level		

## SECTION B – Applicable Basis of Payment

### TA subject to a Limitation of Expenditure

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
2.8	Business Architect	Senior		
Name of Proposed Resource			Harry Ramotar	
Security Certificate/Clearance Number			213917	
Expiry Date (YYY/MM/DD)				

## SECTION D- Applicable Method of Payment

### Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contact if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada

### Authorization - Autorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux attestent(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Digitally signed by \_\_\_\_\_

Date: 2020.11.05 11:46:01 -05'00'

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC \_\_\_\_\_

Meagan Leclair

Signature \_\_\_\_\_

**LECLAIR MEAGAN**

Digitally signed by LECLAIR MEAGAN

Date: 2020.10.30 15:25:31 -04'00'

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

**Matt Page, Director of Professional Services**

Signature \_\_\_\_\_

*Matt Page*

Date \_\_\_\_\_

November 2, 2020

# STATEMENT OF WORK

## 1.0 TITLE

Canada Border Services Agency (CBSA) requires Informatics Professional Services resources, two (2) Business Architects, Level 3, on an as-and-when-requested basis, to perform various functions within the Enterprise products and Capabilities Division within the Enterprise Collaboration and Digital Services Directorate.

## 2.0 BACKGROUND

CBSA's The Enforcement Systems Division requires 2 Business Architects to work on standing up and evolving various enterprise IT services namely MDMS, SOAPS, ERASS, EIES, CAFRDS, Presentation and Enterprise Services as well as to advance several projects, initiatives, and assets namely: Enterprise Single Sign On, API Management, Enterprise Services integration including an Enterprise Portal, App/Mod that consists in the migration of 20 applications to the new Cloud platform including the Business Control Data portion of the Integrated Customs Systems (ICS), Dynamic Risking, and the Passenger Protect Program (PPP).

## 3.0 BUSINESS AND TECHNICAL ENVIRONMENT

### 3.1 Business Environment

CBSA's regular working hours are Monday to Friday, between 7 a.m. to 6 p.m. Eastern Time (Standard Workday).

#### Work Outside Standard Workday Hours

- (a) All proposed personnel must be available to work outside normal office hours during the duration of the Contract.
- (b) The Technical Authority will advise the Contractor as soon as possible of any overtime requirements. All overtime must be pre-approved by the Technical Authority.
- (d) Under some special circumstances, the Contractor's resources must be available (On-Call) to be called back to work, outside the Standard Workday, at the regular per diem rate, as established in the Contract.
- (e) The Technical Authority will advise the Contractor as soon as possible of any On-Call requirements and their duration. All On-Call must be pre-approved by the Technical Authority.

### 3.2 Technical Environment

The Contractor will provide the Services in conformance with CBSA's standard desktop operating software, currently, Microsoft Office Suite (including Word, Excel, and PowerPoint).

All Deliverables provided by the Contractor will become integrated within CBSA's technical and operational environment as specified by CBSA.

The technical environment at CBSA is comprised of several technologies including but not limited to:

- JAVA on IBM Z O/S, SUN Solaris Server, or Microsoft Server
- J2EE, Servlets, Portlets
- DB2 and Sybase RDBMS/IBM DB2 on z/OS, MS Access, MSSQL
- IBM Websphere Application Server on zOS (version 6 or more)
- Oracle WebLogic
- IBM Websphere Test Environment (version 6 or more)
- IBM Websphere MQ on zOS (version 6 or more)
- WSAD (WebSphere Studio Application Development), Eclipse
- CTG (CICS Transaction Gateway)
- Message Queue (formerly MQ Series)
- CVS, Maven, Git
- JAVA policy files
- CA Site Minder
- RESTFUL and SOAP Web Services
- Electronic Data Interchange (EDI) - MQ Series

- Business Rule Engines
- HTML, JavaScript, XML, HTTPS (SSL)
- Strong 2-factor security/authentication
- Virtual desktop and environment
- Secure Remote Access
- DNS and network routing
- Active Directory/Group Policy Object
- Microsoft Office Suite: PowerPoint, Visio, Word, Excel
- HP Quality Center
- Biometric technology including voice recognition

#### 4.0 SCOPE OF WORK

The CBSA uses a service-centric model to design, develop, operate, maintain and enhance services in support of the CBSA's mission and objectives. IT Enabled Business Support Services for the Enterprise Products and Capabilities Division (EPCD) directly support the delivery of the CBSA enterprise services or functions.

Currently, the EPCD manages the following services:

- Service Oriented Architecture Platform Services (SOAPS)
- Master Data Management (MDM)
- Entity Relationship Resolution and Assessment Services (ERASS)
- Common Application Framework Reference Data System (CAFRDS)
- External Information Exchange Service (EIES)
- Presentation Services including the Enterprise Portal
- Enterprise Services

Each service that EPCD manages is tied to one or several key program initiatives that include but are not limited to PPP, CBSA Assessment and Revenue Management (CARM), Dynamic Risking (DR), Identity Management – Enterprise Single Sign On, API Management, App/Mod, and Enterprise Services integration including an Enterprise Portal.

The Business Architect will be responsible for supporting the planning, management of the above-mentioned services including the development of solution architecture, and oversight of IT services in support of the design and development of complex application and their implementations.

#### 5.0 TASKS

The Business Architect(s) - Level 3 will be responsible for, but not be limited to, doing the following:

- Developing policies and rules that allow an organization to carry out its mandate and functional responsibilities, and that govern the organization's actual and planned capabilities in terms of computers, data, information, human resources, communication facilities, software and management responsibilities;
- Advising on the creation and implementation of enterprise business processes;
- Developing business architecture to align organization with strategic objectives and participate in the elaboration of technical architectures;
- Participate in the development of technical architectures, frameworks and strategies, aligned with the elaborated business architectures either for an organization or for a major application area, to meet the business and application requirements;
- Developing the specifications for where, how and why the various organizational components fit together as they do, and how they support the organization's mandate;
- Creating presentations and use cases; consulting and presenting to various stakeholders, and facilitating meetings and discussions;
- Constant training and provisioning of guidance of CBSA staff who are working on service management or

projects, which includes transfer of knowledge;

- Performing various data mapping include the ones related to Reference Data Management, Master Data Management, the World Custom Organization data model and the EDIFACT standards;
- Ensuring consistency and integration of all enterprise technology solution with the organization's and government architectures and business strategies;
- Evaluating the feasibility of the architecture and technologies related to a business change and perform impact assessments of technology changes;
- Provide support to applications and technical support teams for the development and maintenance of under-lying assets for each of the managed service including application analysis, design, prototyping, data mapping, use interfaces, Middle-Tier and Back-End Software Components;
- Identifying risks associated with the architecture and technologies and recommending risk mitigation;
- Analyzing and recommending alternative solutions, methodologies and strategies including the ones for enterprise services requirements, design and functionality;
- Assisting in the prioritization and assignment of architectural improvements; and
- Developing a service architectural strategy and plan.

## 6.0 DELIVERABLES

The Contractor will provide various reports, presentations (both business and technical) including but not limited to the following:

- plans (usability engagement, test, work breakdown structures)
- reports (weekly progress, gap analysis, business capabilities and feasibility)
- requirements analysis (including use cases e.g. business and system use cases, business context models)
- business/context models and target/end state architecture diagrams (architecture business, roadmaps, conceptual design, user interface, specifications)
- models (business model)
- assessments (Dashboards, Plans, Charts, Tables and Diagrams, business capability, legislative and operational requirement changes required to product and solution architectures, service and application)
- analysis documents including one or many of the following:
  - o preliminary options analysis, change and impact analysis, costing, financial, Key Performance Indicators (through performance monitoring) and the identification of critical success factors
- reviews (post projects, business, prioritization)
- architecture variance document, impact documents (including detailed technical tasks to be completed and the associated efforts, assumptions and dependencies)
- recommendations on improvements (information, procedures, decision flows)
- development of best practices, standards and methodologies, schedules and other related documents.
- Contribution to the delivery of expert advice on key initiative including the one related to technical documentation including models, design, and architecture diagrams and procedures aligned with the elaborated business architecture.

All deliverables are to be submitted in English in the requested associated formats (Archimate, Visio, PDF, MS-Word, Spreadsheet) on a per requested basis (generally a week timeline). Deliverables must be accurate, in accordance with the specifications required by the Contract. The Contractor must store all technical or research documentation gathered or produced during the provision of the Services in CBSA's repository.

An initial schedule could include the specific deliverables and timelines:

Initiative/Project – Service – Asset	Timeline	Deliverables
PPP	November 2020	R1184-TRAS (PPP Centralized Screening Phase II). ADS Part 1 and 2.  Analysis, and recommendations. Development coordination with Public Safety.
Dynamic Risking	April 2021	Integration of MDM within Dynamic Risking
CARM R1160 R1 and R2	April 2021	Architecture activities in support of the implementation of Business Control Data (BCD) on the Cloud.  Providing development guidance to the development teams. Alignment with Enterprise Building Block strategy from Enterprise Services.
Reference Data Management	April 2021	Providing a set of Work Locations in support of multiple projects across the Agency.  Business modernization of the Business Control Data Service for internal applications.
Enterprise Single Sign On	August 2021	Delivery of an architecture to support, among other things, ICS Single Sign On. Alignment of ICS Hub with Single Sign On.
SOAPS, MDMS, ERASS, EIES, CAFRDS, Presentation Services	FY 2020-21	Service oversight, business analysis activities, Security related tasks including security document reviews, EBB roadmaps, CARM Portal recommendations and oversight.

## 7.0 ACCEPTANCE CRITERIA

All deliverables are subject to review and acceptance by the Technical Authority. The Contractor will be required to remedy any errors, omissions or revisions identified by the Technical Authority within 5 business days of being notified.

## 8.0 SUPPORT PROVIDED BY CBSA

The following will be provided by the CBSA:

- Access to systems and tools;
- Workspace;
- Available templates;
- Project schedule for each release; and
- API-PNR initiative documentation

## 9.0 GREEN PROCUREMENT AND SERVICES

The Contractor must ensure, where possible, that all materials employed and work methods used by both the Contractor and its deployed personnel and resources will comply with CBSA's and the Government of Canada's Green Procurement Strategy.

## 10.0 REPORTING AND COMMUNICATION

It is the responsibility of the Contractor to facilitate and maintain regular communication with the Technical Authority. Status updates, verbal or written, may be requested by the Technical Authority over the course of the contract. Communication is defined as all reasonable effort to inform all parties of plans, decisions, proposed approaches, implementation, and results of work, to ensure that the project is progressing well and in accordance with expectations. Communication may include: phone calls; electronic mail; faxes; and meetings. In addition,

the Contractor is to immediately notify the Technical Authority of any issues, problems or areas of concern in relation to any work completed under the contract, as they arise.

#### **11.0 LANGUAGE OF WORK**

The Resources will be required to perform the work in English. Every individual proposed in its bid must be fluent in English and must be able to communicate orally and in writing without any assistance and with minimal errors.

#### **12.0 LOCATION OF WORK**

The work will be completed within the Ottawa National Capital Region (NCR).

No travel outside of the National Capital Region (NCR) is anticipated or approved.

Contracted resources must be willing and able to accept a flexible work arrangement, which may include any or all of the following:

- Working remotely off-site
- Use of collaborative work spaces
- Shared cubicles when working on site within the National Capital Region (NCR).

As such, the contracted resource may be required to provide their own devices such as laptops or personal computers. In such cases, the CBSA will be responsible for providing the appropriate network and systems accesses.

## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/004/ZQ		
<b>Task Authorization (TA) Number</b>	1000352876 – 2021000477		
<b>Contractor's Name and Address</b>			
854679848PG001 MGIS Inc. 23 Ballyboy St, Ottawa, Ontario, K2S2H1			
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$241,875.00		
<b>TA Revisions Previously Authorized</b>			
TA Revision Number:	A authorized Increase or Decrease (Applicable Taxes extra)		
<b>Contract Security Requirements (as applicable)</b>			
This task includes security requirements.			
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.			
Remarks: Secret Level			
<b>Required Work</b>			
<b>SECTION A – Task Description of the Work Required</b>			
As per attached statement of work.			
<b>Period of Service</b>	<b>From (Date)</b>	July 8th, 2020	<b>To (Date)</b> March 31, 2021
Work Location	It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements	None		
Language Requirements	The Contractor's resource will be required to adopt a flexible work arrangement, which may include one or more of the following: <ul style="list-style-type: none"> <li>Working on CBSA premises in the National Capital Region (NCR)</li> <li>Colocation / Shared office spaces</li> <li>Working remotely (on the contractor's premises, the resources domicile, or another approved remote location)</li> </ul>		
Level of Security Clearance Required for the Contractor's Personnel	Secret Level		

## SECTION B – Applicable Basis of Payment

### TA subject to a Limitation of Expenditure

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- When it is 75 percent committed, or
- Four (4) months before the final delivery date specified in the authorized TA, or
- As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
2.8	Business Architect	Senior		
Name of Proposed Resource				
Security Certificate/Clearance Number			220145-2	
Expiry Date (YYY/MM/DD)			2027-10-04	

## SECTION D- Applicable Method of Payment

### Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contact if:

- An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- All such documents have been verified by Canada;

The work performed has been accepted by Canada

## Authorization - Authorization

By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.

En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante ce l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux atteste(nt) que le contenu de cette AT respecte les conditions du contrat.

Name of Project Authority –  
 Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Digitally signed by \_\_\_\_\_

Date: 2020.07.02 13:10:28 -04'00'  
 Date \_\_\_\_\_

Name of CBSA Contracting Authority -  
 Nom de l'autorité contractante de ASFC \_\_\_\_\_

Signature **CLOUTIER**  
**YVES**

Digitally signed by CLOUTIER YVES  
 DN: C=ca, O=gc, OU=ccra-adrc, OU=PERSONNEL,  
 CN=CLOUTIER YVES +  
 SERIALNUMBER=2018212163639225  
 Reason: I am the author of this document  
 Location:  
 Date: 2020-07-02 10:28:10  
 Foxit PhantomPDF Version: 9.4.1

Date \_\_\_\_\_

Name of PWGSC Contracting Authority (if required)-  
 Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor  
 Nom et titre de la personne autorisée à signer au nom de l'entrepreneur  
Matt Page, Director of Professional Services

Signature Matt Page

Date July 2, 2020

# STATEMENT OF WORK

## 1.0 TITLE

Two (2) Business Architects, Level 3

## 2.0 BACKGROUND

CBSA's The Enforcement Systems Division requires 2 Technology Architects to work on standing up and evolving various enterprise IT services namely MDMS, SOAPS, ERASS, EIES, CAFRDS, Presentation Services as well as to advance several projects, initiatives, and assets namely: Integrated Customs Systems (ICS), Passenger Information System initiative (PAXIS), Passenger Protect Program (PPP). ICS is an enterprise level 3-tier web-enabled suite of services built with JAVA, executing on a Websphere application server on an OS390 environment. PAXIS is a CBSA mission critical system available 24/7. The Advance Passenger Information/Passenger Name Record (API/PNR) program is maintained under the PAXIS system.

Under Canadian law, all commercial carriers are required to provide the CBSA with API/PNR data relating to all persons travelling to Canada. The API/PNR is designed to protect Canadians by enabling the CBSA to perform a risk assessment of travelers prior to their arrival in Canada. Airlines collect API data when passengers check in. PNR is drawn from airline flight reservations systems. The API/PNR program will ultimately be implemented for all modes of transportation however, the current focus is on air travel.

## 3.0 BUSINESS AND TECHNICAL ENVIRONMENT

### 3.1 Business Environment

CBSA's regular working hours are Monday to Friday, between 7 a.m. to 6 p.m. Eastern Time (Standard Workday).

#### Work Outside Standard Workday Hours

- (a) All proposed personnel must be available to work outside normal office hours during the duration of the Contract.
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All Deliverables provided by the Contractor will become integrated within CBSA's technical and operational environment as specified by CBSA.

The technical environment at CBSA is comprised of several technologies including but not limited to:

- JAVA on IBM Z O/S, SUN Solaris Server, or Microsoft Server
- J2EE, Servlets, Portlets
- DB2 and Sybase RDBMS/ IBM DB2 on z/OS, MS Access, MS SQL
- IBM Websphere Application Server on zOS (version 6 or more)
- Oracle WebLogic
- IBM Websphere Test Environment (version 6 or more)
- IBM Websphere MQ on zOS (version 6 or more)
- WSAD (WebSphere Studio Application Development), Eclipse
- CTG (CICS Transaction Gateway)
- Message Queue (formerly MQ Series)
- CVS, Maven, Git
- JAVA policy files
- CA Site Minder
- RESTFUL and SOAP Web Services
- Electronic Data Interchange (EDI) - MQ Series
- Business Rule Engines
- HTML, JavaScript, XML, HTTPS (SSL)
- Strong 2-factor security/authentication
- Virtual desktop and environment
- Secure Remote Access
- DNS and network routing
- Active Directory/Group Policy Object
- Microsoft Office Suite: PowerPoint, Visio, Word, Excel
- HP Quality Center
- Biometric technology including voice recognition

### 4.0 SCOPE OF WORK

The Enforcement Division requires 5 (five) Technology Architects (Level 3) to code and develop various components within the PAXIS application, documentation of the changes, develop unit test, integrate code, assist junior developers, resolve JIRA tickets, and troubleshoot issues/bugs.

The Technology Architect will be responsible for supporting the planning, the design and development of simple to complex application implementations. The Resource(s) will work within the Information Technology (IT) branch to support technical teams to deliver application and infrastructure implementations.

Key program initiatives to be supported include but are not limited to Entry/Exit, PPP, eManifest, Beyond the Border, Postal Modernization, CBSA Assessment and Revenue Management (CARM), Refugee Reform, Accounts Receivable Ledger and OGD Single Window.

In addition to these specific program initiatives, program initiatives that may be related to the declaration include but are not limited to:

- ▷ Database and data administration and management
- ▷ Research and development for new computer hardware and software
- ▷ Release and change management for IT applications and infrastructure
- ▷ Client desktop support
- ▷ Production support
- ▷ Maintenance and system enhancement
- ▷ Application and system testing
- ▷ Computer science program initiatives
- ▷ Business Intelligence program initiatives
- ▷ Data warehouse program initiatives
- ▷ Design and implementation of solutions
- ▷ Systems integration, development, maintenance and implementation
- ▷ E-business Integration and eportal Solutions
- ▷ Enterprise, Business, Solutions, Information and Security Architecture
- ▷ Information and Records Management
- ▷ Quality Management
- ▷ Infrastructure change and management
- ▷ Configuration Management
- ▷ Deployment and site management
- ▷ Legacy Systems management
- ▷ Managing and delivering projects
- ▷ Capacity management
- ▷ Just in time data transmission initiatives
- ▷ System outage fixes
- ▷ Enterprise-wide capability initiative

## 5.0 TASKS

The Technology Architect(s) - Level 3 will be responsible for, but not be limited to, doing the following:

- Develop technical architectures, frameworks and strategies, either for an organization or for a major application area, to meet the business and application requirements;
- Ensures the integration of all aspects of technology solutions;
- Monitor industry trends to ensure that solutions fit with government and industry directions for technology;
- Perform impact analysis of technology changes;
- Provide support to applications and technical support teams in the proper application of existing infrastructure;
- Coach, mentor and train the organization to perform any of the above;
- Analyze and support development in an integrated enforcement, enrolment of risk assessment functionality;
- Interact and coordinate activities with other team to ensure a successful delivery of the expected results;
- Support Application Analysis / Design;
- Design, Prototype, Build and Modify User Interfaces, Middle-Tier and Back-End Software Components;
- Application development & maintenance;
- Support for PAXIS systems; and

## 6.0 DELIVERABLES

Deliverables may include, but will not be limited to the following:

DELIVERABLE	SCHEDULE
<p>Project plans</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request;</p>
<p>Impact documents which include detailed technical tasks to be completed as well as effort required to complete these tasks, assumptions and dependencies. This deliverable will be provided as Impacts are requested by PAXIS or another CBSA application</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Analysis documents</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Requirements studies</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Use cases</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Test plans and scripts</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Architecture Variance</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Business Context Models such as Business Use Case (BUC) Models</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>

To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	
System Use Case (SUC) Models  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Preliminary Options Analysis (POA)  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Conceptual System Design (CSD)  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Technical Design Document (TDD)  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Architecture Design Specification (ADS)  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Consultation Documentation;	Medium deadline: within 1 week of Technical Authority request
Initial Project Plans (IPP) technical content  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Development Strategy  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Context Models  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request

<p>Usability Engagement Plan</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Usability Value and Risk Assessment</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Business User Model</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Critical Success Factors</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Documentation according to CBSA's set of best practices, standards and methodologies</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Development of technical documentation and procedures</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Complete analysis of current environments and recommendations for increasing and optimizing performance</p> <p>To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>
<p>Perform monitoring of query usage and recommend ways to modify tables for increased performance (e.g., adding indices, joining tables, adding foreign keys, etc;</p>	<p>Medium deadline: within 1 week of Technical Authority request</p>

To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	
Costing/Financial reports  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Technical and/or Business level Presentations / Walkthroughs to interested parties at milestones determined for each release  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Costing/Financial reports including monthly paper timesheets showing hours worked on a daily basis  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
During the Analysis and Design phases using Modeling tools such as Visio or RSA: <ul style="list-style-type: none"> <li>- System Flow Diagrams</li> <li>- Detailed System Diagrams</li> <li>- Analysis and Design Models</li> <li>- User Interaction Diagrams</li> </ul> To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Medium deadline: within 1 week of Technical Authority request
Weekly progress report  To be provided , including but not limited, in following format: MSWord, PDF, Spreadsheet	Weekly;

The Contractor must submit all Deliverables to the Technical Authority in accordance with the timing set out above. All text Deliverables shall be delivered in both hard and electronic copy or to the specifications of CBSA. All Deliverables must be accurate, truthful and in accordance with the specifications required by the Contract.

The Contractor must store all technical or research documentation gathered or produced during the provision of the Services in CBSA's repository.

An initial schedule could include the specific deliverables and timelines:

Initiative/Project – Service – Asset	Timeline	Deliverables
PPP	November 2020	R1184-TRAS (PPP Centralized Screening Phase II). ADS Part 1 and 2.  Analysis, and recommendations. Development coordination with Public Safety.
Dynamic Risking	April 2021	Integration of MDM within Dynamic Risking
BWL R1172 Phase 2	April 2021	Architecture activities in support of the implementation of BWL Phase II including architecture design and implementation.
CARM R1160 R2	April 2021	Architecture activities in support of the implementation of Business Control Data (BCD) on the Cloud.  Development of ADS Part 1 and 2.  Providing development guidance to the development teams. Alignment with Enterprise Building Block strategy from Enterprise Services.
Reference Data Management	April 2021	Providing a set of Work Locations in support of multiple projects across the Agency.  Modernize Business Control Data Service for internal applications.
CAFRDS-ICS Single Sign On	August 2021	Delivery of an architecture to support ICS Single Sign On. Alignment of ICS Hub with Single Sign On.
SOAPS, MDMS, ERASS, EIES, CAFRDS, Presentation Services	FY 2020-21	Service oversight, business analysis activities, Security related tasks including security document reviews, EBB roadmaps, CARM Portal recommendations and oversight.
BWL R1172 Phase 1	On-going starting in June 2020	On-going production support and maintenance.
VRS R885	On-going	On-going support activities for the VRS production release.  Supporting architecture activities in order to perform an eventual Cloud migration. Finding alternate Biometric technology solution in replacement of current legacy biometric product.

## 7.0 ACCEPTANCE CRITERIA

All deliverables are subject to review and acceptance by the Technical Authority. The Contractor will be required to remedy any errors, omissions or revisions identified by the Technical Authority within 5 business days of being notified.

## **8.0 SUPPORT PROVIDED BY CBSA**

The following will be provided by the CBSA:

- Access to systems and tools;
- Workspace;
- Available templates;
- Project schedule for each release; and
- API-PNR initiative documentation

## **9.0 GREEN PROCUREMENT AND SERVICES**

The Contractor must ensure, where possible, that all materials employed and work methods used by both the Contractor and its deployed personnel and resources will comply with CBSA's and the Government of Canada's Green Procurement Strategy.

## **10.0 REPORTING AND COMMUNICATION**

It is the responsibility of the Contractor to facilitate and maintain regular communication with the Technical Authority. Status updates, verbal or written, may be requested by the Technical Authority over the course of the contract. Communication is defined as all reasonable effort to inform all parties of plans, decisions, proposed approaches, implementation, and results of work, to ensure that the project is progressing well and in accordance with expectations. Communication may include: phone calls; electronic mail; faxes; and meetings. In addition, the Contractor is to immediately notify the Technical Authority of any issues, problems or areas of concern in relation to any work completed under the contract, as they arise.

## **11.0 LANGUAGE OF WORK**

The Resources will be required to perform the work in English. Every individual proposed in its bid must be fluent in English and must be able to communicate orally and in writing without any assistance and with minimal errors.

## **12.0 LOCATION OF WORK**

The work will be completed within the Ottawa National Capital Region (NCR).

No travel outside of the National Capital Region (NCR) is anticipated or approved.

Contracted resources must be willing and able to accept a flexible work arrangement, which may include any or all of the following:

- Working remotely off-site
- Use of collaborative work spaces
- Shared cubicles when working on site within the National Capital Region (NCR).

As such, the contracted resource may be required to provide their own devices such as laptops or personal computers. In such cases, the CBSA will be responsible for providing the appropriate network and systems accesses.



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/004/ZQ		
<b>Task Authorization (TA) Number</b>	1000352973 – PO # 2021000312		
<b>Contractor's Name and Address</b>			
883746117PG0001 MGIS INC. 23 Ballyboy Street, Ottawa, Ontario, K2S2H1			
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$212,500.00		
<b>TA Revisions Previously Authorized</b>			
TA Revision Number:	Authorized Increase or Decrease (Applicable Taxes extra)		
<b>Contract Security Requirements (as applicable)</b>			
This task includes security requirements.			
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.			
Remarks: Secret Level			
<b>Required Work</b>			
<b>SECTION A – Task Description of the Work Required</b>			
As per attached statement of work.			
<b>Period of Service</b>	<b>From (Date)</b>	June 04, 2020	<b>To (Date)</b> March 31, 2021
Work Location	It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements	None		
Language Requirements	The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.		
Level of Security Clearance Required for the Contractor's Personnel	Secret Level		



## **SECTION B – Applicable Basis of Payment**

### **TA subject to a Limitation of Expenditure**

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contactor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contactor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contactor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## **SECTION C - Cost Breakdown of Task**

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
3.2	Project Manager	Senior		
Name of Proposed Resource			Gregory Scott O'Brien	
Security Certificate/Clearance Number				
Expiry Date (YYY/MM/DD)				

## **SECTION D- Applicable Method of Payment**

### **Monthly Payment**

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contact if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Authorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux atteste(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC : Stephen Alexander

Signature \_\_\_\_\_

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



## STATEMENT OF WORK

TITLE	Senior Project Leader/Executive for the Accelerated Radio Deployment Project (ARDP) & Success Factors Project (SFP)
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and</p>



	<p>services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Projects and Service Management Directorate is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The Senior Project Leader/Executive will work closely with the Executive Director and the Senior Project Leader and project Manager to support the delivery of the ARDP &amp; SFP deliverables and timelines. This includes but is not limited to developing and updating key project documents (eg. Project plan, dashboard, procurement &amp; HR plans) and coordinating input from various stakeholders, to ensure that the project stays on time, budget and within performance parameters.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>a) Define and confirm the objectives for the project, determine budgetary requirements, the composition, roles and responsibilities and terms of reference for the project team;</li><li>b) Develop and update Project Charter, Business Case and detailed project plans;</li><li>c) Lead the development of briefings, solutions and status reports for presentation to executive management;</li><li>d) Develop and deliver presentations to senior management and stakeholder groups as required, including the preparation of plans, charts, tables and diagrams to assist in analyzing or displaying problems;</li><li>e) Oversee and provide guidance to several Project Managers, each responsible for an element of the project and its associated project team;</li><li>f) Provide Requirements Management and Project Control throughout the project;</li><li>g) Provide advice to ensure business strategies are developed and implemented; project schedules are developed, maintained and respected; risks and issues are managed; and change request procedures are followed;</li><li>h) Provide guidance and recommendations for the design, development, test, implementation within the Agency as well as onboarding of users, and post implementation support phases;</li></ul>



	<ul style="list-style-type: none"><li>i) Meet with other organizational executives to ensure all internal and external stakeholders are committed and moving forward on project and organizational goals;</li><li>j) Manage internal and external stakeholder relations;</li><li>k) Lead working groups and consultations and obtain consensus and reach decisions with respect to recommendations and strategic options pertaining to the project;</li><li>l) Coordinate the efforts of multiple stakeholders and to support senior management, in delivering a portfolio approach to project management;</li><li>m) Provide expert solution and business transformation leadership for the project with all stakeholders;</li><li>n) Ensure compliance with portfolio-wide standards for business architecture and business transformation;</li><li>o) Support the development of the transformation roadmap and transition plan;</li><li>p) Report progress of the project on an ongoing basis and at scheduled points in the life cycle;</li><li>q) Review and comment on all project deliverables from Initiation to project completion;</li><li>r) Manage scope, context and business requirements, working with departmental leads and key clients;</li><li>s) Provide project oversight during the development, implementation and operations start-up to ensure that resources are made available and that the project is developed and is fully operational within previously agreed time, cost and performance parameters;</li><li>t) Other work as deemed necessary relating to business architecture, solutions, commercial products, industry best practices and business transformation.</li></ul>						
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <table><tr><th>Deliverable</th><th>Timeline</th></tr><tr><td>-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;</td><td>Daily</td></tr><tr><td>-Guidance and recommendations required to coordinate the efforts of</td><td>Daily</td></tr></table>	Deliverable	Timeline	-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily	-Guidance and recommendations required to coordinate the efforts of	Daily
Deliverable	Timeline						
-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily						
-Guidance and recommendations required to coordinate the efforts of	Daily						



	multiple stakeholders and to support senior management and the respective Project Director in delivering a portfolio approach to project management, business transformation and change management, solution and transformation alignment and enterprise architecture;	
	Conduct and document Lessons learned and internal reviews as well as reviews and updates to strategic project documents (i.e. Project Charter, Business Case, detailed project plan etc.);	As required
	Document consensus and decisions with respect to recommendations and strategic options pertaining to the project;	As meetings occur some occur daily, weekly, and monthly
	Project plans and presentations as required; and A close-out report which will include a final evaluation and lessons learned to transfer knowledge to the project team and client staff through individual and group training and demonstrations and written instructions and documents.	As required
	All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.	
CONSTRAINTS	(a)The Work must be performed within CBSA's normal working hours of 7:00 AM to 6:00 PM. b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region. c) All project management work must follow the standards established by PMBOK and in adherence to the TBS Policy on the Management of Projects and CBSA Project Management Framework.	



	d) The Project Authority will review each deliverable upon submission to be completed. Should the deliverable not be completed, the Project Authority will reject the deliverable or require a correction by the Contractor.
WORK LOCATION	It is anticipated that the Work associated with each TA will be carried out on-site at CBSA premises in the National Capital Region (NCR).
TRAVEL REQUIREMENTS	There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/004/ZQ		
<b>Task Authorization (TA) Number</b>	1000352973 – PO # 2021000312		
<b>Contractor's Name and Address</b>			
883746117PG0001 MGIS INC. 23 Ballyboy Street, Ottawa, Ontario, K2S2H1			
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$212,500.00		
<b>TA Revisions Previously Authorized</b>			
TA Revision Number: 1	Authorized Increase or Decrease (Applicable Taxes extra)		
<b>Contract Security Requirements (as applicable)</b>			
This task includes security requirements.			
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.			
Remarks: Secret Level			
<b>Required Work</b>			
<b>SECTION A – Task Description of the Work Required</b>			
This Task Authorization is raised to change the consultant name from Gregory Scott O'Brien to Curtis Hillier without addin any additional funds.			
<b>Period of Service</b>	<b>From (Date)</b>	June 04, 2020	<b>To (Date)</b> March 31, 2021
Work Location	It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements	None		
Language Requirements	The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.		
Level of Security Clearance Required for the Contractor's Personnel	Secret Level		



## **SECTION B – Applicable Basis of Payment**

### **TA subject to a Limitation of Expenditure**

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## **SECTION C - Cost Breakdown of Task**

<b>Category</b>		<b>Level of Expertise</b>	<b>Estimated Level Of Effort</b>	<b>Per Diem</b>
3.2	Project Manager	Senior		
Name of Proposed Resource			Curtis Hillier	
Security Certificate/Clearance Number				
Expiry Date (YYY/MM/DD)				

## **SECTION D- Applicable Method of Payment**

### **Monthly Payment**

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Authorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux atteste(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC : Stephen Alexander

Signature \_\_\_\_\_

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



## STATEMENT OF WORK

TITLE	Senior Project Leader/Executive for the Accelerated Radio Deployment Project (ARDP) & Success Factors Project (SFP)
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and</p>



	<p>services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Projects and Service Management Directorate is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The Senior Project Leader/Executive will work closely with the Executive Director and the Senior Project Leader and project Manager to support the delivery of the ARDP &amp; SFP deliverables and timelines. This includes but is not limited to developing and updating key project documents (eg. Project plan, dashboard, procurement &amp; HR plans) and coordinating input from various stakeholders, to ensure that the project stays on time, budget and within performance parameters.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>a) Define and confirm the objectives for the project, determine budgetary requirements, the composition, roles and responsibilities and terms of reference for the project team;</li><li>b) Develop and update Project Charter, Business Case and detailed project plans;</li><li>c) Lead the development of briefings, solutions and status reports for presentation to executive management;</li><li>d) Develop and deliver presentations to senior management and stakeholder groups as required, including the preparation of plans, charts, tables and diagrams to assist in analyzing or displaying problems;</li><li>e) Oversee and provide guidance to several Project Managers, each responsible for an element of the project and its associated project team;</li><li>f) Provide Requirements Management and Project Control throughout the project;</li><li>g) Provide advice to ensure business strategies are developed and implemented; project schedules are developed, maintained and respected; risks and issues are managed; and change request procedures are followed;</li><li>h) Provide guidance and recommendations for the design, development, test, implementation within the Agency as well as onboarding of users, and post implementation support phases;</li></ul>



	<ul style="list-style-type: none"><li>i) Meet with other organizational executives to ensure all internal and external stakeholders are committed and moving forward on project and organizational goals;</li><li>j) Manage internal and external stakeholder relations;</li><li>k) Lead working groups and consultations and obtain consensus and reach decisions with respect to recommendations and strategic options pertaining to the project;</li><li>l) Coordinate the efforts of multiple stakeholders and to support senior management, in delivering a portfolio approach to project management;</li><li>m) Provide expert solution and business transformation leadership for the project with all stakeholders;</li><li>n) Ensure compliance with portfolio-wide standards for business architecture and business transformation;</li><li>o) Support the development of the transformation roadmap and transition plan;</li><li>p) Report progress of the project on an ongoing basis and at scheduled points in the life cycle;</li><li>q) Review and comment on all project deliverables from Initiation to project completion;</li><li>r) Manage scope, context and business requirements, working with departmental leads and key clients;</li><li>s) Provide project oversight during the development, implementation and operations start-up to ensure that resources are made available and that the project is developed and is fully operational within previously agreed time, cost and performance parameters;</li><li>t) Other work as deemed necessary relating to business architecture, solutions, commercial products, industry best practices and business transformation.</li></ul>						
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <table><tr><th>Deliverable</th><th>Timeline</th></tr><tr><td>-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;</td><td>Daily</td></tr><tr><td>-Guidance and recommendations required to coordinate the efforts of</td><td>Daily</td></tr></table>	Deliverable	Timeline	-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily	-Guidance and recommendations required to coordinate the efforts of	Daily
Deliverable	Timeline						
-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily						
-Guidance and recommendations required to coordinate the efforts of	Daily						



	multiple stakeholders and to support senior management and the respective Project Director in delivering a portfolio approach to project management, business transformation and change management, solution and transformation alignment and enterprise architecture;	
	Conduct and document Lessons learned and internal reviews as well as reviews and updates to strategic project documents (i.e. Project Charter, Business Case, detailed project plan etc.);	As required
	Document consensus and decisions with respect to recommendations and strategic options pertaining to the project;	As meetings occur some occur daily, weekly, and monthly
	Project plans and presentations as required; and A close-out report which will include a final evaluation and lessons learned to transfer knowledge to the project team and client staff through individual and group training and demonstrations and written instructions and documents.	As required
	All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.	
CONSTRAINTS	(a)The Work must be performed within CBSA's normal working hours of 7:00 AM to 6:00 PM. b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region. c) All project management work must follow the standards established by PMBOK and in adherence to the TBS Policy on the Management of Projects and CBSA Project Management Framework.	



	d) The Project Authority will review each deliverable upon submission to be completed. Should the deliverable not be completed, the Project Authority will reject the deliverable or require a correction by the Contractor.
WORK LOCATION	It is anticipated that the Work associated with each TA will be carried out on-site at CBSA premises in the National Capital Region (NCR).
TRAVEL REQUIREMENTS	There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.



## ANNEX E, TASK AUTHORIZATION FORM

<b>Contract Number</b>	47419-178445/004/ZQ		
<b>Task Authorization (TA) Number</b>	1000352973 – PO # 2021000312		
<b>Contractor's Name and Address</b>			
883746117PG0001 MGIS INC. 23 Ballyboy Street, Ottawa, Ontario, K2S2H1			
Total Estimated Cost of Task (Applicable Taxes extra) before any revisions:	\$212,500.00		
<b>TA Revisions Previously Authorized</b>			
TA Revision Number: 1	Authorized Increase or Decrease (Applicable Taxes extra)		
<b>Contract Security Requirements (as applicable)</b>			
This task includes security requirements.			
Yes. Refer to the Security Requirements Checklist (SRCL) annex of the Contract.			
Remarks: Secret Level			
<b>Required Work</b>			
<b>SECTION A – Task Description of the Work Required</b>			
This Task Authorization is raised to change the consultant name from Gregory Scott O'Brien to Curtis Hillier without addin any additional funds.			
<b>Period of Service</b>	<b>From (Date)</b>	June 04, 2020	<b>To (Date)</b> March 31, 2021
Work Location	It is anticipated that the Work will be carried out on-site at CBSA premises in the National Capital Region (NCR).		
Travel Requirements	None		
Language Requirements	The contractor must be able to communicate orally and in writing in English without assistance and with minimal errors.		
Level of Security Clearance Required for the Contractor's Personnel	Secret Level		



## SECTION B – Applicable Basis of Payment

### TA subject to a Limitation of Expenditure

When the basis of payment specified in a TA authorized and issued on the Contact is limitation of expenditure, the Contractor will be reimbursed for the costs reasonable and properly incurred in the performance of the Work specified in the authorized TA, as determined in accordance with the basis of payment cost elements, in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's total liability to the contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modification or interpretations of the Work specified in the authorized TA will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the TA Authority before their incorporation into the Work specified in the authorized TA. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written authorization of the TA Authority. The Contractor must notify the TA Authority in writing as to the adequacy of this sum:

- a) When it is 75 percent committed, or
- b) Four (4) months before the final delivery date specified in the authorized TA, or
- c) As soon as the Contractor considers that the authorized TA funds are inadequate for the completion of the Work specified in the authorized TA,

Whichever comes first.

If the notification is for inadequate TA funds, the Contractor must provide to the TA Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

## SECTION C - Cost Breakdown of Task

Category		Level of Expertise	Estimated Level Of Effort	Per Diem
3.2	Project Manager	Senior		
Name of Proposed Resource			Curtis Hillier	
Security Certificate/Clearance Number				
Expiry Date (YYY/MM/DD)				

## SECTION D- Applicable Method of Payment

### Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a) An accurate and complete invoice and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) All such documents have been verified by Canada;

The work performed has been accepted by Canada



### Authorization - Autorization

**By signing this TA, the Project Authority and CBSA Contracting Authority; or the PWGSC Contracting Authority or both, as applicable, certify (ies) that the content of this TA is in accordance with the Contract.**

**En apposant sa signature sur cette AT, le chargé de projet et l'autorité contractante de l'ASFC; ou l'autorité contractante de TPSGC ou, s'il y a lieu, les deux atteste(nt) que le contenu de cette AT respecte les conditions du contrat.**

Name of Project Authority –

Nom du chargé de projet \_\_\_\_\_

Signature \_\_\_\_\_

Digitally signed by  
Date: 2020.08.11 17:54:40 -04'00'

Date \_\_\_\_\_

Name of CBSA Contracting Authority -

Nom de l'autorité contractante de ASFC : Stephen Alexander

Signature \_\_\_\_\_

Digitally signed by  
Date: 2020.08.11 14:36:47 -04'00'

Name of PWGSC Contracting Authority (if required)-

Nom de l'autorité contractante de TPSGC (si requis) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized to sign for the Contractor

Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Matt Page, Director of Professional Services

Signature Matt Page

Date August 13, 2020



## STATEMENT OF WORK

TITLE	Senior Project Leader/Executive for the Accelerated Radio Deployment Project (ARDP) & Success Factors Project (SFP)
BACKGROUND	<p>Canada Border Services Agency (CBSA) is responsible for providing integrated border services that support national security and public safety priorities and facilitate the free flow of persons and goods, including animals and plants that meet all requirements under its legislation. Under this mandate, CBSA enables effective and efficient border management through the design, development, implementation, delivery and operation of innovative solutions, science and technology for the major issues facing border management today and in the future.</p> <p>CBSA provides effective management of Canada's border through the strategic development, application and oversight of Information Technology and Information Management services. Integrated IT services are administered across Canada, including headquarters and seven regional locations - Atlantic, Quebec, Greater Toronto Area, Northern Ontario, Southern Ontario, Prairie and Pacific.</p> <p>On February 4, 2011, the Prime Minister of Canada and the President of the United States issued a declaration called "Beyond the Border: A Shared Vision for Perimeter Security and Economic Competitiveness", also called the "Declaration". The Declaration established a new long-term partnership built upon a perimeter approach to security and economic competitiveness. This means working together, not just at the border, but also beyond the border to enhance our security and accelerate the legitimate flow of persons, goods and services. Leaders called for the development of a joint action plan to realize this goal.</p> <p>To optimally manage border programs, corporate maturity and operational excellence, the Information, Science and Technology Branch (ISTB) of CBSA provides technical expertise to advance information management; enterprise architecture; IT infrastructure and solutions; and planning and portfolio management. Among other aspects, the ISTB provides technology leadership for a sustainable portfolio of business applications in support of CBSA's strategic priorities. It ensures effective delivery of technology products, applications and</p>



	<p>services to meet business needs, while ensuring integrity and availability of all technology infrastructures.</p> <p>The Projects and Service Management Directorate is responsible for the delivery and management of 25 mission critical systems to manage the flow of persons and goods at border entry points</p>
SCOPE OF WORK	<p>The Senior Project Leader/Executive will work closely with the Executive Director and the Senior Project Leader and project Manager to support the delivery of the ARDP &amp; SFP deliverables and timelines. This includes but is not limited to developing and updating key project documents (eg. Project plan, dashboard, procurement &amp; HR plans) and coordinating input from various stakeholders, to ensure that the project stays on time, budget and within performance parameters.</p>
TASKS	<p>The undernoted services may include, but are not limited to the following:</p> <ul style="list-style-type: none"><li>a) Define and confirm the objectives for the project, determine budgetary requirements, the composition, roles and responsibilities and terms of reference for the project team;</li><li>b) Develop and update Project Charter, Business Case and detailed project plans;</li><li>c) Lead the development of briefings, solutions and status reports for presentation to executive management;</li><li>d) Develop and deliver presentations to senior management and stakeholder groups as required, including the preparation of plans, charts, tables and diagrams to assist in analyzing or displaying problems;</li><li>e) Oversee and provide guidance to several Project Managers, each responsible for an element of the project and its associated project team;</li><li>f) Provide Requirements Management and Project Control throughout the project;</li><li>g) Provide advice to ensure business strategies are developed and implemented; project schedules are developed, maintained and respected; risks and issues are managed; and change request procedures are followed;</li><li>h) Provide guidance and recommendations for the design, development, test, implementation within the Agency as well as onboarding of users, and post implementation support phases;</li></ul>



	<ul style="list-style-type: none"><li>i) Meet with other organizational executives to ensure all internal and external stakeholders are committed and moving forward on project and organizational goals;</li><li>j) Manage internal and external stakeholder relations;</li><li>k) Lead working groups and consultations and obtain consensus and reach decisions with respect to recommendations and strategic options pertaining to the project;</li><li>l) Coordinate the efforts of multiple stakeholders and to support senior management, in delivering a portfolio approach to project management;</li><li>m) Provide expert solution and business transformation leadership for the project with all stakeholders;</li><li>n) Ensure compliance with portfolio-wide standards for business architecture and business transformation;</li><li>o) Support the development of the transformation roadmap and transition plan;</li><li>p) Report progress of the project on an ongoing basis and at scheduled points in the life cycle;</li><li>q) Review and comment on all project deliverables from Initiation to project completion;</li><li>r) Manage scope, context and business requirements, working with departmental leads and key clients;</li><li>s) Provide project oversight during the development, implementation and operations start-up to ensure that resources are made available and that the project is developed and is fully operational within previously agreed time, cost and performance parameters;</li><li>t) Other work as deemed necessary relating to business architecture, solutions, commercial products, industry best practices and business transformation.</li></ul>						
DELIVERABLES	<p>The following deliverables may include, but are not limited to the following:</p> <table><tr><th>Deliverable</th><th>Timeline</th></tr><tr><td>-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;</td><td>Daily</td></tr><tr><td>-Guidance and recommendations required to coordinate the efforts of</td><td>Daily</td></tr></table>	Deliverable	Timeline	-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily	-Guidance and recommendations required to coordinate the efforts of	Daily
Deliverable	Timeline						
-Advice on a daily basis to ensure business strategies are developed and implemented, project schedules are developed, maintained and respected, risks and issues are managed, and change request procedures are followed;	Daily						
-Guidance and recommendations required to coordinate the efforts of	Daily						



	multiple stakeholders and to support senior management and the respective Project Director in delivering a portfolio approach to project management, business transformation and change management, solution and transformation alignment and enterprise architecture;	
	Conduct and document Lessons learned and internal reviews as well as reviews and updates to strategic project documents (i.e. Project Charter, Business Case, detailed project plan etc.);	As required
	Document consensus and decisions with respect to recommendations and strategic options pertaining to the project;	As meetings occur some occur daily, weekly, and monthly
	Project plans and presentations as required; and A close-out report which will include a final evaluation and lessons learned to transfer knowledge to the project team and client staff through individual and group training and demonstrations and written instructions and documents.	As required
	All deliverables are subject to change in accordance to the project timelines and the date the resource is available to work.	
CONSTRAINTS	(a)The Work must be performed within CBSA's normal working hours of 7:00 AM to 6:00 PM. b) The Contractor may be required to attend meetings at CBSA and at Key GC Stakeholders within the National Capital Region. c) All project management work must follow the standards established by PMBOK and in adherence to the TBS Policy on the Management of Projects and CBSA Project Management Framework.	



	d) The Project Authority will review each deliverable upon submission to be completed. Should the deliverable not be completed, the Project Authority will reject the deliverable or require a correction by the Contractor.
WORK LOCATION	It is anticipated that the Work associated with each TA will be carried out on-site at CBSA premises in the National Capital Region (NCR).
TRAVEL REQUIREMENTS	There is no travel requirement expected outside the NCR. If travel is required outside the NCR, it will be identified in the TA.

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc.	Purch. doc.	Item	PORG	Material	Short Text	PGR	Description	Section	Name 1	Vendor	Inv. Pnt	SOA Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	GL Acct.	Fund.	Func. Area	BAD	RFQ	Item	Purch. Res.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Mat group	Plant	Delivery complete ind	GR and	Ts del ind	Val. Dist	FF	Quarter	Month
2020-06-30	2020-06-03	2020-06-03	2021-03-31	21A	2020-06-03	Standard PO	2021000477	8530			TPSP Bus Arch 2072 600320+033321	ZEW	Joshua Kuc	MIGS Inc.		152573	152573		2021-03-31	19230040	C-0004-24-03			74907	2001	11200				0.00	1000352978	SU			CAD	CAD	286,584.69	0.00	R123AH	8530	X	HU			2021	Q1	JUN	
2020-06-30	2020-04-02	2020-04-02	2021-03-31	21A	2020-04-02	Task Authorization	2021000012	8530			TPSP Senior PM 740120+033321	ZEW	Abbaoud, Linda	MIGS Inc.		181389	181389	60021+145P97+24/2T	2021-03-31	191180000			74909	2001	11200				0.00	1000352948	SU			CAD	CAD	414,215.63	0.00	R123AH	8530	X	HU			2021	Q1	APR		
2020-06-28	2020-05-28	2020-05-28	2021-03-31	21A	2020-05-28	Task Authorization	2021000295	8500			TPSP Bus Arch 740120+033321	ZEW	Alexander Stephen	MIGS Inc.		181389	181389	60021+145P97+24/2T	2021-03-31	190502007			74907	2001	30700				0.00	1000352875	SU			CAD	CAD	320,355.00	0.00	R123AH	8530	X	HU			2021	Q1	MAY		
2020-04-01	2020-04-01	2020-04-01	2020-05-29	942	2020-04-01	Standard PO	2021000041	8500	100000491		COVID-19 W/ Replace double waiting area	ZER	Soфия Kaca	Moore Canada Corporation		178830	178830	47000+1591776003/12H	2020-05-29	181210010			73451	2001	10500				0.00	1000350777	S			CAD	CAD	1,592.40	0.00	R10463	8506	X	HU			2021	Q1	APR		
2020-04-01	2020-04-01	2020-04-01	2020-05-29	942	2020-04-01	Task Authorization	2021000000	8500			Freight	ZER	Soфия Kaca	Moore Canada Corporation		178830	178830	47000+1591776003/12H	2020-05-29	181210010			73451	2001	10500				0.00	1000350777	S			CAD	CAD	1,592.40	0.00	T01463	8506	X	HU			2021	Q1	APR		
2020-04-01	2020-04-01	2020-04-01	2020-09-30	942	2020-04-01	Standard PO	2021000001	8560			Commissionnaire Services	ZAQ	Coasas Michael	Canadian Corps of Commissioners		100685	100685	EN058+170017001/003/12H	2020-04-01	397181000			74301	2001	30500				0.00	1000352553	EA			CAD	CAD	28,550.87	0.00	K1036A0	8560	X	HU			2021	Q1	APR		
2020-04-01	2020-04-01	2020-04-01	2020-09-30	942	2020-04-01	Standard PO	2021000024	8500			Ductless Fume Hood - London	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74301	2001	10200				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-03	2020-04-03	2020-04-03	2021-03-31	942	2020-04-03	Standard PO	2021000013	8535			Second Language Training - Erila Lane	ZWI	QLOACEMENT	University-Saint-Arne		133284	133284	EC095+170003/009/NCT	2021-03-31	451020010			74229	2001	30400				0.00	1000352524	EA			CAD	CAD	1,040.00	0.00	U0990	8535	X	HU			2021	Q1	APR		
2020-04-03	2020-04-03	2020-04-03	2021-03-31	942	2020-04-03	Standard PO	2021000021	8580			COVID-19 17 Replace double waiting area	ZFH	Heien Bai	Centi Electronics Ltd		181548	181548	EO6H6+17A500/012/HN	2021-03-31	396162000	724512		77120	2001	10400				0.00	1000352534	EA			CAD	CAD	5,894.68	0.00	N5820C	8580	X	GI			2021	Q1	APR		
2020-04-03	2020-04-03	2020-04-03	2021-03-31	942	2020-04-03	Standard PO	2021000021	8580			COVID-19 17 Replace double waiting area	ZFH	Heien Bai	Centi Electronics Ltd		181548	181548	EO6H6+17A500/012/HN	2021-03-31	396162000	724512		77120	2001	10400				0.00	1000352534	EA			CAD	CAD	5,894.68	0.00	N5820C	8580	X	GI			2021	Q1	APR		
2020-04-03	2020-04-03	2020-04-03	2021-03-31	942	2020-04-03	Standard PO	2021000021	8580			COVID-19 17A500/012/HN	ZFH	Heien Bai	Centi Electronics Ltd		181548	181548	EO6H6+17A500/012/HN	2021-03-31	396162000	724512		77120	2001	10400				0.00	1000352534	EA			CAD	CAD	5,894.68	0.00	N5820C	8580	X	GI			2021	Q1	APR		
2020-04-03	2020-04-03	2020-04-03	2021-03-31	942	2020-04-03	Standard PO	2021000021	8580			COVID-19 17A500/012/HN	ZFH	Heien Bai	Centi Electronics Ltd		181548	181548	EO6H6+17A500/012/HN	2021-03-31	396162000	724512		77120	2001	10400				0.00	1000352534	EA			CAD	CAD	5,894.68	0.00	N5820C	8580	X	GI			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Halifax	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Edmonton	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Corner Brook	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Goose Bay	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Saint John NB	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Fredericton	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - North Bay	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - St. Bernard	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Ottawa	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Trenton	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Emerson	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Carleton Place	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Boisvineau	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Ductless Fume Hood - Delson	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Halifax - Installation	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP	2021-03-31	396162000	724512		74418	2001	10400				0.00	1000351512	EA			CAD	CAD	235,971.21	0.00	N6640	8504	X	HU			2021	Q1	APR		
2020-04-06	2020-04-06	2020-04-06	2021-03-31	942	2020-04-06	Standard PO	2021000024	8500			Edmonton - Delivery	ZEW	Timothy Aremburg	Heaspe Products (1986) Corporation		191971	191971	M7594+177606/002/PP																														

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc	Purch. doc.	Item	PO#	Material	Short Text	PGr	Description	Section	Name 1	Vendor	Inv. P#	SOA Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	G/L acct.	Fund	Func. Area	BAD	RFQ	Item	Purch. Req.	Item	PO quantity	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Multi group	Plant	Delivery complete ind	Grd and	Ts del ind	Val. Dist	FF	Quarter	Month	
2020-04-20	2020-04-20	2020-04-20	2020-12-31	1942		2020-04-17	PSPC	2021000080	8510	200005914	Customs Postal Import Form	Z9E	Viax, Leah	2020-04-23	2021000080	110933	110933	47141946680	2020-12-31	181210010	73451	2001	10550	0.00	1000352422	EA	CAD	CAD				303,941.76	0.00	T0148A	8506		X	HI				2021	01	APR				
2020-04-20	2020-04-20	2020-04-20	2020-12-31	1942		2020-04-17	PSPC	2021000080	8510	200005914	Customs Postal Import Form	Z9E	Viax, Leah	2020-04-23	2021000080	110933	110933	47141946680	2020-12-31	181210010	73451	2001	10550	0.00	1000352422	EA	CAD	CAD				303,941.76	0.00	T0148A	8506		X	HI				2021	01	APR				
2020-04-22	2020-04-22	2020-04-22	2020-09-30	1942		2020-04-22	PSPC	2021000087	8570		Naual Serv- Cover 15	Z40	RICHARD EGAN	2020-04-22	2021000087	189129	189129	609PH-176AN/001/PH	2020-09-30	398121020	724512			77745	2001	10550	0.00	1000352665	PKG	CAD	CAD				519.80	0.00	N005	8570	X	X	HI				2021	01	APR	
2020-04-22	2020-04-01	2020-04-01	2021-03-31	1942		2020-04-22	PSPC	2021000088	8560		Arm'd Serv. - BMTCA2020(21)	Z55	Lafford Kevin	2020-04-22	2021000088	195455	195455	5500000104	2020-04-01	397151000				74302	2001	10550	0.00	1000351563	EA	CAD	CAD				5,190.62	0.00	N703A	8580	X	X	GI				2021	01	APR	
2020-04-22	2020-04-01	2020-04-01	2021-03-31	1942		2020-04-22	PSPC	2021000088	8560		Arm'd Serv. - BMTCA2020(21)	Z55	Lafford Kevin	2020-04-22	2021000088	195455	195455	5500000104	2020-04-01	397151000				74302	2001	10550	0.00	1000351563	EA	CAD	CAD				5,190.62	0.00	N703A	8580	X	X	GI				2021	01	APR	
2020-04-22	2020-04-01	2020-04-01	2021-03-31	1942		2020-04-22	PSPC	2021000088	8560		Arm's Serv. - Term # 1 & 3 (2020/21)	Z55	Lafford Kevin	2020-04-22	2021000088	195455	195455	5500000104	2020-04-01	397151000				74302	2001	10550	0.00	1000351563	EA	CAD	CAD				34,432.23	0.00	K105AB	8560	X	X	GI				2021	01	APR	
2020-04-22	2020-04-01	2020-04-01	2021-03-31	1942		2020-04-22	PSPC	2021000088	8560		Arm's Serv. - Term # 1 & 3 (2020/21)	Z55	Lafford Kevin	2020-04-22	2021000088	195455	195455	5500000104	2020-04-01	397151000				74302	2001	10550	0.00	1000351563	EA	CAD	CAD				34,432.23	0.00	K105AB	8560	X	X	GI				2021	01	APR	
2020-04-22	2020-04-01	2020-04-01	2021-03-31	1942		2020-04-22	PSPC	2021000088	8560		Arm's Serv. - Term # 1 & 3 (2020/21)	Z55	Lafford Kevin	2020-04-22	2021000088	195455	195455	5500000104	2020-04-01	397151000				74302	2001	10550	0.00	1000351563	EA	CAD	CAD				34,432.23	0.00	K105AB	8560	X	X	GI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		Software	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				77127	2001	10400	0.00	1000352703	EA	CAD	CAD				5,190.62	0.00	N7030	8580	X	X	GI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		Converter	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				77129	2001	10400	0.00	1000352703	EA	CAD	CAD				5,190.62	0.00	N7030	8580	X	X	GI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		Keocan System Upgrade	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				77129	2001	10400	0.00	1000352703	EA	CAD	CAD				5,190.62	0.00	N7030	8580	X	X	GI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		DSC Battery for Panel	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				77129	2001	10400	0.00	1000352703	EA	CAD	CAD				5,190.62	0.00	N7030	8580	X	X	GI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		Communication Interlink Module	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				77129	2001	10400	0.00	1000352703	EA	CAD	CAD				5,190.62	0.00	N7030	8580	X	X	GI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		Installation Material and Incidenta	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				77129	2001	10400	0.00	1000352703	EA	CAD	CAD				5,190.62	0.00	N7030	8580	X	X	GI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		Labo	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				74418	2001	10400	0.00	1000352703	CAD	CAD				5,190.62	0.00	J7110	8580	X	X	GI				2021	01	APR		
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000096	8580		Freight	Z19	Kim Shum	2020-04-23	2021000096	180229	180229	609NH-160AC/004NH	2020-12-31	396163000				72301	2001	10400	0.00	1000352703	CAD	CAD				5,190.62	0.00	VO01A	8580	X	X	GI				2021	01	APR		
2020-04-23	2020-04-23	2020-04-23	2020-12-31	1942		2020-04-23	PSPC	2021000097	8500		File Access	Z9B	Roxanne Montpetit	2020-04-23	2021000097	193878	193878	606 LM-14002/4/004LM	2020-04-12	195030950				74753	2001	36060	0.00	1000352155	S	CAD	CAD				11,300.00	0.00	V050A	8580	X	X	HI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2021-03-31	1942		2020-04-23	PSPC	2021000097	8500		Access Information Management of Ca	Z9B	Roxanne Montpetit	2020-04-23	2021000097	193878	193878	606 LM-14002/4/004LM	2020-04-12	195030950				74753	2001	36060	0.00	1000352155	S	CAD	CAD				11,300.00	0.00	V050A	8580	X	X	HI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2021-03-31	1942		2020-04-23	PSPC	2021000098	8500		FLIT Inerd Stort 120520-030920	Z9D	O'Toole, Tammy	2020-04-23	2021000098	130950	130950	E0578-19187/001/72	2020-11-30	198030000	71444			74211	2001	10500	0.00	1000352604	SU	CAD	CAD				54,877.32	0.00	U0990	8535	X	X	HI				2021	01	APR	
2020-04-23	2020-04-23	2020-04-23	2021-03-31	1942		2020-04-23	PSPC	2021000098	8500		Additional FLIT, Stort 161120-310021	Z9D	O'Toole, Tammy	2020-04-23	2021000098	130950	130950	E0578-19187/001/72	2020-11-30	198030000				74211	2001	10500	0.00	1000352604	SU	CAD	CAD				54,877.32	0.00	U0990	8535	X	X	HI				2021	01	APR	
2020-04-24	2020-04-24	2020-04-24	2021-03-31	1942		2020-04-24	PSPC	2021000103	8500		Futuris / T260-Whiffed	Z9D	O'Toole, Tammy	2020-04-24	2021000103	104583	104583	Z8P-9-10047402/7F/002	2020-04-30	451003040				77126	2001	34040	0.00	1000352395	EA	CAD	CAD				1,082.09	0.00	N70231A	8535	X	X	HI				2021	01	APR	
2020-04-24	2020-04-24	2020-04-24	2021-03-31	1942		2020-04-24	PSPC	2021000104	8560		5 year warranty	Z9D	O'Toole, Tammy	2020-04-24	2021000104	104583	104583	Z8P-9-10047402/7F/002	2020-04-30	451003040				77126	2001	34040	0.00	1000352395	EA	CAD	CAD				1,082.09	0.00	N70231A	8535	X	X	HI				2021	01	APR	
2020-04-24	2020-04-24	2020-06-01	2022-05-31	1942		2020-04-24	PSPC	2021000104	8560		Rental to cover June 9-30/20	Z55	Lafford Kevin	2020-04-24	2021000104	127795	127795	Z8P-9-10047402/7F/003	2020-06-01	397144000				75201	2001	10400	3941	0.00	1000350960	MON	CAD	CAD				9,039.69	0.00	VL360C	8560	X	X	HI				2021	01	APR
2020-04-24	2020-04-24	2020-06-01	2022-05-31	1942		2020-04-24	PSPC	2021000104	8560		Rental (2020-2021)	Z55	Lafford Kevin	2020-04-24	2021000104	127795	127795	Z8P-9-10047402/7F/003	2020-06-01	397144000				75201	2001	10400	3941	0.00	1000350960	MON	CAD	CAD				9,039.69	0.00	VL360C	8560	X	X	HI				2021	01	APR
2020-04-24	2020-04-24	2020-06-01	2022-05-31	1942		2020-04-24	PSPC	2021000104	8560		B&W Usage (2020-2021)	Z55	Lafford Kevin	2020-04-24	2021000104	127795	127795	Z8P-9-10047402/7F/003	2020-06-01	397144000				75201	2001	10400	3941	0.00	1000350960	MON	CAD	CAD				9,039.69	0.00	VL360C	8560	X	X	HI				2021	01	APR
2020-04-24	2020-04-24	2020-06-01	2022-05-31	1942		2020-04-24	PSPC	2021000104	8560		Rental (2021-2022)	Z55	Lafford Kevin	2020-04-24	2021000104	127795	127795	Z8P-9-10047402/7F/003	2020-06-01	397144000				75201	2001	10400	3941	0.00	1000350960	MON	CAD	CAD				9,039.69	0.00	VL360C	8560	X	X	HI				2021	01	APR
2020-04-24	2020-04-24	2020-06-01	2022-05-31	1942		2020-04-24	PSPC	2021000104	8560		Rental (2021-2022)	Z55	Lafford Kevin	2020-04-24	2021000104	127795	127795	Z8P-9-10047402/7F/003	2020-06-01	397144000				75201	2001	10400	3941	0.00	1000350960	MON	CAD	CAD		</														



Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc	Purch. doc.	Item	PO#	Material	Short Text	P#	Description	Section	Name 1	Vendor	Inv. P#	SOA Number	Delivery date	Cost Cat.	Order	WBS Element	Asset	G/L acct.	Proj. Func. Area	BAD	RFQ	Item	Purch. Req.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Mat. order	Plant	Delivery complete ind	GR and	Ts del ind	Val. Dist	FF	Quarter	Month	
2020-05-05	2020-05-05	2020-05-05	2020-09-30	942		2020-05-05	PSPC	2021000178	8580	Non-S.O. CCTV Equipment	219	Kin Shum	Paladin Technologies Inc.	192605	192605	EG06H-17CCTV/D18/AN	2020-09-30	396154040	71120	2001	10500							0.00	1000352783		5			CAD	---	---	15,844.63	0.00	N82800	8580 X		X	GI			2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-09-30	942		2020-05-05	PSPC	2021000178	8580	Non-S.O. Labours-CCTV	219	Kin Shum	Paladin Technologies Inc.	192605	192605	EG06H-17CCTV/D18/AN	2020-09-30	396154040	71120	2001	10500							0.00	1000352783		5			CAD	---	---	15,844.63	0.00	N82800	8580 X		X	GI			2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-09-30	942		2020-05-05	PSPC	2021000178	8580	Non-S.O. Mini-Supplies CCTV	219	Kin Shum	Paladin Technologies Inc.	192605	192605	EG06H-17CCTV/D18/AN	2020-09-30	396154040	71120	2001	10500							0.00	1000352783		5			CAD	---	---	15,844.63	0.00	N82800	8580 X		X	GI			2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-09-30	942		2020-05-05	PSPC	2021000178	8580	Electrical Materials-CCTV	219	Kin Shum	Paladin Technologies Inc.	192605	192605	EG06H-17CCTV/D18/AN	2020-09-30	396154040	71120	2001	10500							0.00	1000352783		5			CAD	---	---	15,844.63	0.00	N82800	8580 X		X	GI			2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-09-30	942		2020-05-05	PSPC	2021000178	8580	Camera Poles/Supplies & Materials	219	Kin Shum	Paladin Technologies Inc.	192605	192605	EG06H-17CCTV/D18/AN	2020-09-30	396154040	71120	2001	10500							0.00	1000352783		5			CAD	---	---	15,844.63	0.00	N82800	8580 X		X	GI			2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-09-31	942		2020-05-05	PSPC	2021000179	8570	FOX FLIGHT INC. - CHARTERED FLIGHT	2ER	Soopia Koca	Fox Flight Inc.	155078	155078	E605G-202001/292/L2	2020-05-11	396188830	72184	2001	20400						0.00	1000352763					CAD	---	---	50,624.00	0.00	N9999	8570		X	GI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000184	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396188840	74302	2001	10400						0.00	1000347986					CAD	---	---	864.45	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000181	8570	Armour Car Service April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396188840	74302	2001	20100						0.00	1000347982					CAD	---	---	864.45	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000182	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396188830	74302	2001	20100						0.00	1000347983					CAD	---	---	1,017.00	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000182	8570	Armour Car Service April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396188830	74302	2001	20100						0.00	1000347983					CAD	---	---	1,017.00	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000183	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396141700	74302	2001	10500						0.00	1000347984					CAD	---	---	12,371.85	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000183	8570	Armour Car Service April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396141700	74302	2001	10500						0.00	1000347984					CAD	---	---	12,371.85	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000184	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	3961831700	74302	2001	10400						0.00	1000347986					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000184	8570	Armour Car Service April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	3961831700	74302	2001	10400						0.00	1000347986					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000185	8570	Armour Car Services May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-03-31	396141000	74302	2001	10400						0.00	1000347985					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000185	8570	Armour Car Services April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396141000	74302	2001	10400						0.00	1000347985					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000186	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-03-31	396131000	74302	2001	10400						0.00	1000347988					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000186	8570	Armour Car Service April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396131000	74302	2001	10400						0.00	1000347988					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000187	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-03-31	396131000	74302	2001	10700						0.00	1000347989					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000187	8570	Armour Car Service April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396131000	74302	2001	10700						0.00	1000347989					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000188	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-03-31	396121000	74302	2001	10400						0.00	1000347901					CAD	---	---	15,560.10	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000188	8570	Armour Car Service April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396121000	74302	2001	10400						0.00	1000347901					CAD	---	---	15,560.10	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000189	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-03-31	396123000	74302	2001	10500						0.00	1000348012					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000189	8570	Armour Car Services April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396123000	74302	2001	10500						0.00	1000348012					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000190	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396151000	74302	2001	10400						0.00	1000348013					CAD	---	---	15,560.10	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000190	8570	Armour Car Services April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-03-31	396112000	74302	2001	10400						0.00	1000348014					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI	S		2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000191	8570	Armour Car Service May 2020 - Mar 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-04-30	396112000	74302	2001	10500						0.00	1000348015					CAD	---	---	12,966.75	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-05	2020-05-05	2020-05-05	2021-04-30	942		2020-05-05	CBSA	2021000192	8570	Armour Car Services April 2021	225	Vikki McMullen	Valuair Secur Inc.	195455	195455	55000001015	2021-03-31	396131000	74302	2001	10700						0.00	1000347987					CAD	---	---	2,796.75	0.00	K10548	8570		X	HI			2021	Q1	MAY	
2020-05-0																																																

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc	Purch. doc.	Item	PORG	Material	Short Text	PGR	Description	Section	Name 1	Vendor	Inv. Pny	SOA Number	Delivery date	Cost Cr.	Order	WBS Element	Asset	G/L acct.	Fund.	Func. Area	BAD	RFQ	RFQ Item	Purch. Req.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Mat group	Plant	Delivery complete ind	GR and	Ts del ind	Val. Dist	FF	Quarter	Month
2020-05-27	2020-05-27	2020-06-01	2021-06-01	942		2020-05-27 P5PC	2021000289	8500			Harassment Investigation.	Z90	O'Toole, Tammy	Samson & Associates		126214	126214	E602G-180493-024-G	2021-06-01	391162100				74425	2001	10400			0.00	1000352966		SU			CAD	CAD	34,960.45	0.00	R019M	8540	X	GI			2021	Q1	MAY	
2020-05-27	2020-05-27	2020-06-01	2021-06-01	942		2020-05-27 P5PC	2021000289	8500			Travel and accommodation.	Z90	O'Toole, Tammy	Samson & Associates		126214	126214	E602G-180493-024-G	2021-06-01	391162100				74425	2001	10400			0.00	1000352966		SU			CAD	CAD	34,960.45	0.00	R019M	8540	X	GI			2021	Q1	MAY	
2020-05-28	2020-05-28	2020-06-28	2021-03-31	942		2020-05-28 P5PC	2021000293	8570			armless standard chairs	Z40	RICHARD EGAN	Global Upholstery Co. Inc.		101651	101651	E60PG-140003/071/PQ	2021-03-31	396113700				77113	2001	10400			0.00	1000352990		EA			CAD	CAD	1,311.63	0.00	N710C	8570	X	HI			2021	Q1	MAY	
2020-05-28	2020-05-28	2020-06-28	2021-03-31	942		2020-05-28 P5PC	2021000293	8570			delivery & installation	Z40	RICHARD EGAN	Global Upholstery Co. Inc.		101651	101651	E60PG-140003/071/PQ	2021-03-31	396113700				77113	2001	10400			0.00	1000352990		EA			CAD	CAD	1,311.63	0.00	N710C	8570	X	HI			2021	Q1	MAY	
2020-05-28	2020-05-28	2020-06-01	2021-03-31	942		2020-05-28 P5PC	2021000293	8570			Workplace Welfare Invest.	Z90	O'Toole, Tammy	Les Enquêtes Herri Inc.		195540	195540	E602G-180493/007/7G	2021-03-31	396118840				74425	2001	11000			0.00	1000352988		SU			CAD	CAD	30,706.00	0.00	R019M	8535	X	GI			2021	Q1	MAY	
2020-05-28	2020-05-28	2020-06-01	2021-03-31	942		2020-05-28 P5PC	2021000294	8580			Administrative Expenses	Z90	O'Toole, Tammy	Les Enquêtes Herri Inc.		195540	195540	E602G-180493/007/7G	2021-03-31	396118840				74425	2001	12000			0.00	1000352988		SU			CAD	CAD	30,706.00	0.00	R019M	8535	X	GI			2021	Q1	MAY	
2020-06-01	2020-06-01	2020-06-30	2021-06-30	942		2020-06-01 P5PC	2021000309	8550			Vaorisateur Naloxone	Z76	Gervais Nathalie	Adapt Pharma Canada Ltd		189129	189129	E60PH-17648N/001/7H	2020-06-30	395112400				77728	2001	10500			0.00	1000352997		BOX			CAD	CAD	634.46	0.00	N654S	8550	X	IP			2021	Q1	JUN	
2020-06-02	2020-06-02	2020-06-02	2020-07-28	942		2020-06-02 P5PC	2021000314	8550			Scanner Fujitsu F7560 W / flatbed	ZEU	Oliver Décaré	Rich Canada Inc.		146588	146588	28P-9-10047402/7F002	2020-06-29	391211300				77126	2001	10500			0.00	1000353013		EA			CAD	CAD	918.84	0.00	N702S134	8550	X	IP			2021	Q1	JUN	
2020-06-02	2020-06-02	2020-06-02	2020-07-28	942		2020-06-02 P5PC	2021000314	8550			Acc Frais Numériser QC	ZEU	Oliver Décaré	Rich Canada Inc.		146588	146588	28P-9-10047402/7F002	2020-06-29	391211300				77126	2001	10500			0.00	1000353013		EA			CAD	CAD	918.84	0.00	N702S134	8550	X	IP			2021	Q1	JUN	
2020-06-02	2020-06-02	2020-06-02	2021-03-31	942		2020-06-02 P5PC	2021000317	8550			première installation	Z90	O'Toole, Tammy	Acme Future Security Controls Inc.		180229	180229	E60PH-17648N/001/7H	2021-03-31	396118840				76120	2001	20200			0.00	1000352999		EA			CAD	CAD	1,687.76	0.00	N654O	8580	X	IP			2021	Q1	JUN	
2020-06-02	2020-06-02	2020-06-02	2021-03-31	942		2020-06-02 P5PC	2021000317	8550			Incidental Installation Materials - cons	Z91	Senia Denis	Acme Future Security Controls Inc.		180229	180229	E60PH-17648N/001/7H	2021-03-31	396118840				76120	2001	20200			0.00	1000352999		EA			CAD	CAD	1,687.76	0.00	N654O	8580	X	IP			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			RENTAL JULY 1, 2020 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2021-03-31	396118840				75201	2001	20200			0.00	1000352989		MON			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			BW COPY JULY 1, 2020 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2021-03-31	396118840				75201	2001	20200			0.00	1000352989		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			COLOR COPY JULY 1, 2020 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2021-03-31	396118840				75201	2001	20200			0.00	1000352989		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			RENTAL APR 1, 2021 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-03-31	396118840				75201	2001	20200			0.00	1000352989		MON			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			BW COPY APR 1, 2021 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-03-31	396118840				75201	2001	20200			0.00	1000352989		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			COLOR COPY APR 1, 2021 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-03-31	396118840				75201	2001	20200			0.00	1000352989		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			RENTAL APR 1, 2022 - JUN 30, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-06-30	396118840				75201	2001	20200			0.00	1000352989		MON			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			BW COPY APR 1, 2022 - JUN 30, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-06-30	396118840				75201	2001	20200			0.00	1000352989		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			COLOR COPY APR 1, 2022 - JUN 30, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-06-30	396118840				75201	2001	20200			0.00	1000352989		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000326	8580			ENVIRO FEE ONE TIME	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2020-07-01	396118840				75201	2001	20200			0.00	1000352989		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000327	8580			RENTAL JULY 1, 2020 - MAR 31, 2021	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2021-03-31	396118840				75201	2001	20300			0.00	1000352990		MON			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000327	8580			BW COPY JULY 1, 2020 - MAR 31, 2021	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2021-03-31	396118840				75201	2001	20300			0.00	1000352990		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000327	8580			COLOR COPY JULY 1, 2020 - MAR 31, 2021	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2021-03-31	396118840				75201	2001	20300			0.00	1000352990		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000327	8580			RENTAL APR 1, 2021 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-03-31	396118840				75201	2001	20300			0.00	1000352990		MON			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000327	8580			BW COPY APR 1, 2021 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-03-31	396118840				75201	2001	20300			0.00	1000352990		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000327	8580			COLOR COPY APR 1, 2021 - MAR 31, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	166706	28P-9-10047402/7F003	2022-03-31	396118840				75201	2001	20300			0.00	1000352990		S			CAD	CAD	9,711.50	0.00	WR3610A	8580	X	GI			2021	Q1	JUN	
2020-06-04	2020-06-04	2020-07-01	2021-06-30	942		2020-06-04 P5PC	2021000327	8580			RENTAL APR 1, 2022 - JUN 30, 2022	Z91	Heinai Bai	Xerox Canada Ltd		166706	1																															

Date	Award Date	Validity Start	Validity End	Version	Acct. Desc.	Purch. doc Item	Materl	Short Text	PGR Description	Section Name	Vendor Inv	Prj	SOL Number	Delivery date	Cust Crd	Order	WBSL Element	Asset	G/L acct	Fund Class	DNAO	RFLQ	BFI Items	Purch. Rec.	Item	PQ quantity	PQ quantity Unit	Net Price	Currency	Original Value	Currency	Procurement Value	Target Value	Matg group	Plant	Deliver complete end	Grf cont	Ty Del	Incl	Val Dist	FY	Quarter	Month			
2026-09-09	2020-07-01	2021-06-30	2021-06-30	2020-06-09	PPSC	K880		one time EHF Fee	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2021-06-30	2021-06-30	2021-06-30	2020-06-09	PPSC	K880		Rental Xerox C 8055 July-Mar 2021	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. B&W Cover Charge Jul-Mar 31 2021	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. Colour Copy Change Jul-Mar 31 2021	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Rental Xerox P805S Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. B&W Cover Charge Apr - Mar 31 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. Colour Copy Charge Apr-Mar 31 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		One Time Environmental Handling Fees	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2021-06-30	2021-06-30	2021-06-30	2020-06-09	PPSC	K880		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Rental Xerox C 8055 Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. B&W Cover Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. Colour Copy Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		One Time Environmental Handling Fees	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Rental Xerox C 8055 Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. B&W Cover Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. Colour Copy Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		One Time Environmental Handling Fees	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Rental Xerox C 8055 Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. B&W Cover Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. Colour Copy Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		One Time Environmental Handling Fees	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003067		Investment and Management Services	ZHN Sophia Kucal	Keneco Inc	191540	191540	E60GZ-180A93107/ZTG	2020-06-30	39110000					74425	2001	30100							\$	CAD	25,309.70				R019M	8580			X	HU						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Rental Xerox C 8055 Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. B&W Cover Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09	2020-06-09	2020-07-01	2021-06-30	2020-06-09	PPSC	202003065		Est. Colour Copy Charge Apr - June 30 2022	ZHN Helen Bai	Xerox Canada Ltd	166706	166706	BBP-9-10047402/F#03	2021-03-31	39615500					75201	2001	14500							\$	CAD	7,916.00				WRB610AA	8580			X	GI						
2026-09-09</																																														



Order Date	Order Date	Validity Start	Validity End	Vehicle	Order Acct. Dtl. Desc	Purch. doc. Item	PO#	Material Short Text	PO#	Description	Section	Name 1	Name 2	Vendor Inv.	PO#	SO#	Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	GL acct.	Fund.	Cost	DAO	RFQ	Item	Purch. Ref.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Matl group	Plant	Delivery complete ind	Grd cont	Tr	Del	Ind	Val	Dist	Fy	Quarter	Month
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	Sani Sport Cabinet		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400								EA	CAD	53,133.97	0.00	N6460	8510	X	HI							2021	Q1	APR	
2020-04-06	2020-04-06	2020-04-06	2020-06-30	NE	2020-04-06 Standard PO		2020100028	8500	5000000040102	FREIGHT		Sani Sport		178396	178396			2020-05-31	312436			5000000040102	16202	6001	10400																									

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Act. Dt.	Desc.	Purch. doc.	Item	PO#	Material	Short Text	PG#	Description	Section	Name 1	Vendor	Inv. P#	SOA Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	G/L acct.	Fund.	Func. Area	BAO	RFQ	Item Ref.	Purch. Res.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Mat group	Plant	Delivery complete ind	Grd and	Ts del Ind	Val. Dist	FF	Quarter	Month		
2020-05-05	2020-05-05	2020-05-05	2020-07-01	NB	2020-05-06	Standard PO	2021000180	8575			MISC SERVICE - 3SRCCDOR	Z52	Colbert Christine	Absolute Autoaircad		198121	198121			2020-05-29	255090010		H-00500-01		77137	2001	30900		0.00	1000352497		EA	CAD		CAD		CAD	18,234.23	0.00	N2590C	8575	X	X	GI				2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-07-01	NB	2020-05-06	Standard PO	2021000180	8575			MISC SERVICE - SHIPPING	Z52	Colbert Christine	Absolute Autoaircad		198121	198121			2020-05-29	255090010		H-00500-01		77137	2001	30900		0.00	1000352497		EA	CAD		CAD		CAD	18,234.23	0.00	N2590C	8575	X	X	GI				2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-07-01	NB	2020-05-06	Standard PO	2021000180	8575			MISC SERVICE - AST 654AP	Z52	Colbert Christine	Absolute Autoaircad		198121	198121			2020-05-29	255090010		H-00500-01		77137	2001	30900		0.00	1000352497		EA	CAD		CAD		CAD	18,234.23	0.00	N2590C	8575	X	X	GI				2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-07-01	NB	2020-05-06	Standard PO	2021000180	8575			MISC SERVICE - AST-44-RR5525	Z52	Colbert Christine	Absolute Autoaircad		198121	198121			2020-05-29	255090010		H-00500-01		77137	2001	30900		0.00	1000352497		EA	CAD		CAD		CAD	18,234.23	0.00	N2590C	8575	X	X	GI				2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-07-01	NB	2020-05-06	Standard PO	2021000180	8575			MISC SERVICE - 533-0111A STORAGE SYSTEM	Z52	Colbert Christine	Absolute Autoaircad		198121	198121			2020-05-29	255090010		H-00500-01		77137	2001	30900		0.00	1000352497		EA	CAD		CAD		CAD	18,234.23	0.00	N2590C	8575	X	X	GI				2021	Q1	MAY
2020-05-05	2020-05-05	2020-05-05	2020-07-01	NB	2020-05-06	Standard PO	2021000180	8575			MISC SERVICE - OPTION 041 - 934-0736A	Z52	Colbert Christine	Absolute Autoaircad		198121	198121			2020-05-29	255090010		H-00500-01		77137	2001	30900		0.00	1000352497		EA	CAD		CAD		CAD	18,234.23	0.00	N2590C	8575	X	X	GI				2021	Q1	MAY
2020-05-08	2020-05-08	2020-05-08	2020-05-08	NB	2020-05-09	Standard PO	2021000129	8590			HP OfficeJet 250 Mobile	Z76	Gervais Nathalie	1135378 Ontario Ltd		104943	104943			2020-05-08	453020000		H-00500-01		77701	2001	11000		0.00	1000352912		EA	CAD		CAD		CAD	1,500.95	0.00	N2590C	8590	X	X	IP				2021	Q1	MAY
2020-05-12	2020-05-12	2020-04-01	2020-06-12	NB	2020-05-14	Standard PO	2021000216	8500			ATF - Luerate 15000 Luptos	Z92	Cristina Lima	Niha Technologies Inc.		108290	108290			2020-05-19	191160000		H-00500-01		77126	2001	10400		0.00	1000348955		EA	CAD		CAD		CAD	25,821.63	0.00	N703126	8500	X	X	HI				2021	Q1	MAY
2020-05-12	2020-05-12	2020-04-01	2020-06-12	NB	2020-05-14	Standard PO	2021000216	8500			ATF - Luerate to 512GB SSD STA	Z92	Cristina Lima	Niha Technologies Inc.		108290	108290			2020-05-19	191160000		H-00500-01		77126	2001	10400		0.00	1000348955		EA	CAD		CAD		CAD	25,821.63	0.00	N703126	8500	X	X	HI				2021	Q1	MAY
2020-05-12	2020-05-12	2020-04-01	2020-06-12	NB	2020-05-14	Standard PO	2021000216	8500			ATF - Luerate to PHWNA 150 X 1080	Z92	Cristina Lima	Niha Technologies Inc.		108290	108290			2020-05-19	191160000		H-00500-01		77126	2001	10400		0.00	1000348955		EA	CAD		CAD		CAD	25,821.63	0.00	N703126	8500	X	X	HI				2021	Q1	MAY
2020-05-12	2020-05-12	2020-04-01	2020-06-12	NB	2020-05-14	Standard PO	2021000216	8500			ATF - Luerate to VPRC Management	Z92	Cristina Lima	Niha Technologies Inc.		108290	108290			2020-05-19	191160000		H-00500-01		77126	2001	10400		0.00	1000348955		EA	CAD		CAD		CAD	25,821.63	0.00	N703126	8500	X	X	HI				2021	Q1	MAY
2020-05-12	2020-05-12	2020-04-01	2020-06-12	NB	2020-05-14	Standard PO	2021000216	8500			ATF - Luerate to 16GB	Z92	Cristina Lima	Niha Technologies Inc.		108290	108290			2020-05-19	191160000		H-00500-01		77126	2001	10400		0.00	1000348955		EA	CAD		CAD		CAD	25,821.63	0.00	N703126	8500	X	X	HI				2021	Q1	MAY
2020-05-13	2020-05-13	2020-05-13	2021-03-31	NB	2020-05-13	Standard PO	2021000227	8500			Enhanced Cleaning Services COVID-19	ZEN	Castonayau, Karica	Bee Clean Building Maintenance		198175	198175			2021-03-31	255072000	724512		74703	2001	11100		0.00	1000352903		EA	CAD		CAD		CAD	48,061.16	0.00	K100A	8550	X	X	HI				2021	Q1	MAY	
2020-05-13	2020-05-13	2020-05-13	2021-03-31	NB	2020-05-13	Standard PO	2021000229	8500			Purchase of Canine MANDI	ZEX	Mark Boichman	1135378 Ontario Ltd		199188	199188			2021-03-31	255072000	724512		77701	2001	11000		0.00	1000352912		EA	CAD		CAD		CAD	5,173.78	0.00	K100A	8550	X	X	HI				2021	Q1	MAY	
2020-05-14	2020-05-14	2020-05-14	2021-03-31	NB	2020-05-14	Standard PO	2021000230	8500			Windrot Tunnel Enhanced Cleaning - COVID	ZEN	Castonayau, Karica	Windrot Detroit Borderline limited		193693	193693			2021-03-31	255071000	724512		74703	2001	11100		0.00	1000352800		SU	CAD		CAD		CAD	281,500.00	0.00	K100A	8510	X	X	HI				2021	Q1	MAY	
2020-05-14	2020-05-14	2020-05-14	2021-03-31	NB	2020-05-14	Standard PO	2021000231	8500			BWB Enhanced Cleaning - COVID 19	ZEN	Castonayau, Karica	Federal Bridge Corporation Ltd		192424	192424			2021-03-31	255071000	724512		74703	2001	11100		0.00	1000352797		CAD		CAD		CAD	281,500.00	0.00	K100A	8510	X	X	HI				2021	Q1	MAY		
2020-05-14	2020-05-14	2020-05-14	2021-03-31	NB	2020-05-14	Standard PO	2021000233	8500			AMH Enhanced Cleaning - COVID 19	ZEN	Castonayau, Karica	Canadian Transit Company		176499	176499			2021-03-31	255071000	724512		74703	2001	11100		0.00	1000352798		CAD		CAD		CAD	281,500.00	0.00	K100A	8510	X	X	HI				2021	Q1	MAY		
2020-05-19	2020-05-19	2020-05-19	2021-03-31	NB	2020-05-20	Standard PO	2021000246	8550			Service Trenches - 1 row - 31 meters	Z81	Sauat Huay	363951 CANADA INC		145489	145489			2021-03-31	39812300		H-00500-01		74754	2001	20100		0.00	1000354877		EA	CAD		CAD		CAD	14,602.41	0.00	K100A	8550	X	X	IP				2021	Q1	MAY
2020-05-19	2020-05-19	2020-05-19	2021-03-31	NB	2020-05-20	Standard PO	2021000247	8570			Dismal of leaves leaf tobacco	Z40	RICHARD EGAN	Environmental Services Inc.		158595	158595			2021-03-31	39812300		H-00500-01		74762	2001	10500		0.00	1000352904		SU	CAD		CAD		CAD	10,351.58	0.00	E1990	8570	X	X	HI				2021	Q1	MAY
2020-05-19	2020-05-19	2020-05-19	2021-03-31	NB	2020-05-20	Standard PO	2021000247	8570			hourly rate for disposal	Z40	RICHARD EGAN	Environmental Services Inc.		158595	158595			2021-03-31	39812300		H-00500-01		74762	2001	10500		0.00	1000352904		SU	CAD		CAD		CAD	10,351.58	0.00	E1990	8570	X	X	HI				2021	Q1	MAY
2020-05-19	2020-05-19	2020-05-20	2021-03-31	NB	2020-05-20	Standard PO	2021000247	8570			Earth Surcharge	Z40	RICHARD EGAN	Environmental Services Inc.		158595	158595			2021-03-31	39812300		H-00500-01		74762	2001	10500		0.00	1000352904		SU	CAD		CAD		CAD	10,351.58	0.00	E1990	8570	X	X	HI				2021	Q1	MAY
2020-05-19	2020-05-19	2020-05-19	2021-03-31	NB	2020-05-20	Standard PO	2021000249	8570			Uprift New DDS Vehicle- Intake 205	Z25	Vikitt McMullen	MSI Automotive Services Ltd		116197	116197			2020-05-31	255090010		H-00500-01		77137	2001	30900		0.00	1000351701		S	CAD		CAD		CAD	17,854.00	0.00	N2310	8570	X	X	HI				2021	Q1	MAY
2020-05-20	2020-05-20	2020-05-20	2021-03-31	NB	2020-05-20	Standard PO	2021000252	8500			Air Sprink No Die Disinfectant - COVID	Z91	Glenm Tucker	Flo Products Limited		145438	145438			2021-03-31	334080000	724512		77763	2001	10400		0.00	1000352899		EA	CAD		CAD		CAD	34,324.03	0.00	N6615	8530	X	X	HI				2021	Q1	MAY	
2020-05-20	2020-05-20	2020-05-20	2021-03-31	NB	2020-05-20	Standard PO	2021000252	8500			Truiger Service - COVID-19	Z91	Glenm Tucker	Flo Products Limited		145438	145438			2021-03-31	334080000	724512		77763	2001	10400		0.00	1000352899		EA	CAD		CAD		CAD	34,324.03	0.00	N6615	8530	X	X	HI				2021	Q1	MAY	
2020-05-20	2020-05-20	2020-05-20	2021-03-31	NB	2020-05-20	Standard PO	2021000252	8500			Shoipne	Z91	Glenm Tucker	Flo Products Limited		145438	145438			2021-03-31	334080000	724512		77763	2001	10400		0.00	1000352899		EA	CAD		CAD		CAD	34,324.03	0.00	N6615	8530	X	X	HI				2021	Q1	MAY	
2020-05-20	2020-05-20	2020-05-20	2021-03-31	NB	2020-05-20	Standard PO	2021000253	8500			Enhanced Cleaning Services COVID-19	ZEL	H-Elawally, Ahmed	Aerofarm management inc.		111485	111485			2021-03-31	255070000	724512		74703	2001	11100		0.00	1000352902		EA	CAD		CAD		CAD	6,079.75	0.00	K100A	8555	X	X	HI				2021	Q1	MAY	
2020-05-20	2020-05-20	2020-05-20	2021-03-31	NB	2020-05-20	Standard PO	2021000254	8500			ADT - 1000-04-06	Z91	Timothy Arebure	10 Truist 1000		111991	111991			2021-03-31	39116000		H-00500-01		77137	2001	30100		0.00	1000352881		EA	CAD		CAD		CAD	1,818	0.00	K100A	8555	X	X	IP				2021	Q1	MAY
2020-05-22	2020-05-22	2020-05-22	2021-03-31	NB	2020-05-22	Standard PO	2021000262	8545			4 Bar Code Scanners-Canadian Woodstock	ZV7	Gordie Hrehutuck	1135378 Ontario Ltd		104943	104943			2021-03-31	391105000	724251		77126	2001	30100		0.00	1000352845																					

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc.	Purch. doc.	Item	PORG	Material	Short Text	PGR	Description	Section	Name 1	Vendor	Inv. P%	SOA Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	GL Acct.	Fund.	Func. Area	BAD	RFQ Item	Item	Purch. Req.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Matl group	Plant	Delivery complete ind	Grd and	Ts del ind	Val. Dist	FF	Quarter	Month		
2020-06-15	2020-06-15	2020-06-15	2020-08-24	NR	2020-06-15	Standard PO	2021000392	8560			COVID-19 Plexilas Install PIA T1-T3	Z4Q	Caenagas Michael	Greater Toronto Airport Authority		1157083	115983			2020-07-31	255077000										0.00	1000352938				CAD	CAD		45,200.00	0.00	N3590	8560		X	HU			2021	01	JUN
2020-06-15	2020-06-15	2020-06-15	2020-08-20	NR	2020-06-15	Standard PO	2021000399	8550			Deconstruction documents	Z7E	Stephanie Nachar	Iron Mountain Canada Operations LLC		192702	197702			2020-08-30	3912188880										0.00	1000353191				CAD	CAD		87,157.00	0.00	V050A	8550		X	IP			2021	01	JUN
2020-06-15	2020-06-15	2020-06-15	2020-08-20	NR	2020-06-15	Standard PO	2021000399	8550			otion 10% off total suapl.	Z7E	Stephanie Nachar	Iron Mountain Canada Operations LLC		192702	197702			2020-08-30	3912188880										0.00	1000353191				CAD	CAD		87,157.00	0.00	V050A	8550		X	IP			2021	01	JUN
2020-06-16	2020-06-16	2020-06-16	2020-07-31	NR	2020-06-16	Standard PO	2021000401	8550			COVID-19 Blue Water Bridge Plexilas	Z7E	El-Halwany, Ahmed	Peel Region Bridge Corporation Ltd		191424	191424			2020-07-31	2550771000	724512								0.00	1000353227				CAD	CAD		1,855.90	0.00	N3530	8550		X	IP			2021	01	JUN	
2020-06-16	2020-06-16	2020-06-16	2020-06-17	NR	2020-06-17	Standard PO	2021000402	8550			Serrure lièvre sécuritaire	Z76	Gervais Nathalie	Ronald C. Lister Canada		108725	108725			2020-06-17	3912188881										0.00	1000353227				CAD	CAD		66,645.00	0.00	R019E	8550	X	X	IP			2021	01	JUN
2020-06-16	2020-06-16	2020-06-17	2020-06-17	NR	2020-06-17	Standard PO	2021000402	8550			Main d'oeuvre	Z76	Gervais Nathalie	Ronald C. Lister Canada		108725	108725			2020-06-17	3912188881										0.00	1000353227				CAD	CAD		66,645.00	0.00	R019E	8550	X	X	IP			2021	01	JUN
2020-06-16	2020-06-17	2020-06-17	2020-06-17	NR	2020-06-17	Standard PO	2021000403	8550			Quenverre lièvre sécuritaire	Z76	Gervais Nathalie	Maennette Canada		198331	198331			2020-06-17	3912188881										0.00	1000353227				CAD	CAD		12,995.00	0.00	N9330	8550	X	X	IP			2021	01	JUN
2020-06-16	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512								0.00	1000353085				CAD	CAD		12,995.00	0.00	N9330	8555	X	X	HI			2021	01	JUN	
2020-06-17	2020-06-18	2020-06-18	2021-03-31	NR	2020-06-17	Standard PO	2021000408	8555			Sneeze guard Acrylic COVID-19	ZE1	Brian Browne	Maennette Canada		198331	198331			2021-03-31	2550770000	724512																												

Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. ID	Description	Purch. doc.	Item	Material	Short Desc	PG#	Description	Section	Name 1	Vendor Inv.	Inv. PO	SOL Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	G/Lt acct.	Fund	Func. Area	DAO	RFLQ	RFLQ Item	Purch. Ref.	Item	Qty quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Mast group	Plant	Delivery complete end	GR end	Tx Del	In Val	Dst	FY	Quarter	Month
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004128	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
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2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
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2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.17	0.00	N6640	8510	X	HU									
2020-06-30	2020-06-30	2020-07-02	2021-03-31	NB	2020-05-26	Standard PO	2021000478	8500		Freight	2021000478	8500	Freight	Sani Sport / SAIN DEFENS SUPRME	2021-01-31	178936	178936		2021-01-31			-H0002-01-03	500000004129	16020	61001	11100			0.00	1000353220		EA	CAD	988,603.1														

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc.	Purch. doc.	Item	PO#	Material	Short Text	P#	Description	Section	Name 1	Vendor	Inv. P#	SOA Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	G/L Acct.	fund.	Proc. Func. Area	BAA	RFQ	Item	Purch. Req.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Matl group	Plant	Delivery complete ind	Grd and	Ts del ind	Val. Dist	FF	Quarter	Month	
2020-04-16	2019-11-25	2019-11-25	2021-03-31	ZSC	2020-06-16	PO by SSC	280499578	8500			HP Zbook 17 7-8500H	Z#E	Viax, Leah			187601	187601	E60E-11000C/0717E	2021-03-31	256200400				71126	2001	30400			0.00	1000349957		5			CAD	CAD	5,045.53	0.00	J0730126	8510	X	X	0	Ind			2020	03	
2020-04-16	2019-11-01	2019-11-01	2020-03-31	ZSC	2019-11-01	PO by SSC	2803049791	8500			CEDA A Licenses MS 12 Month	Z#E	Antonio Faranda			186065	167096	E9N78-10008H/155/E	2019-11-30	191099907				71127	2001	30700			0.00	1000349971		5			CAD	CAD	5,014.94	0.00	J073010	8510	X	X	0				2020	03	NOV
2020-04-01	2020-03-01	2020-03-01	2020-03-31	ZSC	2019-11-01	PO by SSC	2803521262	8500			24 Samsung Monitor-Q7T 500	Z#E	Antonio Faranda			102941	102441	E60H-11000C	2020-03-31	191092020				71126	2001	30700			0.00	1000352162		1A			CAD	CAD	86,445.00	0.00	J073010	8510	X	X	0				2020	04	MAR
2020-06-10	2020-06-10	2020-06-10	2022-07-31	ZSC	2020-06-10	PO by SSC	2803531494	8500			Enkanto ScanPro 17.1 7-11000	Z#E	Mark Boschman			165321	165321	28B-9-10047402/FJ003	2020-06-10	191092020				71126	2001	30400			0.00	1000351494		5			CAD	CAD	6,956.94	0.00	J073010	8510	X	X	0				2021	01	JUN
2020-04-01	2020-04-29	2020-04-29	2020-05-25	ZSC	2019-11-01	PO by SSC	2813456161	8500			enovo ThinkPad Pro Core, opti, resiliante	Z#E	Viax, Leah			169946	169946	E60E-11000C/07071E	2019-10-29	450100020				71126	2001	30400			0.00	1000356161		5			CAD	CAD	227.58	0.00	J0730126	8510	X	X	0				2021	01	APR
2020-04-08	2020-02-25	2020-02-25	2020-03-31	ZSC	2020-02-25	PO by SSC	2813456525	8500			Altavoz Designer SW licenses	Z#E	Mark Boschman			121537	121537	E9N78-10008H/339/E	2019-10-10	191099907				71127	2001	30700			0.00	1000349525		1A			CAD	CAD	17,616.70	0.00	J073010	8510	X	X	0				2020	04	FEB
2020-05-25	2020-05-25	2020-05-25	2021-03-31	ZSC	2020-05-25	PO by SSC	2813507575	8500			Kodak Alaris 5200 Desktop Scanner	Z#E	Mark Boschman			165321	165321	28B-9-10047402/FJ003	2020-05-25	458003000				71126	2001	30400			0.00	1000351574		5			CAD	CAD	652.46	0.00	J0730109	8510	X	X	0				2021	01	JUN
2020-05-25	2020-05-25	2020-05-25	2021-03-31	ZSC	2020-05-25	PO by SSC	2813507575	8500			Preventative Maintenance	Z#E	Timothy Ambrose			165321	165321	28B-9-10047402/FJ003	2021-03-31	334007000				71126	2001	10500			0.00	1000351574		5			CAD	CAD	652.46	0.00	J0730134	8510	X	X	0				2021	01	MAY
2020-04-08	2020-03-31	2020-03-31	2021-03-31	ZSC	2020-03-31	PO by SSC	2813515358	8500			7 IBM License + SW Subs. & 12 Months Sup	Z09	Alexander Steehen			116667	116667		2020-03-30	191099907				71127	2001	30700			0.00	1000359811		1A			CAD	CAD	34,862.77	0.00	J073010	8510	X	X	0				2020	04	MAR
2020-05-15	2020-05-15	2020-05-15	2022-03-31	ZSC	2020-05-15	PO by SSC	2813515358	8500			Xerox Atlantiq C4055 (01042022+300522)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2021-03-31	458003000				75201	2001	30400			0.00	1000351584		MON			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-05-15	2022-03-31	ZSC	2020-05-15	PO by SSC	2813515358	8500			B/W PAPER USAGE (01042022+310321)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2021-03-31	458003000				75201	2001	30400			0.00	1000351534		5			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	JUN
2020-05-15	2020-05-15	2020-06-01	2022-03-31	ZSC	2020-06-01	PO by SSC	2813515358	8500			COLOR PAPER USAGE (01042022+310321)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2021-03-31	458003000				75201	2001	30400			0.00	1000351534		5			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-06-01	2022-03-31	ZSC	2020-06-01	PO by SSC	2813515358	8500			Xerox Atlantiq C4055 (01042021+310321)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2022-03-31	458003000				75201	2001	30400			0.00	1000351534		MON			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-05-15	2021-03-31	ZSC	2020-05-15	PO by SSC	2813515358	8500			B/W PAPER USAGE (010421+310321)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2021-03-31	458003000				75201	2001	30400			0.00	1000351534		5			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-06-01	2022-03-31	ZSC	2020-06-01	PO by SSC	2813515358	8500			COLOR PAPER USAGE (010421+310322)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2022-03-31	458003000				75201	2001	30400			0.00	1000351534		5			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-06-01	2022-03-31	ZSC	2020-06-01	PO by SSC	2813515358	8500			Xerox Atlantiq C4055 (01042022+300522)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2022-03-31	458003000				75201	2001	30400			0.00	1000351534		MON			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-06-01	2022-03-31	ZSC	2020-06-01	PO by SSC	2813515358	8500			B/W PAPER USAGE (010422+300522)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2022-03-31	458003000				75201	2001	30400			0.00	1000351534		5			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-06-01	2022-03-31	ZSC	2020-06-01	PO by SSC	2813515358	8500			COLOR PAPER USAGE (010422+310322)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2022-03-31	458003000				75201	2001	30400			0.00	1000351534		5			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-15	2020-05-15	2020-06-01	2022-03-31	ZSC	2020-06-01	PO by SSC	2813515358	8500			Xerox Atlantiq C4055 (01062020+310321)	Z#E	Mark Boschman			102542	102542	28B-9-10047402/FJ003	2021-03-31	458003000				75201	2001	30400			0.00	1000351534		MON			CAD	CAD	8,723.71	0.00	J073010A	8535	X	X	0				2021	01	MAY
2020-05-12	2020-05-12	2020-05-28	2021-05-27	ZSC	2020-05-12	PO by SSC	2813516767	8500			Oracle Database VM5 28 05-20-07-05-21	Z#E	Hashem, Abdullah			190756	190756	E9N78-10008H/058/E	2020-05-27	191092020				71125	2001	30700			0.00	1000351676		EA			CAD	CAD	66,929.31	0.00	J073010	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-05-01	2022-04-30	ZSC	2020-05-01	PO by SSC	2813516767	8500			HP LaserJet Enterprise M553dn	Z#E	Mark Boschman			104943	104943	E2107-12003/003/AN	2021-03-31	190810040	73912			75201	2001	30700			0.00	1000351678		MON			CAD	CAD	2,475.24	0.00	J0730109	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-04-30	2022-04-30	ZSC	2020-05-01	PO by SSC	2813516767	8500			Usace Oracle 010520+310321	Z#E	Mark Boschman			104943	104943	E2107-12003/003/AN	2021-03-31	190810040	73912			75201	2001	30700			0.00	1000351678		5			CAD	CAD	2,475.24	0.00	J0730109	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-04-30	2022-04-30	ZSC	2020-05-01	PO by SSC	2813516767	8500			Usace Oracle 010421+310322	Z#E	Mark Boschman			104943	104943	E2107-12003/003/AN	2021-03-31	190810040	73912			75201	2001	30700			0.00	1000351678		5			CAD	CAD	2,475.24	0.00	J0730109	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-04-30	2022-04-30	ZSC	2020-05-01	PO by SSC	2813516767	8500			HP LaserJet Enterprise M553dn	Z#E	Mark Boschman			104943	104943	E2107-12003/003/AN	2021-03-31	190810040	73912			75201	2001	11200			0.00	1000351678		MON			CAD	CAD	2,475.24	0.00	J0730109	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-04-30	2022-04-30	ZSC	2020-05-01	PO by SSC	2813516767	8500			Usace Oracle 010422+300422	Z#E	Mark Boschman			104943	104943	E2107-12003/003/AN	2021-03-31	190810040	73912			75201	2001	11200			0.00	1000351678		5			CAD	CAD	2,475.24	0.00	J0730109	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-04-30	2022-04-30	ZSC	2020-05-01	PO by SSC	2813516767	8500			Usace Oracle 010422+300422	Z#E	Mark Boschman			104943	104943	E2107-12003/003/AN	2021-03-31	190810040	73912			75201	2001	11200			0.00	1000351678		5			CAD	CAD	2,475.24	0.00	J0730109	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-04-30	2022-04-30	ZSC	2020-05-01	PO by SSC	2813516767	8500			Usace Oracle 010422+300422	Z#E	Mark Boschman			104943	104943	E2107-12003/003/AN	2021-03-31	190810040	73912			75201	2001	11200			0.00	1000351678		5			CAD	CAD	2,475.24	0.00	J0730109	8510	X	X	0				2021	01	MAY
2020-05-26	2020-05-01	2020-04-30	2022-04-30</																																														

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc.	Purch. doc.	Item	PORG	Material	Short Text	PGR	Description	Section	Name 1	Vendor	Inv. Piv	SOA Number	Delivery date	Cost Cr	Order	WBS Element	Asset	GL Acct.	Fund.	Func. Area	BAO	RFQ	Item	Purch. Req.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Matl group	Plant	Delivery complete ind	GR and	Ts del ind	Val. Dist	FF	Quarter	Month
2020-04-01	2020-04-21	2020-04-01	2021-03-31	ZSS		2020-04-01	PO	by PSFC		4700007773	8500		Intake Z33 - LSPF Ford Interceptor PU	Z6M	Mat. Merm - GdM	Ford Motor Company of Canada Ltd	191963	191963		2021-03-31			H-00500-02	800000000337	16171	6001	30900		0.00	1000354870		EA	CAD	CAD	51,566.42	0.00	N2330	8510	X		X	HI			2021	Q1	APR	
2020-06-19	2020-06-19	2020-06-19	2021-03-31	ZSS		2020-06-19	PO	by PSFC		4700000661	8510		Intake Z33 - H01 Subaru Outback	ZFK	Francis Poupart	Subaru Canada Inc.	123815	123815		2021-03-31			H-00500-02	800000000339	16171	6001	30900		0.00	1000353071		EA	CAD	CAD	30,912.85	0.00	N2330	8510	X		X	HI			2021	Q1	JUN	
2020-06-19	2020-06-19	2020-06-19	2021-03-31	ZSS		2020-06-19	PO	by PSFC		4700000661	8510		The Inv New	ZFK	Francis Poupart	Subaru Canada Inc.	123815	123815		2021-03-31			H-00500-02	800000000339	16171	6001	30900		0.00	1000353071		EA	CAD	CAD	30,912.85	0.00	N2330	8510	X		X	HI			2021	Q1	JUN	
2020-04-24	2020-04-24	2020-04-24	2021-03-31	ZSS		2020-04-24	PO	by PSFC		4741201543	8500		Year 1 - Medical Services at BCHC	ZL1	Sophon Proulx	Callian Ltd	110125	110125	396188440	2021-03-31			H-00500-02	800000000339	16171	6001	30900		0.00	1000353071		EA	CAD	CAD	2,900,000.00	0.00	N2130	8510	X		X	HI			2021	Q1	FEB	
2020-04-24	2020-04-24	2020-04-24	2021-03-31	ZSS		2020-04-24	PO	by PSFC		4741201543	8500		Year 1 - Medical Services at BCHC	ZL1	Sophon Proulx	Callian Ltd	110125	110125	396188440	2021-03-31			H-00500-02	800000000339	16171	6001	30900		0.00	1000353071		EA	CAD	CAD	2,900,000.00	0.00	N2130	8580	X		X	GI			2020	Q4	FEB	
2020-05-08	2020-05-08	2020-05-08	2021-05-08	ZSS		2020-05-08	PO	by PSFC		4741000536	8500		JIRA Software Data Center 1-500 users	ZEV	Timothy Aeneburg	Draeonagle Consultint, Inc.	194556	194556		2020-05-08	191092020			H-00503-01	77127	7127	30170		0.00	1000351676		EA	CAD	CAD	31,120.20	0.00	J73030	8530	X		X	HI			2021	Q1	MAY	
2020-04-01	2020-04-01	2020-04-01	2021-03-31	ZSS		2020-04-01	PO	by PSFC		4741000536	8500		IBM Data Protection Processor	ZEL	H-Ehalawany, Ahmed	Global Upholstery Co. Inc.	194556	194556	6060H-17CABL/001/0H	2020-04-01	191092020			H-00503-01	77127	7127	30170		0.00	1000351676		EA	CAD	CAD	61,599.25	0.00	N2130	8530	X		X	HI			2021	Q1	MAY	
2020-04-22	2020-04-01	2020-04-01	2020-03-31	ZSS		2020-04-01	PO	by PSFC		4741000536	8500		IBM Data Protection Processor	ZEL	Antonio Faranda	Global Upholstery Co. Inc.	101651	101651	6060H-17CABL/001/0H	2020-04-01	191092020			H-00503-01	77745	7455	20300		0.00	1000351576		EA	CAD	CAD	87,505.40	0.00	N7125	8550	X		X	IP			2021	Q1	APR	
2020-04-22	2020-04-01	2020-04-01	2020-03-31	ZSS		2020-04-01	PO	by PSFC		4741001576	8500		Frais de transport	ZEL	Antonio Faranda	Global Upholstery Co. Inc.	101651	101651	6060H-17CABL/001/0H	2020-04-01	191092020			H-00503-01	77745	7455	20300		0.00	1000351576		EA	CAD	CAD	87,505.40	0.00	N7125	8550	X		X	IP			2021	Q1	APR	
2020-04-22	2020-04-01	2020-04-01	2020-03-31	ZSS		2020-04-01	PO	by PSFC		4741001576	8500		Frais d'installation	ZEL	Antonio Faranda	Global Upholstery Co. Inc.	101651	101651	6060H-17CABL/001/0H	2020-04-01	191092020			H-00503-01	77745	7455	20300		0.00	1000351576		EA	CAD	CAD	87,505.40	0.00	N7125	8550	X		X	IP			2021	Q1	APR	
2020-04-09	2020-04-09	2020-04-09	2021-03-31	ZSS		2020-04-09	PO	by PSFC		4741001584	8500		Annual Calibration and repair for FRD's	ZEL	H-Ehalawany, Ahmed	Quality N.D.E. Ltd	151299	151299	6060H-17CABL/001/0H	2021-03-31	193020010			H-00505-01	76109	6109	11200		0.00	1000349337		S	CAD	CAD	271,200.00	0.00	N6665	8530	X		X	HI			2021	Q1	APR	
2020-04-27	2020-04-15	2020-04-15	2024-04-14	ZSS		2020-04-15	PO	by PSFC		4741001937	8500		Annual Calibration and repair for FRD's	ZEL	H-Ehalawany, Ahmed	Quality N.D.E. Ltd	151299	151299	6060H-17CABL/001/0H	2021-03-31	193020010			H-00505-01	76109	6109	11200		0.00	1000349337		S	CAD	CAD	271,200.00	0.00	N6665	8530	X		X	HI			2021	Q1	APR	
2020-04-27	2020-04-15	2020-04-15	2024-04-14	ZSS		2020-04-15	PO	by PSFC		4741001937	8500		Annual Calibration and repair for FRD's	ZEL	H-Ehalawany, Ahmed	Quality N.D.E. Ltd	151299	151299	6060H-17CABL/001/0H	2021-03-31	193020010			H-00505-01	76109	6109	11200		0.00	1000349337		S	CAD	CAD	271,200.00	0.00	N6665	8530	X		X	HI			2021	Q1	APR	
2020-04-27	2020-04-15	2020-04-15	2024-04-14	ZSS		2020-04-15	PO	by PSFC		4741001937	8500		Annual Calibration and repair for FRD's	ZEL	H-Ehalawany, Ahmed	Quality N.D.E. Ltd	151299	151299	6060H-17CABL/001/0H	2021-03-31	193020010			H-00505-01	76109	6109	11200		0.00	1000349337		S	CAD	CAD	271,200.00	0.00	N6665	8530	X		X	HI			2021	Q1	APR	
2020-05-14	2020-05-14	2021-03-31	2021-03-31	ZSS		2020-05-14	PO	by PSFC		4741919738	8500		RHB NORTHERN BC	ZOE	Viau, Leah	Triam Beasts Ltd	146220	146220		2021-03-31			H-00500-02	800000000363	16175	6001	30900		0.00	1000350738		S	CAD	CAD	831,279.56	0.00	N2090	8580	X		X	GI			2021	Q1	MAY	
2020-06-02	2020-06-01	2020-06-01	2021-03-31	ZSS		2020-06-01	PO	by PSFC		4741911674	8500		SAP TA & Rpt Net Software	ZEL	Hashem, Abdullah	SAP Canada Inc.	115314	115314		2020-06-01	191092020			H-00503-01	77125	7125	30170		0.00	1000351674		EA	CAD	CAD	435,000.00	0.00	J73030	8530	X		X	HI			2021	Q1	JUN	
2020-06-24	2020-06-23	2020-06-23	2021-03-31	ZSS		2020-06-23	PO	by PSFC		4741911303	8500		Portable narcotic controlled drug	ZOE	Viau, Leah	Uniform Works Limited	140379	140379		2021-04-01	193020010			H-00505-02	77136	7136	11200		0.00	1000352302		S	CAD	CAD	226,000.00	0.00	N6665	8530	X		X	HI			2021	Q1	JUN	
2020-06-24	2020-06-23	2020-06-23	2021-03-31	ZSS		2020-06-23	PO	by PSFC		4741911303	8500		Portable narcotic controlled drug	ZOE	Viau, Leah	Uniform Works Limited	140379	140379		2021-04-01	193020010			H-00505-02	77136	7136	11200		0.00	1000352302		S	CAD	CAD	226,000.00	0.00	N6665	8530	X		X	HI			2021	Q1	JUN	
2020-06-24	2020-06-23	2020-06-23	2021-03-31	ZSS		2020-06-23	PO	by PSFC		4741911303	8500		Portable narcotic controlled drug	ZOE	Viau, Leah	Uniform Works Limited	140379	140379		2021-04-01	193020010			H-00505-02	77136	7136	11200		0.00	1000352302		S	CAD	CAD	226,000.00	0.00	N6665	8530	X		X	HI			2021	Q1	JUN	
2020-05-05	2020-04-27	2020-04-27	2021-04-26	ZSS		2020-04-27	PO	by PSFC		4741912541	8500		DEKUGARDING IGAUARD SUBSCRIPTION COVID-19	Z09	Alexander Stephen	Guardiansquare Canada Ltd	198133	198133		2021-04-26	192070000	724512				77127	7127	30170		0.00	1000352541		SU	USD	USD	63,072.75	0.00	D302A	8530	X		X	HI			2021	Q1	APR
2020-05-05	2020-04-27	2020-04-27	2021-04-26	ZSS		2020-04-27	PO	by PSFC		4741912541	8500		DEKUGARDING IGAUARD SUBSCRIPTION COVID-19	Z09	Alexander Stephen	Guardiansquare Canada Ltd	198133	198133		2021-04-26	192070000	724512				77127	7127	30170		0.00	1000352541		SU	USD	USD	63,072.75	0.00	D302A	8530	X		X	HI			2021	Q1	APR
2020-06-23	2020-06-19	2020-06-19	2021-03-31	ZSS		2020-06-19	PO	by PSFC		4741911037	8500		Tableau Support-Creator Sub-Tab	ZEX	Mark Booschman	Advanced Chispeva Technologies Inc.	178334	178334	EN78-100808/22/RE	2021-03-31	181520000			H-00505-01	77127	7127	30170		0.00	1000353037		CAD	CAD	91,300.28	0.00	N730645	8509	X		X	HI			2021	Q1	JUN		
2020-06-23	2020-06-19	2020-06-19	2021-03-31	ZSS		2020-06-19	PO	by PSFC		4741911037	8500		Tableau Viewer Subscription-TAB VIEW	ZEX	Mark Booschman	Advanced Chispeva Technologies Inc.	178334	178334	EN78-100808/22/RE	2021-03-31	181520000			H-00505-01	77127	7127	30170		0.00	1000353037		CAD	CAD	91,300.28	0.00	N730645	8509	X		X	HI			2021	Q1	JUN		
2020-06-23	2020-06-19	2020-06-19	2021-03-31	ZSS		2020-06-19	PO	by PSFC		4741911037	8500		Tableau Data Management Subscription-TAB	ZEX	Mark Booschman	Advanced Chispeva Technologies Inc.	178334	178334	EN78-100808/22/RE	2021-03-31	181520000			H-00505-01	77127	7127	30170		0.00	1000353037		UN	CAD	CAD	91,300.28	0.00	N730645	8509	X		X	HI			2021	Q1	JUN	
2020-06-26	2020-06-26	2020-06-26	2021-06-26	ZSS		2020-06-26	PO	by PSFC		4741911039	8500		AX 100072 - Alterna Designer	ZEV	Timothy Aeneburg	The Groupe Cosset Brnsson	121537	121537		2021-03-31	181520030			H-00505-01	77127	7127	30170		0.00	1000353039		EA	CAD	CAD	225,333.31	0.00	N730645	8509	X		X	HI			2021	Q1	JUN	
2020-06-26	2020-06-26	2020-06-26	2021-06-26	ZSS		2020-06-26	PO	by PSFC		4741911039	8500		AX 121125 - Alterna Designer	ZEV	Timothy Aeneburg	The Groupe Cosset Brnsson	121537	121537		2021-03-31	181520030			H-00505-01	77127	7127	30170		0.00	1000353039		EA	CAD	CAD	225,333.31	0.00	N730645	8509	X		X	HI			2021	Q1	JUN	
2020-06-26	2020-06-26	2020-06-26	2021-06-26	ZSS		2020-06-26	PO	by PSFC		4741911039	8500		AX 112025 - Alterna Designer	ZEV	Timothy Aeneburg	The Groupe Cosset Brnsson	121537	121537		2021-03-31	181520030			H-00505-01	77127	7127	30170		0.00	1000353039		EA	CAD	CAD	225,333.31	0.00	N730645	8509	X		X	HI			2021	Q1	JUN	
2020-06-26	2020-06-26	2020-06-26	2021-06-26	ZSS		2020-06-26	PO	by PSFC		4741911039	8500		AX 176429-CA Data - Iverer Guce Licenses	ZEV	Timothy Aeneburg	The Groupe Cosset Brnsson	121537	121537		2021-03-31	181520030			H-00505-01	77127	7127	30170		0.00	1000353039																		

Doc. Date	Award Date	Validity Start	Validity End	Type	Orig. Acct. Dt.	Desc.	Purch. doc.	Item	PO#	Material	Short Text	PGr	Description	Section	Name 1	Vendor	Intr. Pht	SOA Number	Delivery date	Cost Ctr	Order	WBS Element	Asset	GL acct.	Fund	Func. Area	DAO	RFQ	RFQ Item	Purch. Req.	Item	PO quantity	PO quantity Unit	Net Price	Currency	Order value	Currency	Procurement Value	Target Value	Multi group	Plant	Delivery complete	Ind	GR and	Ts	Del Ind	Val. Dist	FY	Quarter	Month
2020-06-12	2020-06-12	2020-06-12	2020-07-31	ZTA	2020-06-12	Task Authorization	2021000388	8500			EPSP PE-01- Tech Support	ZEZ	Bruno Pedrosa Dahe		Evaluation Personnel Selection Intf	185599	185599	E602N-157SP5/116/ZN	2020-07-31	458033000					74425	2001	30400			0.00	1000352848		SU		CAD		CAD	12,757.70	0.00	R019AB	8535		X	HI				2021	Q1	JUN
2020-06-12	2020-06-12	2020-06-12	2020-07-31	ZTA	2020-06-12	Task Authorization	2021000388	8500			EPSP PE-01- Staffing Consult	ZEZ	Bruno Pedrosa Dahe		Evaluation Personnel Selection Intf	185599	185599	E602N-157SP5/116/ZN	2020-07-31	458033000					74425	2001	30400			0.00	1000352848		SU		CAD		CAD	12,757.70	0.00	R019AB	8535		X	HI				2021	Q1	JUN
2020-06-17	2020-06-17	2020-06-17	2021-03-31	ZTA	2020-06-17	Task Authorization	2021000406	8500			COVID 19 IT 170620-310321 - M Mendes	ZFB	Roxanne Montpetit		GCStraategies Inc.	198085	198085	47419-112524/RL	2021-03-31	190810000	724512			74907	2001	30700			0.00	1000353203		SU		CAD		CAD	228,825.00	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-17	2020-06-17	2020-06-17	2021-03-31	ZTA	2020-06-17	Task Authorization	2021000406	8500			COVID 19 IT 170620-310321 - L Leves	ZFB	Roxanne Montpetit		GCStraategies Inc.	198085	198085	47419-112524/RL	2021-03-31	190810000	724512			74907	2001	30700			0.00	1000353203		SU		CAD		CAD	228,825.00	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-17	2020-06-17	2020-06-17	2021-03-31	ZTA	2020-06-17	Task Authorization	2021000406	8500			COVID 19 IT 170620-310321 - T.Gand	ZFB	Roxanne Montpetit		GCStraategies Inc.	198085	198085	47419-112524/RL	2021-03-31	190810000	724512			74907	2001	30700			0.00	1000353203		SU		CAD		CAD	228,825.00	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Weekly Status Reports	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2021-03-31	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Create MPP & continued MPP tracking	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2021-03-31	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Draft SSP & SDD	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2020-09-30	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Draft Security Incident Response Runbook	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2020-09-30	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Draft AWS ADD	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2020-12-31	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Update/Integrate AWS ADD	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2021-04-30	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Draft ADD	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2021-08-07	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-08-07	ZTA	2020-06-18	Task Authorization	2021000412	8500			Draft Open Runbook	ZZB	Leclair, Meagan		Dallan Enterprises Inc.	172813	172813	47419-206529/002/RL	2021-08-07	190830000				74907	2001	30700			0.00	1000353159		SU		CAD		CAD	600,217.58	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-18	2021-06-30	ZTA	2020-06-18	Task Authorization	2021000415	8500			SA - L3 IT Pro Serv 220620+310321	Z09	Alexander Stephen		Dallan Enterprises Inc.	172813	172813	47419-206529/001/RL	2021-03-31	190810000				74907	2001	30700			0.00	1000353133		SU		CAD		CAD	196,891.20	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-22	2021-06-30	ZTA	2020-06-18	Task Authorization	2021000415	8500			SA - L3 IT Pro Serv 010421+300621	Z09	Alexander Stephen		Dallan Enterprises Inc.	172813	172813	47419-206529/001/RL	2021-06-30	190810000				74907	2001	30700			0.00	1000353133		SU		CAD		CAD	196,891.20	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-18	2020-06-18	2020-06-22	2021-03-31	ZTA	2020-06-18	Task Authorization	2021000418	8500			UX Designer- Level 3	Z09	Alexander Stephen		GCStraategies Inc.	198085	198085	47419-112524/001/RL	2021-03-31	190830000				74907	2001	30700			0.00	1000353040		SU		CAD		CAD	248,600.00	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-23	2020-06-23	2020-07-02	2021-03-31	ZTA	2020-06-23	Task Authorization	2021000431	8500			Kelly Campbell-Proiect Executive Level 3	Z09	Alexander Stephen		Dallan Enterprises Inc.	172813	172813	47419-206529/001/RL	2020-03-31	191100000				74907	2001	30700			0.00	1000353300		SU		CAD		CAD	338,997.74	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-23	2020-06-23	2020-07-02	2021-03-31	ZTA	2020-06-23	Task Authorization	2021000431	8500			Harry Lake-Business Analyst Level 3	Z09	Alexander Stephen		Dallan Enterprises Inc.	172813	172813	47419-206529/001/RL	2021-03-31	191100000				74907	2001	30700			0.00	1000353300		SU		CAD		CAD	338,997.74	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-23	2020-06-23	2020-06-26	2021-03-31	ZTA	2020-06-23	Task Authorization	2021000434	8500			Technoov Architect Level 3 IT Pro Svc	Z09	Alexander Stephen		Dallan Enterprises Inc.	172813	172813	47419-206529/001/RL	2021-03-31	190810000				74907	2001	30700			0.00	1000353146		SU		CAD		CAD	195,318.24	0.00	D302A	8530		X	HI				2021	Q1	JUN	
2020-06-26	2020-06-26	2020-06-26	2021-05-31	ZTA	2020-06-26	Task Authorization	2021000464	8500			TAD10 - Preliminary Observations	ZEZ	Bruno Pedrosa Dahe		Deloitte LLP	173874	173874	E602T-167SP5/116/ZT	2021-03-31	254001000				74425	2001	30500			0.00	1000351484		SU		CAD		CAD	259,900.00	0.00	B329A	8510		X	HI				2021	Q1	JUN	
2020-06-26	2020-06-26	2020-06-26	2021-05-31	ZTA	2020-06-26	Task Authorization	2021000464	8500			TAD10 - Final Report	ZEZ	Bruno Pedrosa Dahe		Deloitte LLP	173874	173874	E602T-167SP5/116/ZT	2021-03-31	254001000				74425	2001	30500			0.00	1000351484		SU		CAD		CAD	259,900.00	0.00	B329A	8510		X	HI				2021	Q1	JUN	
2020-06-30	2020-06-30	2020-07-02	2020-11-30	ZTA	2020-06-30	Task Authorization	2021000475	8500			Senior Auditor - Jean-Luc Lemieux	ZEL	El-Halawany, Ahmed		Samson & Associates	126214	126214	E602Q-140002/018/ZQ	2020-11-30	140020000				74601	2001	30100			0.00	1000321758		SU		CAD		CAD	77,120.00	0.00	R019E	8505		X	HI				2021	Q1	JUN	
2020-06-30	2020-06-30	2020-07-06	2021-05-31	ZTA	2020-06-30	Task Authorization	2021000476	8500			Project Management Services	Z09	Alexander Stephen		Dallan Enterprises Inc.	172813	172813	47419-206529/001/RL	2021-05-31	190810000				74907	2001	30700			0.00	1000353243		SU		CAD		CAD	404,119.64	0.00	D302A	8530		X	HI				2021	Q1	JUN	